

2007 ANNUAL REPORT

TOWN OF LEXINGTON

MASSACHUSETTS



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2007 Annual Report Town of Lexington, Massachusetts

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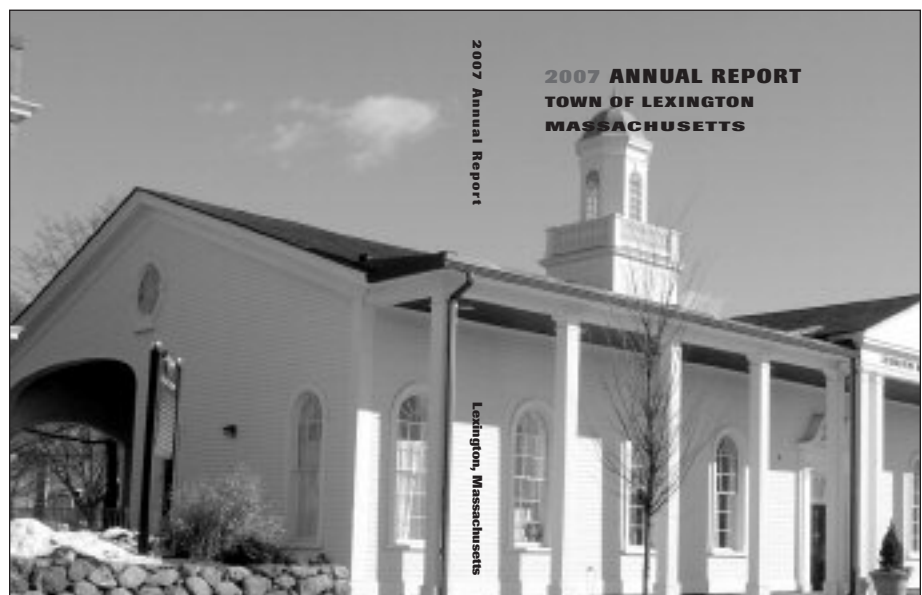
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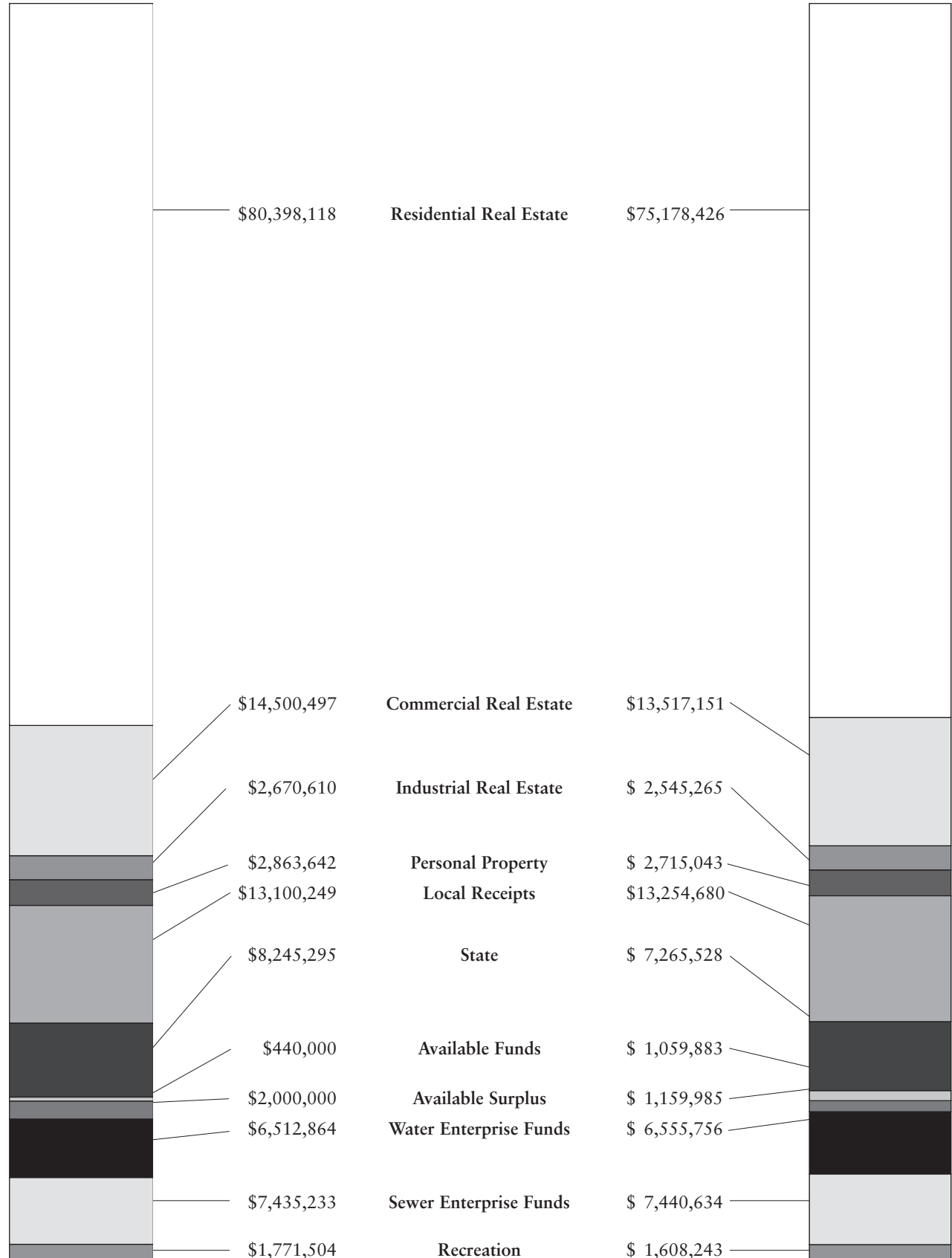
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Special thanks to all the volunteers, town staff and committee members whose Cooperation was critical to the success of this publication.

Narratives summarize activities of the 2007 calendar year. Unless otherwise noted, financial data reports the total dollars expended in the fiscal year (FY) which began July 1 and ended June 30 of the designated year.



ON THE COVER: Lexington Historical Society building graces Depot Square.

2007**Revenue Sources****2006****\$139,938,013****Total Revenue Sources****\$132,300,575**

2007**Operating Expenses****2006****\$133,809,810****Total Operating Expenses****\$126,169,785**

\$64,686,938
 \$63,662,121
 \$ 1,024,817

Education
 Lexington Public Schools
 Regional Schools

\$71,866,811
 \$71,036,577
 \$ 830,234

\$ 8,496,284
 \$ 8,078,182
 \$ 418,102

Community Services
 DPW General Fund
 Transportation (LEXPRESS)

\$ 8,302,085
 \$ 7,818,484
 \$ 483,601

\$ 9,155,681
 \$ 4,629,775
 \$ 4,525,906

Public Safety
 Law Enforcement
 Fire Services

\$ 8,848,961
 \$ 4,430,217
 \$ 4,418,744

\$ 1,913,781
 \$ 1,913,781

Culture
 Library

\$ 1,754,474
 \$ 1,754,474

\$ 1,092,312
 \$ 197,497
 \$ 748,844
 \$ 145,971

Community Development
 Planning Board
 Inspectional Services
 Economic Development

\$ 949,715
 \$ 204,290
 \$ 642,541
 \$ 102,884

\$ 581,252
 \$ 433,985
 \$ 147,267

Social Services
 Council on Aging
 Human Services

\$ 399,113
 \$ 242,665
 \$ 156,448

\$ 3,643,252
 \$ 303,455
 \$ 13,738
 \$ 371,083
 \$ 133,387
 \$ 617,231
 \$ 6,495
 \$ 1,016,715
 \$ 337,687
 \$ 673,599

General Government
 Town Counsel
 Town Committees
 Town Clerk's Office
 Board of Selectmen
 Town Manager's Office
 Town Report
 Finance Department
 MIS
 State & County Assessments

\$ 3,172,622
 \$ 356,229
 \$ 34,148
 \$ 286,035
 \$ 114,047
 \$ 379,764
 \$ 2,200
 \$ 1,016,715
 \$ 337,687
 \$ 643,387

\$31,249,949
 \$ 297,447
 \$21,768,890
 \$ 351,898
 \$ 2,875,000
 \$ 5,423,286
 \$ 533,428

Shared Expenses
 Organizational Expenses
 Employee Benefits/Insurance
 Temporary Borrowing
 Debt Service Principal
 Exempt Debt
 Debt Service Interest

\$17,291,757
 \$ 199,152
 \$ 8,631,995
 \$ 206,551
 \$ 2,760,000
 \$ 5,043,311
 \$ 450,748

\$12,990,361
 \$ 5,272,238
 \$ 6,353,070
 \$ 1,365,053

Enterprise Funds
 Water
 Sewer
 Recreation

\$13,584,247
 \$ 5,655,390
 \$ 6,504,052
 \$ 1,424,805

TOWN GOVERNMENT

Board of Selectmen

ELECTED by the voters at large to 3-year terms:

Chair Jeanne Krieger, Peter

Kelley, Norman Cohen, Hank Manz and George Burnell.

Expenditures	FY07	FY06
<i>Payroll</i>	\$65,952	\$53,176
<i>Expenses</i>	\$67,435	\$60,871

Fiscal

Lexington, like many communities across the Commonwealth, struggled in 2007 to maintain services and quality education within the confines of proposition 2½. Constrained revenue and increasing health care costs challenged the will of the Board to adhere to fundamental fiscal policies: to keep our financial position strong by increasing reserves and contributing to the Stabilization Fund, to decrease Payment in Lieu of Taxes (PILOT) and indirect payments to the Water and Sewer Enterprise Funds and to maintain our infrastructure through continued investment in capital programs. By approving few new programs and cutting back in critical areas such as library expenses, fire suppression overtime and significant reduction of the police cadet program, the general government FY08 budget was balanced and the Board's commitment to investment in the future of Lexington sustained. The Schools did advance a contingent budget to the Annual Town Meeting and gained approval of a \$3.9 million override question.

Recognizing the tax burden continues to fall too much upon residential property owners, the Board sought new local revenue sources. We endorsed, to no avail, passage of the Municipal Partnership Act, a legislative initiative that would have increased local revenue through taxation of telecommunication property and increased local meals and hotel taxes. The Board sought to create a stable, reliable, commercial tax base to reduce our dependence on the residential property base. The position of Economic Development Officer was restored and the 2020 Vision Economic Development Task Force (EDTF) was encouraged to examine tradeoffs associated with various commercial development choices.

Entering into a tax incentive financing agreement (TIF) with Shire Pharmaceuticals at Lexington Technology Park was a first step toward initiating added commercial investment. At an October 10 Special Town Meeting, approval was received to offer Shire a \$5 million incentive for which the Town could receive an estimated \$68 million of revenue over the next 20 years, \$20 million more than would have been received if the Park were built out as office space as approved in the 2004 rezoning of the property. Shire's acceptance of this program is dependent upon the availability of additional

incentives from pending legislation to encourage Life Sciences investment in the Commonwealth. An increase in commercial assessments allowed the Board to set a tax rate in December with a decreasing share of the tax burden shouldered by the residential property owner.

As we close out the year, working on the FY09 budget proves no less a challenge than in previous years. In recognition of the hardship placed upon the staff by budget decisions late in the fiscal year, the Board has accepted a recommendation to begin the Annual Town Meeting in the third week of March and advance the debate on the budget to the beginning of the meeting. The budget drivers and investment policies are the same, but now we have added a commitment to begin funding of Other Post Employment Benefits (OPEB). Under new recommendations from The Governmental Accounting Standards Board (GASB-45), the Town will be required to calculate and report this liability on its annual financial statements. The Town, through special legislation, has the ability to reserve and invest funds to begin to finance this liability and plans to appropriate \$400,000 in Medicare D refunds for this purpose.

Planning

With an eye toward the future the Board adopted the recommendations of the 2020 Sustainability Task Force and proposed Lexington develop and execute a Climate Action Plan; that Lexington join the "Cities for Climate Protection" program; that Lexington establish a "Sustainable Lexington" Committee to oversee the development and implementation of the Climate Action Plan (CAP), including education in the community. Work is proceeding on the initial step of developing a carbon emissions inventory.

The voters approved a \$27.5 million debt exclusion for construction of a new DPW facility at 201 Bedford Street. This project may be the most studied and talked about building in Lexington history. Design work for a new facility started in 1990. The chosen design represents a lengthy process,

continued on next page



Photo: David S. Tabe Ling

From left to right: Hank Manz, Peter Kelley, Jeanne Krieger, Carl Valente, Lynne Pease, Norman Cohen, George Burnell.

involving substantial public input, to bring forward a building that meets the needs of the community by providing for the safety of the public and our employees, assuring efficiencies in DPW operations as well as cost efficient operations of the building. The DPW facility is the first municipal building to be initiated under the Town's Sustainable Design Policy, requiring that the building be capable of achieving certain standards of energy efficiency to reduce operating costs and increase efficiencies over the life of the building. The demolition of the old structure is complete and construction underway.

The stewardship of our assets continues as a high priority and is becoming a reality through application of Community Preservation Funds. Studies are being initiated to enhancing the stage of Cary Hall to accommodate performance space, to consider converting the 'White House', the former site of the school administration building, into a second campus for a Senior Center and to understand the options for preservation and reuse of the East Lexington Library. The East Lexington Library was closed abruptly in August due to water damage from broken pipes.

A portion of the second floor of the Town Office Building was renovated. The Selectmen and Town Manager's Office moved back into brighter, better appointed space that makes conducting public business friendlier and more efficient. Included in the improvements is the capability for live cable broadcast using remotely operated video cameras mounted in the Selectmen's Meeting Room. Meetings of the Board of Selectmen and School Committee are already routinely broadcast from this location and it is expected that meetings of other major boards and committees will be added to the broadcast schedule during the coming year.

The need to invest in a fire protection system at the Munroe School has triggered an examination of the long-term use of the building. The Board of Selectmen embraces the mission of the Munroe Center of the Arts and recognizes that the Center addresses needs not provided by school or recreation programs. The building, however, is in disrepair and continued ownership by the Town is in question.

Progress continued on improvements in the Center. The NSTAR parking lot off Edison Way was opened this summer and has provided welcome parking relief. A new section of wire-cut brick sidewalk based upon structured soil to promote the health of urban trees has been laid on Massachusetts Avenue. The pilot strip will be evaluated prior to continuing construction down Massachusetts Avenue toward Cary Library.

The striping of Hartwell Avenue, from McGuire Road to Hanscom Air Force Base to permit two bicycle lanes and three traffic lanes, one for turns, has met with mixed reviews. The impacts of this change will continue to be evaluated, with special emphasis on traffic concerns which are likely to arise should the density of commercial development on Hartwell Avenue increase.

Virtual and real changes are occurring within Town Hall to more efficiently and effectively serve the community. A Memorandum of Agreement between the Board of Selectmen, Town Manager, and School Committee for the creation of a Lexington Department of Public Facilities was enacted paving the way for a single department to manage and monitor all Town and School buildings, provide a focus for energy management, and oversee the construction of municipal and school buildings. The first of a three phase program to implement a Geographic Information System (GIS) to electronically integrate Town databases and plots is underway. Launch of a new, much improved Town website at <http://www.lexingtonma.gov> is imminent.

Communicating Community Values

For the past seven years, the No Place for Hate® (NPFH) Steering Committee has served with distinction as a group of caring citizens who helped the Town deal with problems when incidents of prejudice and hate arose in Lexington. Typical of the approach NPFH has taken was the organizing of many community groups to come up with a way of responding in a non-confrontational way to the two hate groups that came to Lexington in 2005 to protest. For this community effort, the Civil Rights Committee of the International Association of Chiefs of Police awarded a certificate of recognition to the Lexington Police department for its efforts to protect and promote civil rights through the "No Place for Hate" program. When one of the parent groups of the NPFH® program, the Anti-Defamation League (ADL), became embroiled in a political issue that jeopardized the integrity of the local program the Board rescinded our endorsement of the Town's formal relationship with the No Place for Hate® program. An ad hoc committee has been formed to outline an organizational structure, name, and charge for a renewed Lexington human rights effort.

LexMedia, Lexington's non-profit local cable access provider, continues to develop their volunteer base and programming effort. Thanks to the ingenuity of the LexMedia Board of Directors, on demand viewing of selected meetings and presentations is now available at <http://www.lexmedia.org>. Plans are well underway to move LexMedia's studio to new quarters in Kline Hall at the site of the former Metropolitan State Hospital.

The State housing regulatory agency has approved Lexington's Subsidized Housing Inventory at 11.34% with the inclusion of 15 units at the Douglas House, a significant achievement but not a release from our obligation to continue to site affordable housing in the Town. Lexington Hills, the Avalon development at the site of the former Metropolitan State Hospital began renting units this spring, the ultimate implementation of the rezoning approved at the 2004 Annual Town Meeting.

To assist ratepayers seeking adjustment of water/sewer charges due to disputes, hardship or error the Board estab-

lished a Water and Sewer Abatement Board.

Transition

George Burnell joined the Board. George, a nearly lifelong resident of Lexington, brings his business wisdom and experience serving on the Town's finance boards to our deliberations.

Mary Miley, who served as Selectman from 1976 to 1983,

passed away, leaving a long legacy of service to the community.

Our successes are a direct result of the enthusiasm and dedication of Lexington's citizens, the support and leadership of the Town staff and the collaborative spirit of the appointed and elected Town Boards. The role of the Board of Selectmen is largely one of guidance and encouragement for the other citizen's groups serving the Town. ■

Town Manager

ROLE: As the Chief Executive Officer of the Town, as established in the Selectmen-Town Manager Act, the Town Manager administers the policies and procedures of the Board of Selectmen, enforces bylaws and actions passed by Town Meeting, and prepares the budget and manages the daily operation of all town departments. The Town Manager's Office also includes the Human Resources Office.

APPOINTED by the Board of Selectmen: Carl Valente in July 2005.

Budget

The FY2007 budget process continued the collaborative process followed in the last several years between the staff and the Board of Selectmen, School Committee and the Appropriation and Capital Expenditures Committees. Eight collaborative budget sessions were held during the fall and winter to produce a budget that addressed many pressing needs, leading up to placing before the voters a Proposition 2 ? override question for the School Department and a Debt Exclusion question for the DPW building. Voters approved both questions.

Finance

Lexington is one of approximately 15 communities in the Commonwealth that enjoys a Aaa bond rating, the highest achievable. In response to a recommendation of the 2020 Budget Task Force, the Board of Selectmen appointed a Financial Policy Review Committee staffed by the Town Manager and Budget Officer. Final recommendations of this committee encompassed the Town's reserves, funding of unfunded liabilities, capital financing and asset renewal and replacement. With this report as an overall roadmap, the Town Manager and Board of Selectmen proposed a number of funding initiatives to the 2007 Town Meeting to strengthen the Town's financial position, including increasing the Town's stabilization fund reserve by \$1,000,000 bringing the total to nearly \$5,500,000, just over one-half of the goal for this reserve fund.

The Town Manager and Police Chief began a trial program to develop a performance measurement system for the Police Department. A number of performance measures were developed using a system created by the International City/County Management Association's Center for Performance Measurement. Lexington participated in a consortium with the police departments from Hingham, Needham, Danvers, North Andover and Bedford, to measure the performance of police operations. Overall, the Lexington Police Department compares favorably to other departments in Massachusetts as well as other states. The Police Department will continue this program in subsequent years as a tool to measure and improve its performance.

The Town began to explore options for joint purchasing of supplies and materials with other towns in the region. With staff support from the Metropolitan Area Planning Council (MAPC), Lexington participated in a regional bid for office supplies. In 2008, this regional purchasing consortium will be working on the purchasing of public works materials and a regional animal shelter.

In October, the Board of Selectmen established water/sewer rates for the year. Based on a staff recommendation, water and sewer rates were held constant. After several years of close scrutiny by the Selectmen, the water and sewer enterprise funds have stabilized financially with each fund having an adequate surplus/reserve.

Economic Development

The Board of Selectmen identified economic development as a priority for the Town. To this end, an Economic Development Task Force was created as part of the Town's 2020 long-range planning process. The Task Force began its focus in four areas: 1. Restoring an Economic Development Office and hiring an Economic Development Officer; 2. Analyzing commercial development trends in Lexington and conducting various fiscal impact analysis scenarios to determine if land use/zoning changes will strengthen the commercial tax base in Town; 3. Communicating with residents on various options for addressing economic development in Town; and 4. Examining the impact Lexington's permitting and regulatory requirements have on economic development.

Susan Yanofsky was appointed as the Economic Development

continued on next page

Officer in May 2007. Funding for this position was part of the successful June 2006 Proposition 2½ override. Ms. Yanofsky previously served as the Economic Development Officer for the Town of Westwood and was a member of the Carlisle Planning Board.

In March 2007, Shire HGT, a biopharmaceutical company located in Cambridge, approached the Town regarding its plan to relocate its R & D facilities to Lexington Technology Park (LTP), the former Raytheon location. In evaluating whether to relocate to Lexington, Shire expressed interest in securing a Tax Increment Financing (TIF) arrangement from the Town. A TIF is a partial reduction of property taxes given in exchange for the promise of the long-term development of a site and additional jobs. A TIF requires approval from both Town Meeting and the State. After extensive analysis, the Board of Selectmen proposed to Town Meeting that Shire receive a TIF that would result in a property tax reduction of approximately \$8 million over a twenty-year period. In return, Shire would occupy 552,000 square feet of office, research and manufacturing space, generating \$67 million in property taxes and more than 1000 jobs over a twenty-year period. The October 2007 Town Meeting overwhelmingly approved the TIF agreement, which was followed by State approval two weeks later. Shire's final decision to locate its manufacturing facilities in Lexington is dependent on the State's life sciences legislation proposed by the Governor and being considered by the Legislature.

Senior Management Team

Since 1995 the Senior Management Team (SMT), made up of the Town's 11 department managers, has worked with the Town Manager to define organizational mission, set goals and objectives, and produce and measure results. The Senior Management Team continues to maintain the organization's collaborative culture to keep municipal programs and services functioning effectively. During 2007, the SMT continued to develop an emergency management plan, in cooperation with the Health Department, for a pandemic influenza outbreak.

Human Resources

In April 2007 Denise Casey was hired as the Human Resources Director. She previously served in the human resources departments in Concord and Bedford. This position was funded as part of the successful June 2006 Proposition 2½ override vote. As HR Director, Ms. Casey will be responsible for all aspects of the Town's personnel administration, collective bargaining and benefits administration.

Collective bargaining continued to be a time consuming task for the Town Manager's Office as bargaining began with a majority of the Town's 10 collective bargaining units for the FY08-09 period. In addition, during 2007 the Town reached an agreement with its Employee Health Insurance Coalition, which represents all of the Municipal and School unions on health insurance matters. The agreement calls for the employee health insurance contribution to increase from 13

percent to 15 percent for the Blue Cross/Blue Shield HMO plan as well as increase deductibles and co-pays from \$5 to \$10 for the Blue Cross/Blue Shield and Harvard Pilgrim plans. Over the two-year period of the agreement these changes will save the Town approximately \$1,000,000.

A collective bargaining contract with the Police Officers' union has yet to reach a settlement for FY2005-2007, the only Town union without a contract for this period. The Union filed for arbitration with the Joint Labor Management Committee (JLMC), the State agency with jurisdiction and authority to arbitrate public safety union contracts. In December 2007, the Town and the Union each made a presentation to the JLMC arbitrator. A decision and contract award is expected from the arbitrator in March 2008.

In 2007, the Police Department assumed oversight and management of the School Crossing Guard program which was previously the responsibility of the School Department. The Town Manager's Office took responsibility for negotiating a collective bargaining agreement with the Crossing Guards and a FY07 agreement and FY08-10 agreement have been negotiated with the group.

Public Facilities

In 2007, with the approval of Town Meeting, the School Committee, Board of Selectmen and Town Manager entered into an agreement to create a townwide Department of Public Facilities under the jurisdiction of the Town Manager and Superintendent of Schools. Patrick Goddard was hired as the Director of Public Facilities. Mr. Goddard previously served as the Director of Facilities for Raytheon Corporation. Combined municipal/school facility departments are a trend many communities have followed in recent years. It provides for improved economies of scale, professional management and more consistent maintenance of town-owned facilities. In addition, the Lexington Department of Public Facilities will give staff support and project oversight to building projects under the jurisdiction of the Town's Permanent Building Committee. This will ensure a more seamless transition for building projects through design, construction and ongoing maintenance of the Town's buildings.

Special Projects

Based on goals established by the Board of Selectmen, the Town Manager's Office began work on the following special projects in 2007:

- Updating the Town's website;
- Negotiating a lease with Avalon Bay at Lexington for the Town's use of Kline Hall;
- Negotiating a sublease with LexMedia for the use of Kline Hall as a studio for PEG programming; and
- Implementing Community Preservation Act grant awards to the Historical Society, Muzzey Condominium Association, Lexington Housing Authority and Supportive Living Incorporated-Douglas House. ■

Town Clerk/Archives/Board of Registrars

Expenditures	FY07	FY06
<i>Payroll</i>	\$194,671	\$180,586
<i>Expenses</i>	\$ 11,477	\$ 6,568
<i>Elections Total</i>	\$112,251	\$ 61,554
<i>Registration Total</i>	\$ 22,175	\$ 33,191
<i>Records Management</i>	\$ 30,510	\$ 4,136

TOWN CLERK APPOINTED by the Town Manager: Donna Hooper since 1996. Office staff: Assistant Town Clerk Dianne Snell; Information Specialist Marlene Doyle, Administrative Assistant Lori Manning, Archivist Nasrin Rohani, Municipal Clerks Carmelina Fiore and Lisa Maguire.

BOARD OF REGISTRARS appointed for a 3-year term by the Board of Selectmen: Chair Luanna Devenis [Republican, 2008], Gerald Abegg [Democrat, 2009], Sarah Warren [Democrat, 2010] and Town Clerk Donna Hooper [Unenrolled].

HIGHLIGHTS

- The Annual Town Meeting convened on March 28th in Cary Hall, Cary Memorial Building and covered 44 warrant articles in over 8 sessions. The meeting was dissolved May 2nd. A Special Town Meeting called for October 10th voted on 5 articles including an article to approve a Tax Increment Financing [TIF] agreement for Shire Human Genetic Therapies, Inc. The meeting was dissolved on October 17th.
- Registrars forwarded recommendations to the Board of Selectmen for the Board's annual Election Officer appointments. Chapter 299 of the Acts of 2006 'An Act Regulating Election Practices' presented the opportunity for 2 Lexington High School students, Chelsea Parrish and Lilia Kilburn, to serve as Election Officers. Jessica Steigerwald, Lexington League of Women Voters, spearheaded this initiative.
- Registrars staffed voter registration sessions prior to the March 5th Annual Town Election, June 5th Override vote, and the 2 special elections – November 13th Special State Primary and December 11th Special State Election to replace outgoing State Senator Robert Havern (4th Middlesex) who resigned from office in August.
- Initiative Petitions were again certified for November 7, 2008 State Election ballot questions, including petitions to establish a sensible marijuana policy, end income taxes, protect greyhounds, and to provide for comprehensive permits and regional planning.
- Republican and Democratic Town Committee slates were certified for appearance on the 2008 Presidential Primary Ballot. Annual Town Election candidate papers were certified for Town Meeting Member candidates and candidates seeking major office.
- Four elections were held during 2007: March 5th Annual Town Election, June 5th Prop. 2½ Override vote, November 13th Special State Primary, and December 11th Special State Election.
- Article 9 of the 2007 Annual Town Meeting amended the bylaw to require mailing of election warrants to each household only for municipal elections. State election warrants need only to be posted at the Town Office Building. This change was timely with the 2 special state elections held in November & December this year and upcoming February, September and November 2008 State Elections.
- Enhancements to the Commonwealth's Central Voter Registry and voting procedures provided further improvements in preparation for full implementation of the Help American Vote Act of 2002. Enhancements for 2007 included the implementation of voter assist terminals (AutoMark) at each polling facility, which serve as marking tools for physically or visually impaired voters.
- The Annual Town Census updated Lexington's population and verified voter registration rolls, with the Annual List of Residents subsequently published in June.
- Town Clerk's Office continued servicing the community as Agents for the US Department of State, accepting and processing over 750 applications for US Passports.
- The Town Clerk's Office oversaw appointment notifications; oaths of office, and the posting of approximately 925 public meetings conducted for appointed and elected boards and committee members.
- Nasrin Rohani, part-time Archivist/ Records Manager appointed in May 2007, began processing and creating an inventory of archival records including: Annual Reports, Fire and Police Journals, and Town Meeting records. Some 30 volumes of previously conserved historical records were inventoried and re-housed.
- The Massachusetts Board of Library Commissioners (MBLC) conducted an environmental monitoring of vaults in the Cary Memorial Building and Town Office building over a five-month period. Analysis and reporting by the MBLC preservation specialist will be used as a basis for future vault work.
- Moveable shelving, funded by the Community Preservation Act, was installed in the Cary Memorial Building vault, improving and increasing the storage capabilities in the vault.
- A records conservation specialist was retained from the Northeast Document Conservation Center to assess and appraise preservation and conservation needs of the Town's historical records. This assessment will serve as a basis for long-term records conservation and a preservation plan for the town. Two volumes of Town Records were conserved at the Northeast Document Conservation Center, Andover, MA.

continued on next page

- An organization-wide electronic document management program was enhanced, with collection and archiving of board and committee meeting minutes and limited posting of such minutes on the town's web site.
- Published Supplement #9 to the Code of Lexington, updating bylaw changes adopted at the 2007 Annual Town Meeting and regulations enacted or updated during 2007. ■

Statistics

Population: 30,002

Vital Statistics for 2007:

Births 170

Marriages 83

Deaths 260

Licenses:

Dogs 2,168

Raffles 14

Business

Certificates 251

Flammables 13

Lexington 2020 Vision Committee

ROLE: To be stewards of the January 2001 Lexington 2020 Vision Status Report and monitor the implementation process. The Committee seeks to keep the goals current, identify community priorities, engage larger constituencies having responsibility for action items, and develop measures for tracking and reporting on progress.

APPOINTED by the Board of Selectmen, in consultation with the School Committee and the Planning Board, for 3-year terms: Fernando Quezada, Chuck Benson, George Burnell, Marian Cohen, Margaret Coppe, Peter Enrich, Mollie Garberg, Stacey Hamilton, Peter Lee, Ann Redmon, and Gregory Zurlo. The Committee meets approximately once a month and establishes subcommittees that meet as needed during the year.

HIGHLIGHTS

- Received the final report of the Environmental Sustainability Task Force. The document is available at <http://ci.lexington.ma.us/Committees/boards.htm> and click on Lexington 2020 Vision Committee.
- Based on the Sustainability Task Force's recommendations, joined Cities for Climate Protection, which provides access to software tools along with information about programs in other communities worldwide. The Selectmen appointed an ad hoc Climate Action Plan Committee to develop a Climate Action Plan for Lexington.
- Received an interim report from the Economic Development Task Force. The Task Force:
 - assisted with the recruitment of a new Economic Development Officer;
 - participated in the effort to attract a major pharmaceutical company to locate in Lexington;



Photo: David S. Tabelling

Back row, left to right: Ann Redmon, Marian Cohen, Fernando Quezada, George Burnell, Matt Courchene; Seated: Mollie Garberg, Candy McLaughlin, Peter Enrich.

- identified the need for assessing commercial development possibilities within existing zoning.
- The Task Force will complete its analysis with a final report to the spring 2008 Town Meeting.
- Established a Study Group on Demographic Change to explore changing demographics in Lexington and recommend a structured process for identifying issues and addressing concerns.
- Continued to address ways to improve public communication and encourage new citizens to become involved in local government. Review of community goals, as well as recruitment of new committee members representative of the diverse segments of our community is ongoing. ■

2007 Special Town Meeting

The Special Town Meeting was held in Cary Memorial Hall in two sessions, October 10 and 17, Moderator Margery M Battin presiding. At the first session, a moment of silence was held in honor of former Town Meeting Member Marshall Derby.

Art. 1: Reports of Town Boards, Officers, Committees.

Art. 2: Approve TIF Agreement(s)

Adopted October 17. Authorized Selectmen to enter a Tax Increment Financing (TIF) Agreement with Shire HGT, a biopharmaceutical firm which plans to locate at the former Raytheon site.

Art. 3: Amend FY2008 Operating Budget

Adopted Oct 10.

(a) That the appropriations authorized under Article 21 of the 2007 Annual Town Meeting be amended as follows:

Line Item	Program	From	To
2310	Reserve Fund	\$450,000	\$469,868
8500	Town Clerk Personal Services	\$246,101	\$271,101
8500	Town Clerk Expenses	\$90,759	\$115,759

And to meet this appropriation \$69,868 be raised in the tax levy.

(b) Further, that \$100,000 be appropriated to reduce the tax levy for the fiscal year

beginning July 1, 2007, with such amount transferred from Overlay Surplus.

Art. 4: Amend FY 2008 Enterprise Fund Budgets

Adopted October 10.

(a) That the appropriation to operate the Water Division of the DPW during fiscal year 2008 be changed from \$4,435,739 to \$4,117,775 by amending the following line item(s):

	From	To
MWRA Assessment	\$4,435,739	\$4,117,775
Debt Service	\$490,833	\$504,246

The total appropriation, as amended, to be funded with \$362,570 of Water Enterprise Fund retained earnings; the remainder with water receipts.

(b) That the appropriation to operate the Wastewater Division of the DPW during fiscal year 2008 be changed from \$6,197,216 to \$5,630,863 by amending the following line item(s):

	From	To
MWRA Assessment	\$6,197,216	\$5,630,863
Debt Service	\$473,256	\$482,424

The total appropriation, as amended, funded with wastewater receipts.

Art. 5: Municipal Electric Utilities

Adopted October 10. A Resolution supporting passage by the General Court of Bill H3319 which would allow the Town to vote to acquire NSTAR's distribution network and create a municipal electric utility. ■

Elected Town Officials

	Term Expires
BOARD OF SELECTMEN (<i>five members to 3-year terms</i>)	
Jeanne K. Krieger, Chair. 44 Webster Road	2010
George A. Burnell. 4 Eaton Rd.	2010
Norman P. Cohen. 33 Forest Street #309.	2008
Peter C. J. Kelley. 24 Forest Street	2009
Hank Manz. 14 Ellison Road	2008

SCHOOL COMMITTEE (<i>five members to 3-year terms</i>)	
Helen L. Cohen, Chair. 32 Patterson Road	2009
Margaret E. Coppe. 12 Barrymeade Dr	2010
Thomas R. Diaz. 10 Tower Road	2010
Thomas V. Griffiths. 7 Volunteer Way	2008
Ravi K. Sakhuja. 50 Turning Mill Road	2009

MODERATOR (<i>1-year term</i>)	
Margery M. Battin. 15 Paul Revere Road	2008

	Term Expires
PLANNING BOARD (<i>five members to 3-year terms</i>)	
Anthony G. Galaitsis. 7 Burroughs Road	2008
Charles Hornig. 75 Reed Street	2008
Richard Canale. 29 Shade Street	2009
Wendy Manz, Chair. 14 Ellison Road	2010
Gregory L. Zurlo. 42 Woodcliffe Road	2009

LEXINGTON HOUSING AUTHORITY (<i>four elected members and one appointed member to 5-year terms</i>)	
Leona W. Martin, Chair. ... 19 Thoreau Road	2012
Leo P. McSweeney, 435 Lincoln Street.	2010
Asst Treasurer	
Robert D. Peters, member. . 43 Fifer Lane	2012
Nicholas Santosuosso, 2 Washington Street ...	2011
Treasurer	
Melinda M. Walker, 14 Larchmont Lane ...	2009
Vice Chair	

Town Election – Monday, March 5, 2007

Of the 19,826 registered voters, 5,863 or 30% of those eligible cast their vote.

SELECTMEN

(two for 3 years)

Jeanne Krieger ³	3,703
George Burnell ³	3,421
Leo McSweeney	2,556
Write-Ins	85
Blanks	1,961

MODERATOR

(one for 1 year)

Margery Battin ¹	3,846
Write-Ins	19
Blanks	1,998

SCHOOL COMMITTEE

(two for 3 years)

Thomas Diaz ³	3,058
Margaret Coppe ³	2,825
Olga Gutttag	2,605
Alan Seferian	2,271
Write-Ins	5
Blanks	962

PLANNING BOARD

(one for 3 years)

Wendy Manz ³	3,547
Write-Ins	18
Blanks	2,298

HOUSING AUTHORITY

(one for 5 years)

Leona Martin ⁵	3,270
Write-Ins	17
Blanks	2,576

TOWN MEETING MEMBERS

TOWN MEETING - PRECINCT 1

(seven for 3 years)

Eric Michelson ³	283
Jonathan Cole ³	249
Carol Sampson ³	248
Barry Sampson ³	237
Joel Slotkin ³	222
John Breen ³	221
Iang Jeon ³	203
All Others	7
Blanks	1,648

TOWN MEETING - PRECINCT 2

(seven for 3 year; one for 1 year)

Betsy Weiss ³	419
Jennifer Vogelzang ³	400
Alessandro Alessandrini ³	390
Andrew McAleer ³	380
Rita Goldberg ³	371
John Sackton ³	322
Nancy Nolan ³	316
Adam Sacks ¹	309
Kevin Foley ³	243
Michael Morrissey	223
All Others	5
Blanks	2,622

TOWN MEETING - PRECINCT 3

(seven for 3 years; one for 1 year)

Thomas Diaz ³	351
Peter Lee ³	345
Sherry Gordon ³	326
Glenn Parker ³	303
Nancy Cannalunga ³	283
Loren Wood ³	278
Benjamin Cohen ³	270
Patrick Mehr ¹	229
Alexander Nedzel	222
All Others	2
Blanks	1,895

TOWN MEETING - PRECINCT 4

(seven for 3 years)

Scott Burson ³	424
John Rosenberg ³	406
Charles Lamb ³	402
John Krawczyk ³	385
Sandra Shaw ³	384
Margaret Heitz ³	375
Nyles Barnert ³	372
John Patrick	204
Adam Seitchik	200
All Others	50
Blanks	2,140

TOWN MEETING - PRECINCT 5

(seven for 3 years)

Jerold Michelson ³	346
Masha Traber ³	324
Andrew Friedlich ³	321
Irene Dondley ³	315
Carol Liff ³	315
Marilyn Fenollosa ³	275
Gloria Holland ³	254
Jeffrey Crampton	218
All Others	2
Blanks	1,900

TOWN MEETING - PRECINCT 6

(seven for 3 years; one for 1 year)

Brian Kelley ³	423
Richard Pagett ³	422
Deborah Strod ³	412
Trisha Kennealy ³	392
Alan Lazarus ³	389
Dawn McKenna ³	368
Florence Baturin ³	355
Frank Sandy ¹	344
Paul Chernick	336
Mark Anderson	256
All Others	11
Blanks	2,684

TOWN MEETING - PRECINCT 7

(seven for 3 years)

George Burnell ³	442
Catherine Gill ³	435
Jane Trudeau ³	403
Margaret Counts-Klebe ³	388
Joyce Miller ³	377
Elizabeth Perry-Wood ³	345
Patricia Costello ³	318
Sheryl Mason ³	272
All Others	7
Blanks	1,822

TOWN MEETING - PRECINCT 8

(seven for 3 years)

David Horton ³	406
Alan Levine ³	387
John Cunha ³	345
Nancy Bartlett ³	344
Melinda Walker ³	336
Elizabeth Bryant ³	332
Alan Seferian ³	323
Douglas Kleinmann	291
Lorraine Fournier	218
All Others	9
Blanks	1,650

TOWN MEETING - PRECINCT 9

(seven for 3 years)

Margaret Coppe ³	367
Laura Kole ³	327
Thomas Fenn ³	319
Victoria Blier ³	277
Francine Stieglitz ³	277
Rodney Cole ³	266
Jesse Segovia ³	240
All Others	26
Blanks	1,877

*Upon election as Selectman at the Annual Town Election held March 5, 2007, George A. Burnell resigned as a Town Meeting Member from Precinct 7 effective March 6, 2007. Sheryl Mason, having received the highest number of votes as a defeated candidate for Town Meeting from Precinct 4, accepted a 3-year term to fill the vacancy caused by George Burnell's resignation.

¹elected for 1 year ³elected for 3 years
²elected for 2 years ⁵elected for 5 years

continued on next page

Management Information Systems (MIS)

ROLE: To provide high-quality, cost-effective information technology resources to town departments, so that they can provide

services to the citizens of the Town. MIS is solely responsible for the maintenance and security of the town departments' local area network. Other responsibilities include technology policy development, organizational training, end-user support, data management, and website maintenance. The MIS Department co-manages the Town's Wide

Expenditures	FY07	FY06
<i>Payroll</i>	\$ 99,245	\$144,206
<i>Expenses</i>	\$237,531	\$177,731
<i>Town Network</i>	\$0	\$2,977
Personnel		
<i>Full Time</i>	3	3

Area Network with the Lexington Public Schools MIS Department.

APPOINTED by the Town Manager: The Coordinator position was vacant during 2007.

HIGHLIGHTS

- Assisted Lexington Police in the completion of their new Dispatch Center.
- Implemented the Laserfiche® Document Imaging System.
- Worked with the committee responsible for the redesign of the Town's website.
- Completed "Exchange 2003 upgrade" as first step to deploying Office 2007. ■

Special Town Election — Tuesday, June 5, 2007

Of the 20,054 registered voters, 11,808, or 59% of those eligible cast their vote.

QUESTION 1

Shall the Town of Lexington be allowed to assess an additional \$3,981,589 in real estate and personal property taxes for the purpose of funding the operating budget of the public schools, for the fiscal year beginning July first, two thousand and seven?

YES: 6391 NO: 5400 BLANKS: 17

QUESTION 2

Shall the Town of Lexington be allowed to exempt from the provisions of Proposition two and one-half, so called, the amount required to pay for the bond issued in order to design, engineer, construct and equip a new Department of Public Works (DPW) operations facility at 201 Bedford Street?

YES: 6013 NO: 5684 BLANKS: 111

Special State Primary — Tuesday, November 13, 2007

4th Middlesex Senate District (Precincts 1,2,4,5,6,7)

Of the 13589 registered voters in these precincts, 2271, or 17% of those eligible cast their vote.

REPUBLICAN PARTY BALLOT

Votes cast 129
 % of eligible voters 8%
Senator in the General Court .. Total
 Brion M. Cangiamila 113
 Ken Donnelly 7
 All Others 7
 Blanks 2

DEMOCRATIC PARTY BALLOT

Votes cast 1558
 % of eligible voters 26%
Senator in the General Court .. Total
 Jim Marzilli 1558
 Kenneth Donnelly 367
 Patrick Natale 142
 Charles Murphy 69
 All Others 2
 Blanks 4

Special State Election — Tuesday, December 11, 2007

4th Middlesex Senate District (Precincts 1,2,4,5,6,7)

Of the 13591 registered voters in these precincts, 1683, or 12% of those eligible cast their vote.

Senator in the General Court Total

Jim Mazilli	1301
Brion M. Cangiamila	352
Thomas E. Fallon	28
All Others	1
Blanks	1

Town of Lexington Senators and Representatives

SENATOR IN CONGRESS - Statewide

Edward M. Kennedy (D) term 2006-2012
315 Russell Senate Office Bldg., Washington D.C. 20510
202-224-4543
2400 JFK Federal Bldg, Boston, MA 02203
617-565-3170

John F. Kerry (D) term 2002-2008
421 Russell Senate Office Bldg., Washington D.C. 20510
202-224-2742
1 Bowdoin Square, 10th Floor, Boston, MA 02114
617-565-8519

REPRESENTATIVE IN CONGRESS - Seventh District

Edward J. Markey (D) term 2006-2008
2133 Rayburn House Office Bldg, Washington, D.C. 20515
202-225-2836
5 High Street, Suite 101, Medford MA 02155
617-396-2900

SENATOR IN GENERAL COURT - Fourth Middlesex District (PR. 1,2,4-7)

Robert A. Havern, III (D) term 2006-2008
**RESIGNED FALL 2007
Room 513, State House, Boston, MA 02133
617-722-1432

SENATOR IN GENERAL COURT - Third Middlesex District (PR. 3,8,9)

Susan Fargo (D) term 2006-2008

Room 413A, State House, Boston, MA 02133
617-722-1572

REPRESENTATIVE IN GENERAL COURT - Fifteenth Middlesex District (PR. 1,5-9)

Jay R. Kaufman (D) term 2006-2008
Room 489, State House, Boston, MA 02133
617-722-2552 Email: Rep.jaykaufman@hou.state.ma.us
Fax: 617-722-2813

REPRESENTATIVE IN GENERAL COURT - Ninth Middlesex District (PR. 2,3,4)

Thomas M. Stanley (D) term 2006-2008
Room 146, State House, Boston, MA 02133
617-722-2575 Email: Rep.ThomasStanley@hou.state.ma.us
Fax: 617-722-0581

COUNCILLOR - GOVERNOR'S EXECUTIVE COUNCIL - Sixth District (PR. 1,2,4-7)

Michael J. Callahan (D) term 2006-2008
State House, , Boston, MA 02133
500 Salem St. Medford, Ma 02155
Res: (781)-393-9890

COUNCILLOR - GOVERNOR'S EXECUTIVE COUNCIL - Third District (PR. 3,8,9)

Marilyn Petitto Devaney (D) term 2006-2008
State House, Boston, MA 02133
98 Westminster Avenue Watertown, Ma 02472
Res: (617)-923-0778

Moderator

ROLE: To preside over Town Meeting and appoint members of the Appropriation Committee, Capital Expenditures Committee, the Cary Lecture Series as well as Lexington's representative on the Minuteman Regional School Committee.

ELECTED by the voters at large for a 1-year term: Margery Battin.

HIGHLIGHTS:

- Worked with Town Meeting members, boards, and committees to improve the Town Meeting process. The quality of Lexington's citizen participation is unparalleled; the dedication of its staff unequaled. Patience and a sense of humor prevailed.
- Continued the following practices:
 - Held a pre-Town Meeting planning session with article sponsors, Town Counsel, Town Clerk, and Finance Committee Chairs to review timing and procedural matters, and anticipate scheduling difficulties, audio-visual requirements, probable amendments, and potential areas of disagreement.
 - Held a 2-hour workshop for new Town Meeting members, Town Counsel, Appropriation, Capital Expenditures, Planning Board, and Town Meeting Members Association chairs to answer questions, clarify financial and planning terms and concepts, and explain legal issues and parliamentary procedures.
- Sent written instructions to the sponsors of citizen articles to aid them in preparing for Town Meeting.
- Wrote a newspaper article explaining the protocol regarding citizen participation.
- Held a post-Town Meeting critique which identified measures for improving procedures and developing a process to help citizen warrant article sponsors prepare and present their proposals to Town Meeting. ■

Town Meeting Members

AT LARGE

Margery Battin 15 Paul Revere Road
George Burnell 4 Eaton Road
Donna Hooper 14 Lois Lane
Jay Kaufman 1 Childs Road
Peter Kelley 24 Forest Street
Jeanne Krieger 44 Webster Road
William Lahey 22 Fair Oaks Drive
Hank Manz 14 Ellison Road
Richard Pagett 10 Oakmount Circle

PRECINCT 1

Term Expires 2008

Nancy Adler 22 Village Circle
James Barry 10 Crescent Hill Avenue
John Bartenstein 46 Sanderson Road
Ellen Basch 2 South Rindge Avenue
Mary Bowes 32 Arcola Street
John Rossi 40 Arcola Street
Albert Zabin 1 Page Road

Term Expires 2009

Joel Adler 22 Village Circle
Jean Cole 23 Whipple Road
Scott Maloney 251 Massachusetts Avenue
Joseph Rancatore 21 Wheeler Road
Ann Redmon 7 Maple Street
Mary Ann Stewart 24 Rawson Avenue
Judith Zabin 1 Page Road

Term Expires 2010

John Breen 8 Crescent Hill Avenue
Jonathan Cole 23 Whipple Road
Iang Jeon 7 Litchfield Road
Eric Michelson 45 Circle Road
Carol Sampson 8 Brandon Street
Barry Sampson 8 Brandon Street
Joel Slotkin 7 Locke Lane

PRECINCT 2

Term Expires 2008

Robert Cunha 10 Stevens Road
Robin DiGiammarino 2 Sunset Ridge
Paul Lapointe 224 Follen Road
Daniel Lucas 3 Tower Road
Alan Sacks 12 Locust Avenue
Jill Stein 17 Trotting Horse Drive
Christina Welch 41 Locust Avenue

Term Expires 2009

Marian Cohen 8 Plymouth Road
Kenneth Kreutziger 14 Tower Road
Steven Kropper 48 Pleasant Street
Douglas Lucente 8 Great Rock Road
Michael O'Sullivan 12 Aerial Street
Donald Wilson 36 Fern Street
James Wilson 43 Locust Avenue

Term Expires 2010

Alessandro Alessandrini 488 Massachusetts Avenue
Rita Goldberg 10 Independence Avenue
Andrew McAleer 121 Follen Road
Nancy Nolan 200 Follen Road
John Sackton 8 White Pine Lane
Jennifer Vogelzang 8 Paddock Lane
Betsey Weiss 8 Dover Lane

PRECINCT 3

Term Expires 2008

Bonnie Brodner 8 Trodden Path
Nicholas Cannalonga 942 Waltham Street
Dan Fenn, Jr. 59 Potter Pond
Steven Heinrich 11 Potter Pond
Gloria Holland 3 April Lane
Arthur Katz 18 Barberry Road
Patrick Mehr 31 Woodcliffe Road
Robert Whitman 1010 Waltham Street

Term Expires 2009

Darwin Adams 8 Field Road
Samuel Berman 11 Barberry Road
Nancy Bryant 56 Blossomcrest Road
Robert Copp 95 Bridge Street
Richard Neumeier 2 Pitcairn Place
Robert Rotberg 14 Barberry Road
Reid Zurlo 42 Woodcliffe Road

Term Expires 2010

Nancy Cannalonga 942 Waltham Street
Benjamin Cohen 87 Bridge Street
Thomas Diaz 7321 Lexington Ridge Drive
Sherry Gordon 7 Stedman Road
Peter Lee 770 Waltham Street
Glenn Parker 186 Spring Street
Loren Wood 14 Benjamin Road

continued on next page

PRECINCT 4

Term Expires 2008

Lisa Baci 18 Fair Oaks Terrace
Timothy Counihan 27 Percy Road
John Davies 18 Prospect Hill Road
Beverly Kelley 24 Forest Street
John Patrick 2030 Massachusetts Avenue
Nicholas Santosuosso 2 Washington Street
Ruth Thomas 10 Parker Street
Steven Turner 260 Marrett Road

Term Expires 2009

Gloria Bloom 17 Loring Road
Peter Enrich 35 Clarke Street
Jill Hai 6 Highland Avenue
David Harris 5 A Eliot Road
Ellen McDonald 50 Bridge Street
Gerald Paul 43 Highland Avenue
Barrie Peltz 8 Jackson Court

Term Expires 2010

Nyles Barnert 142 Worthen Road
Scott Burson 58 Sherburne Road S.
Margaret Heitz 335 Marrett Road
Charles Lamb 55 Baskin Road
John Rosenberg 64 Bloomfield Street
Sandra Shaw 51 Wachusett Drive

PRECINCT 5

Term Expires 2008

Paul Barnes 500 Lowell Street
Marjorie Daggett 9 Burroughs Road
Anthony Galaitsis 7 Burroughs Road
John Hayward 358 Woburn Street
Loretta Porter 24 Fletcher Avenue
Ephraim Weiss 462 Lowell Street
David Williams 1433 Massachusetts Avenue

Term Expires 2009

Elaine Dratch 2 Maureen Road
Ana Flaster 4 Fairfield Drive
Olga Gutttag 273 Emerson Road
Ann Kelly 6 Brookwood Road
James Lowry 21 Rumford Road
Sam Silverman 18 Ingleside Road
Jed Snyder 482 Lowell Street

Term Expires 2010

Irene Dondley 22 Leonard Road
Marilyn Fenollosa 10 Marshall Road
Andrew Friedlich 22 Young Street
Gloria Holland 1475 Massachusetts Avenue
Carol Liff 19 Douglas Road
Jerold Michelson 3 Clyde Place
M. Masha Traber 106 Maple Street

PRECINCT 6

Term Expires 2008

Jonathan Himmel 66 Hancock Street
Morton Kahan 44 Hancock Street
David Kaufman 152 Burlington Street
Gerald Lacey 18 Meriam Street
Laura Mahoney 119 Burlington Street
Ronald Pawliczek 25 Flintlock Road
Frank Sandy 353 N. Emerson Road

Term Expires 2009

Bebe Fallick 4 Diehl Road
Edmund Grant 27 Grove Street
Ann Kane 24 Adams Street
Jane Pagett 10 Oakmount Circle
Edith Sandy 353 N Emerson Road
Sheldon Spector 26 Suzanne Road
Sheila Watson 12 Oakland Street

Term Expires 2010

Florence Baturin 11 Alcott Road
Trisha Kennealy 4 Brent Road
Brian Kelley 44 Grant Street
Alan Lazarus 22 Woodland Road
Dawn McKenna 9 Hancock Street
Richard Pagett 10 Oakmount Circle
Deborah Strod 10 Thoreau Road

PRECINCT 7

Term Expires 2008

Deborah Brown 47 Robinson Road
James Courtemanche 88 Winter Street
Thomas Griffiths 7 Volunteer Way
Pam Hoffman 4 Rangeway
Sheryl Mason 33 Robinson Road
Robert Peters 43 Fifer Lane
Ravi Sakhuja 50 Turning Mill Road
Martha Wood 51 Gleason Road

continued on next page

Term Expires 2009

Marsha Baker 46 Burlington Street
Keith Hoffman 4 Wright Street
William Leavitt 180 Grove Street
Sheryl Mahoney 65 Blake Road
Fred Martin 29 Dewey Road
James Wood, Jr. 51 Gleason Road
Alan Wrigley 205 Grove Street

Term Expires 2010

Patricia Costello 9 Preston Road
Margaret Count-Klebe 94 Winter Street
Catherine Gill 43 Bertwell Road
Joyce Miller 23 Fifer Lane
Elizabeth Perry-Wood 67 Gleason Street
Jane Trudeau 7 Volunteer Way

PRECINCT 8

Term Expires 2008

Roger Borghesani 24 Hastings Road
Margaret Bradley 48 Bellflower Street
Charles Hornig 75 Reed Street
Stewart Kennedy 38 Liberty Avenue
Richard Michelson 54 Asbury Street
Charles Moore, Jr. 87 Cedar Street
James Osten 8 Revere Street

Term Expires 2009

Richard Battin 15 Paul Revere Road
Larry Belvin 10 Denver Street
William Herring 20 Ward Street
Ingrid Klimoff 75 Reed Street
Jessica Steigerwald 17 Hamblen Street
Shirley Stolz 2139 Massachusetts Avenue
Carolyn Tiffany 109 Reed Street

Term Expires 2010

Nancy Bartlett 59 Ledgelawn Avenue
Elizabeth Bryant 18 Liberty Avenue
John Cunha 11 Homestead Street
David Horton 68 Paul Revere Road
Alan Levine 54 Reed Street
Alan Seferian 10 Augustus Road
Melinda Walker 14 Larchmont Lane

PRECINCT 9

Term Expires 2008

Alice Adler 10 Nickerson Road
Mary Donahue 3 Crosby Road
Emily Donovan 110 Wood Street
Janice Kennedy 135 Wood Street
Lawrence Link 2380 Massachusetts avenue
Wendy Manz 14 Ellison Road
John Mazerall 40 Wood Street
Leo McSweeney 435 Lincoln Street

Term Expires 2009

Narain Bhatia 8 Nickerson Road
Richard Canale 29 Shade Street
Helen Cohen 32 Patterson Road
Mollie Garberg 16 Cary Avenue
William Kennedy 135 Wood Street
Janet Perry 16 Ellison Road

Term Expires 2010

Victoria Blier 41 Shade Street
Rodney Cole 80 School Street
Margaret Coppe 12 Barrymeade Drive
Thomas Fenn 15 Shade Street
Laura Kole 74 School Street
Jesse Segovia 7 Pheasant Lane
Francine Stieglitz 3 Amherst Street

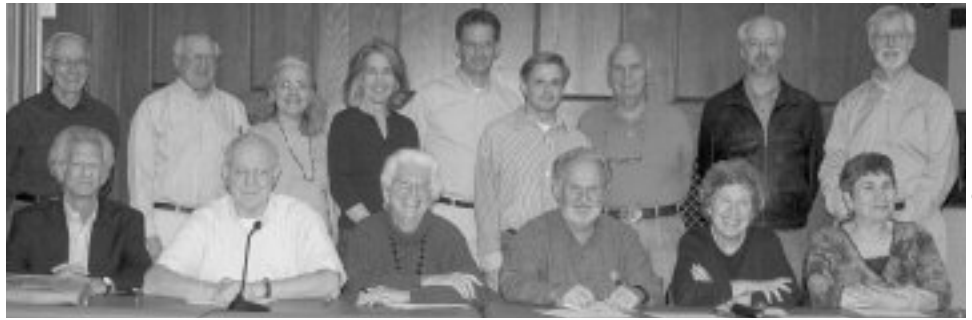
Town Meeting Members Association (TMMA)

ROLE: To inform Town Meeting Members in advance on all warrant articles, meeting procedures, and matters of town governance; to act as an interface between Town Meeting and the municipal government, the Board of Selectmen, School Committee, and other town committees; to represent the members of Town Meeting when the Meeting is not in session; and to improve Town Meeting procedures and processes.

MEMBERSHIP: All Town Meeting Members are automatically members of the Association. At the first information meeting following Town election, precincts meet individually and elect their Precinct Chair, Clerk, and Vice Chair officers. Those precinct officers make up the TMMA Executive Committee, and serve for one year. At the annual meeting of the Association, the members elect TMMA officers, who are limited to terms of no more than two consecutive years, except for the Communications Officer. The Executive Committee usually meets on the second Wednesday of each month, except when Town Meeting is in session and in July and August. The monthly meetings are open to all.

HIGHLIGHTS:

- Reviewed and discussed:
 - Financial summit meetings on the 2008 budget
 - Budget projections for FY09
 - Requests coming to the Community Preservation Committee for Community Preservation Act funds
 - Changes to TMMA procedures potentially required by an earlier schedule for Town Meeting.
- Published TMMA Warrant Information Reports on all articles coming before the annual Town Meeting and the Fall Special Town Meeting so Town Meeting members could better understand the issues.
- Held the TMMA bus tour to view sites affected by warrant articles for the Annual Town Meeting.
- Sponsored three warrant information sessions before the Annual Town Meeting and one session before the fall Special Town Meeting to familiarize members with the warrant and to give sponsors feedback on likely questions and additional information needed concerning their articles.
- Sponsored an information session before the fall Special Town Meeting



Some Executive Committee members (Those in attendance at meeting on 9/19/07). Rear: D. Kaufman, J. Cole, M. Heitz, E. McDonald, J. Rosenberg, J. Courtemanche, A. Katz, G. Parker, D. Adams Front: A. Friedlich, A. Lazarus, E. Sandy, F. Sandy, F. Stieglitz, M. Baker

on commercial property assessment in Lexington

- Sponsored One Lexington Dialogue, two sets of four facilitated conversation sessions among Lexington citizens of divergent opinions, in an effort to improve the quality of political dialogue in the Town.
- Maintained an email listserver (with message archives accessible to the public to at <http://groups.yahoo.com/group/lex-tmma/>) that provides a medium for informal discussions among TMMA members about Town matters.
- Provided timely information on the TMMA Website, including Executive Committee minutes, various committee reports and access to TMMA e-mail archives (<http://lexingtontmma.org>).
- Recognized the contributions of two Town Meeting Members who have served in Town Meeting for 30 years. ■

2007–2008 Executive Committee

Officers	Chair:	Edith Sandy
	Vice-Chair:	Darwin Adams
	Treasurer:	Alessandro Alessandrini
	Clerk:	Jim Osten
	Communications:	David Kaufman

Prct.	Chair	Clerk	Associate
1	Ellen Basch	Jonathan Cole	Barry Sampson
2	Toby Sackton	Christina Welch	Nancy Nolan
3	Reid Zurlo	Arthur Katz	Glenn Parker
4	Ellen McDonald	Margaret Heitz	John Rosenberg
5	Andy Friedlich	Eph Weiss	Jerold Michelson
6	Alan Lazarus	Frank Sandy	Brian Kelley
7	James Courtemanche	Marsha Baker	Sheryl Mahoney
8	Jessica Steigerwald	Elizabeth Bryant	Nancy Bartlett
9	Francine Stieglitz	Jesse Segovia	Laura Kole

Town Meeting

Abridged from the complete text on file in the Town Clerk's Office.

Moderator Margery M. Battin opened the 2007 Annual Town Meeting on Monday March 26 in Cary Memorial Hall. The Lexington Minutemen, accompanied by the William Diamond Fife and Drum Corps, posted the colors. The Fife & Drum Corps played a tune in honor of the Moderator's recent birthday.

The Moderator honored deceased Town Meeting members Mary Miley, Charles Parks, Doug Ross and Paul Hamburger. She also declared a recess for a presentation by the Town Meeting Members Association to recognize long-serving Town Meeting Members Elaine Dratch and Paul Hamburger, recently deceased.

Edith Sandy and Deborah Brown presented certificates.

In a subsequent session, congratulations were extended to Arthur Katz and Beverly Kelley, winners of the Minuteman Cane and White Tricon Hat award, and High School Teacher Mary Alice Samii was presented the school's Diversity Award.

The opening March 26 session was cut short by a malfunctioning sound system and resumed March 28.

Subsequent sessions were held on April 4, 9, 11, 23, 25, 30 and May 2.

Article Action Summary

Art. 1: Annual Town Elections: see page 11

Art. 2: Reports of Boards, Officers, Committees

Reports relating to articles under consideration and other town matters were presented at appropriate times.

Art. 3: Appointments to Cary Lecture Series

Adopted March 28. Moderator to appoint committee of three to plan lectures under the wills of Eliza Cary Farnham and Suzanna E. Cary.

Art. 4: Amend Zoning By-Law, Inclusionary Zoning

Not adopted March 28. Intended to insure that residential developments authorized by special permit would contribute to Town's affordable housing supply.

Art. 5: Amend Zoning By-Law, Tree Management

Adopted April 4. Regarding protection of trees in cases where Planning Board grants a special permit.

Art. 6: Amend Zoning Bylaw, Penalties

Indefinitely postponed April 4

Art. 7: Zoning Bylaw, Amend RO to CRS AT 303 Woburn St. (owner's petition)

Indefinitely postponed April 4. Would have created additional retail space.

Art. 8: Amend Notice Provisions: Chapter 215; Acts of 1929

Adopted April 4. Asks state to allow town to eliminate certain duplicate mailings.

Art. 9: Amend General Bylaws: State Election Warrant

Adopted April 4. Allows town to drop mailings to all households concerning state elections.

Art. 10: Amend General Bylaw - Community Preservation Surcharge Exemption

Adopted April 4. Clarified time needed to apply for an exemption.

Art. 11: Authorize Terms for Certain Contracts

Adopted April 4. Provided Town Manager flexibility in negotiating contracts for renting Town buildings and transportation services.

Art. 12: Transferred Barnes Property to Selectmen

Adopted April 4. Transferred control of the White House from School Committee to Selectmen.

Art. 13: Amend Tree Bylaw

Adopted April 4. Strengthened bylaw managing mature trees in town.

Art. 14: Amend General Bylaw: Tourism Committee

Adopted April 4. Elevated the Tourism Committee status from Advisory to Ad Hoc.

Art. 15: Amend Demolition Delay bylaw.

Adopted April 11. Regarding the timing of granting demolition permits for historical buildings.

Art. 16: Amend General bylaws – Engine Operation of Stopped Vehicles.

Adopted April 4. Allows town to enforce new bylaw that forbids vehicle idling for more than five minutes.

Art. 17: Accepted provisions of state law regarding employee benefits

Adopted April 4. Extended benefits to dependent children of town employees who died in service to the town.

Art. 18: Accept MGL Chapter 32B, Section 18, chapter 32B

Indefinitely postponed April 4. Would have required town employees eligible for Medicare Part A to transfer to a Medicare plan offered by the town.

Art. 19: Accepted MGL Chapter 71, Section 37M

Adopted April 4. Allowed town to consolidate school and town building maintenance departments.

Art. 20: Citizen Request: Schools to adopt policy on transporting certain Special Ed. Children

Not adopted April 4.

Art. 21: Appropriate FY 2008 Operating Budget

Adopted April 23, except for line items 1100 and 2300, adopted May 1.

continued on next page

Provides monies for all town departments; amounts to be raised from the tax levy except as noted. Numbers in left hand column refer to line items.

	FY 2008 Budget	Additional Appropriation, Contingent on Override Vote	FY 2008 Contingency Budget (Informational Purposes Only)
1100 Lexington Public Schools	\$65,108,938	\$3,187,045	\$ 68,295,983
1200 Regional School	\$ 1,200,438		\$ 1,200,438
Shared Expenses			
2100 Benefits			
2110 Contributory Retirement	\$ 3,449,284		\$ 3,449,284
2120 Non-contributory Retirement	\$ 41,000		\$ 41,000
2130 Health Insurance	\$19,074,943	\$ 794,544	\$ 19,869,487
2140 Unemployment	\$ 375,445		\$ 375,445
2150 Workers Compensation*	\$ 300,235		\$ 300,235
2160 Property & Liability Insurance	\$ 582,853		\$ 582,853
2170 Uninsured Losses*	\$ 50,000		\$ 50,000
2200 Debt Service			
2210 Payment on Funded Debt	\$ 2,833,980		\$ 2,833,980
2220 Interest on Funded Debt	\$ 703,832		\$ 703,832
2230 Temporary Borrowing	\$ 260,325		\$ 260,325
2300 Reserve Fund			
2300 Reserve Fund	\$ 450,000		\$ 450,000
Community Services			
3100-3600 DPW Personal Services	\$ 3,316,221		\$ 3,316,221
3100-3600 DPW Expenses	\$ 5,126,015		\$ 5,126,015
Public Safety			
4100 Law Enforcement Personal Services	\$ 4,214,699		\$ 4,214,699
4100 Law Enforcement Expenses	\$ 468,507		\$ 468,507
4200 Fire/Medical Personal Services	\$ 4,261,226		\$ 4,261,226
4200 Fire/Medical Expenses	\$ 485,062		\$ 485,062
Culture & Recreation			
5100 Library Personal Services	\$ 1,636,700		\$ 1,636,700
5100 Library Expenses	\$ 452,154		\$ 452,154
Social Services			
6100-6200 Social Services Personal Services	\$ 403,722		\$ 403,722
6100-6200 Social Services Expenses	\$ 283,182		\$ 283,182
Community Development			
7100 Community Development Personal Services	\$ 771,687		\$ 771,687
7100 Community Development Expenses	\$ 71,689		\$ 71,689
7200 Planning Personal Services	\$ 198,987		\$ 198,987
7200 Planning Expenses	\$ 8,359		\$ 8,359
7300 Economic Development Personal Services	\$ 120,797		\$ 120,797
7300 Economic Development Expenses	\$ 103,736		\$ 103,736

continued on next page

	FY 2008 Budget	Additional Appropriation, Contingent on Override Vote	FY 2008 Contingency Budget (Informational Purposes Only)
General Government			
8100 Board of Selectmen			
8110 Board of Selectmen Personal Services	\$ 71,246		\$ 71,246
8110 Board of Selectmen Expenses	\$ 71,150		\$ 71,150
8120 Legal Services	\$ 350,000		\$ 350,000
8130 Town Report	\$ 6,500		\$ 6,500
8200 Town Manager			
8210-8220 Town Manager Personal Services	\$ 479,797		\$ 479,797
8210-8220 Town Manager Expenses	\$ 143,125		\$ 143,125
8230 Salary Transfer Account*	\$ 1,029,893		\$ 1,029,893

and further that Line 8230 is to be transferred by the Board of Selectmen for contractual settlements within departments including the School department upon recommendation of the Town Manager

8300 Town Committees			
8310 Finance Committees	\$ 1,500		\$ 1,500
8320 Misc. Boards and Committees	\$ 4,705		\$ 4,705
8330 Public Celebration Committee	\$ 29,000		\$ 29,000
8400 Finance Personal Services	\$ 1,004,615		\$ 1,004,615
8400 Finance expenses	\$ 283,894		\$ 283,894
8500 Town Clerk Personal Services	\$ 246,101		\$ 246,101
8500 Town Clerk Expenses	\$ 90,759		\$ 90,759
8600 MIS Personal Services	\$ 187,941		\$ 187,941
8600 MIS Expenses	\$ 291,587		

and that the Town transfer the following sums to meet, in part, appropriations made at this Town Meeting:

\$ 120,645,829

\$65,000 from School Bus Transportation Stabilization Fund for Line-Item 1100

\$100,000 from the Cemetery Trust Fund for line items 3100-3600;

\$58,000 from Transportation Demand Management/Public Transportation Stabilization Fund for line-items 3100-3600;

\$300,000 from the Parking Meter Fund for line-items 3100-3600 and 4100;

\$1,887,347 from Unreserved Fund Balance/Free Cash;

\$859,728 from the Water Enterprise Fund;

\$737,309 from the Sewer Enterprise Fund; and

\$155,848 from the Recreation Enterprise Fund.

Items marked with an (*) are Continuing Balance Accounts.

Art. 22: Appropriate FY2008 Enterprise Fund Budgets
Adopted April 23.

a) That the Town appropriate the following sums of money to operate the Water

Division of the Department of Public Works during fiscal year 2008.

Salaries	\$ 581,656
Expenses	569,800
MWRA Assessment	4,435,769
Debt Service (non-exempt)	490,833
Total \$6,078,058	

To be funded from water receipts.

b) That the Town appropriate the following sums of money to operate the Wastewater (Sewer) Division of the Department of Public Works during fiscal year 2008.

Salaries	\$ 245,291
Expenses	430,272
MWRA Assessment	6,197,216
Debt Service (non-exempt)	473,256
Total \$	7,346,035

continued on next page

To be funded from wastewater receipts.

- c) That the Town appropriate the following sums of money to operate the Recreation Department during fiscal year 2008.

Salaries	\$ 563,120
Expenses	960,668
Debt Service (non-exempt)	103,917
Total \$	1,627,705

To be funded from recreation receipts and \$450,000 from retained earnings.

Art. 23: Citizens' Petition to state concerning property tax deferrals

Adopted April 23. Adjusted eligibility limits.

Art. 24: Appropriate for Senior Service Program \$40,000
Adopted April 23.

Art. 25: Continue and Approve Departmental Revolving Funds

Adopted April 23.

Art. 26: Appropriate for FY2008 Community Preservation Committee Budget and Projects

All items adopted April 9, except for item "e", adopted April 11.

To Appropriate from estimated FY2008 receipts as recommended by the Community Preservation Committee:

- \$523,347 for open space excluding land for recreational use;
- \$676,045 for historic resources;
- \$523,347 for community housing;

- \$3,510,731 for general Unreserved Fund Balance of the Community Preservation Fund.

To Appropriate from Community Preservation Fund as follows:

- \$40,000 from General Unreserved Fund Balance for Center Playfields drainage engineering study.
- \$367,000 from Historic Resources Reserve for Munroe and Old Burial Grounds.
- \$18,120 from Historic Resources Reserve for Buckman Tavern, Hancock-Clarke House and Munroe Tavern.
- \$10,685 from Historic Resources Reserve for Buckman Tavern.
- \$90,000 from Historic Resources Reserve for cultural resource survey.
- \$228,404 from Community Housing Reserve for windows at Greeley Village.
- \$43,000 from Historic Resources Reserve for structural evaluation of the East Lexington Library.
- \$147,130 from Historic Resources Reserve for rehabilitation of Cary Memorial Hall for performances.
- \$18,360 from Historic Resources for signage for historic Lexington.
- \$300,000 from Community Housing Reserve for Douglas House community housing project.
- \$62,500 from Open Space Reserve, and \$62,500 from the General Unreserved Fund Balance for a walking/bike trail master plan.
- \$26,750 from Historic Resources Reserve and \$26,750 from the Community Housing Reserve for a structural study of the Muzzey Condominium Building.

Revolving Fund	Authorized Representative or Board to Spend	Departmental Receipts	Use of Fund	FY2008 Authorization
DPW Burial Containers	Public Works Director	Sale of Grave Boxes and Burial Vaults	Program Expenses	\$35,000
DPW Compost Operation	Public Works Director	Sale of Compost and Loam, Yard Waste Permits	Personnel, Benefits and Program Expenses	\$230,000
LexMedia Operations	Board of Selectmen and Town Manager	License fees from cable TV providers	CATV contract, equipment and related expenses	\$400,000
Tree Fund	Board of Selectmen	Gifts and Fees	Program Expenses	\$20,000
Minuteman Household Hazardous Waste Program	Public Works Director	Fees paid by consortium	Program Expenses	\$175,000
Health Programs	Health Director	Medicare Reimbursements	Program Expenses	\$7,000
Council on Aging Programs	Social Services Director	Program fees and gifts	Program Expenses	\$100,000

continued on next page

m. \$50,000 from General Unreserved Fund Balance for administrative expenses.

Art. 27: Land Purchase off Lowell St.

Indefinitely postponed April 25. Requested by Conservation Commission.

Art. 28: Land Purchase off Adams St.

Indefinitely postponed April 25. Requested by Conservation Commission.

Art. 29: Appropriate for Recreation Capital Projects

Adopted April 11.

- a. Center Basketball Court Reconstruction – \$85,000 from Unreserved Fund Balance.
- b. Valley Road Tennis Courts – \$130,000 borrowed
- c. Park Improvements – Athletic Fields – \$50,000 from Unreserved Fund Balance.

Art. 30: Appropriate for Battle Green Flagpole (Citizens' Petition)

Adopted April 25. Made the town responsible for maintaining the flagpole.

Art. 31: Appropriate for Municipal Capital Projects/Equipment

Adopted May 2.

- a. Lincoln Field Methane Mitigation Wall - \$550,000; borrowed
- b. Fire Alarms in all municipal and school buildings - \$142,000; borrowed
- c. DPW Equipment - \$523,300; borrowed.
- d. Woburn St. Reconstruction - \$120,000; borrowed.
- e. Geographic Information Systems - \$195,900; borrowed.
- f. Storm Drain Improvements - \$460,000; borrowed.
- g. Sidewalk Improvements - \$100,000; borrowed.
- h. Central Business Sidewalks - \$175,000; borrowed
- i. Bikeway Reconstruction - \$175,000; borrowed.
- j. Building Envelope (various buildings) - \$150,000; from tax levy
- k. Munroe Center Fire Alarms - \$35,000; Unreserved Fund Balance.
- l. Dam Repairs (Butterfield Pond, Old Res.) - \$30,000; Unreserved Fund Balance.
- m. Traffic Mitigation - \$50,000 Unreserved Fund Balance.
- n. Street Improvements - \$500,000; tax levy;
- o. NSTAR Parking Lot - \$50,000 transferred from Parking Meter Fund.
- p. Replacement of Fire Engine 5 - \$80,000; Unreserved Fund Balance.
- q. Hydrant Replacement - \$50,000; with \$25,000 from Water Enterprise Fund retained earnings and \$25,000 from Unreserved Fund Balance.

Art. 32: Appropriate for Water Distribution Improvements

Adopted May 2. \$1,800,000, borrowed.

Art. 33: Appropriate for Sewer Improvements

Adopted April 23. \$1,300,000, borrowed.

Art. 34: Appropriate for School Capital Projects/Equipment

Adopted May 2. \$3,010,000 With \$2,710,000 borrowed; \$300,000 transferred

From Unreserved Fund Balance.

Art. 35: Appropriate for Senior Center Design

Adopted April 30. \$35,000 transferred from amount appropriated at 2000 Annual Town Meeting.

Art. 36: Appropriate for building new Public Works Facility

Adopted April 25. \$25,180,000, borrowed.

Art. 37: Appropriate for Post Employment Benefits

Indefinitely postponed May 2.

Art. 38: Rescind Prior Borrowing Authorizations

Indefinitely postponed May 2.

Art. 39: Establish / Appropriate to Specified Stabilization Funds

Adopted April 23.

- 1) Transportation Demand Management/Public Transportation Stabilization Fund to support Lexpress Bus Service.
- 2) Traffic Mitigation Stabilization Fund for traffic mitigation.
- 3) School Bus Transportation Stabilization Fund to support transporting students on a daily basis.
- 4) Section 135 Zoning By-Law Stabilization Fund to finance public improvements pursuant to Section 135 of the Code of the Town of Lexington.

With appropriations made from the sources and in the amounts specified:

- 1) \$58,000 from the Lexpress TDM special revenue account to the Transportation Demand Management/Public Transportation Stabilization Fund
- 2) \$220,035.99 from the TDM Avalon Bay special revenue account to the Traffic Mitigation Stabilization Fund
- 3) \$200,000 from the School Transportation Avalon Bay special revenue account to the School Bus Transportation Stabilization Fund

Art. 40: Appropriate to Stabilization Fund

Adopted May 2. \$1,000,000 transferred from Unreserved Fund Balance.

Art. 41: Appropriate for Prior Years' Unpaid Bills

Adopted May 2. To pay unpaid bills for goods and services rendered to the School Department for FY 2006; with \$50,531 transferred from Unreserved Fund Balance.

Art. 42: Amend FY2007 Operating Budget

Adopted May 2. That the following amounts be appropriat-

continued on next page

ed to the following line items for the current fiscal year's budget.

Line Item	From	To
1100 Lexington Public Schools	\$63,419,500	\$63,941,058
2130 Group Insurance	18,160,485	17,994,416
2140 Unemployment	122,800	92,800
2150 Workers Compensation	190,000	220,000
2210 Payment on Funded Debt	2,837,006	2,875,006
2220 Interest on Funded Debt	634,097	546,097
2230 Temporary Borrowing	248,958	298,958
2310 Reserve Fund	400,000	391,480
5100 Library Personnel	1,563,305	1,538,305
7100 Communications Development Personnel	738,714	687,714
7100 Comm. Development Expenses	60,019	86,019
7300 Economic Devel. Personnel	95,199	45,199
7300 Economic Devel. Expenses	69,643	109,643
8120 Legal	350,000	310,000
8210-8220 Town Manager personnel	470,542	445,542
8210-8220 Town Manager Expenses	156,067	196,067

8600 MIS Personnel	180,471	101,471
8600 MIS Expenses	279,050	305,550

Further, that \$209,469 be appropriated from Unreserved Fund Balance.

Non-Binding Resolution Amendment to Article 42:

For the next three years, the School Committee and/or administration provide certain quarterly actual-to-budget financial data pertaining to the Schools. These data will be available to all Town Meeting representatives on the school web site and will include: quarterly financial report by line item; FTE count; SPEC variances from budget; Energy consumption and cost; Facilities maintenance expenditures.

Art. 43: Appropriate for Authorized Capital Improvements Adopted May 2.

- \$15,000 for the rehabilitation and restoration of records vault in Cary Memorial Hall, with \$15,000 transferred from the unexpended balance of Article 4(d) of the warrant for the November 29, 2006 Special Town Meeting.
- \$500,000 to complete reconstruction of Fiske and Harrington Elementary Schools; borrowed.

Art. 44: Use of Funds to Reduce The Tax Rate Indefinitely postponed May 2.

Lexington Ad Hoc Climate Action Plan Committee (LexCAPC)

ROLE: to develop a Climate Action Plan for Lexington that will provide a focus for local actions by residents, commercial entities, and local government to achieve cost savings and facilitate climate protection measures as outlined in the committee's charge. Specifically this Committee will: Engage relevant constituencies and stakeholders in a vision for a sustainable community; work with other Massachusetts communities in developing Climate Action Plans; conduct a baseline inventory of Lexington's global warming pollutants; identify actions that could be taken by local government, commercial entities, and residents to reduce global warming pollution and consider the impact of such actions; propose an initial community target for lowering emissions and metrics for monitoring progress; and recommend a Climate Action Plan, including implementation timelines, responsibilities and mechanisms, for adoption by the Board of Selectmen. It is anticipated that the Committee will prepare a draft Climate Action Plan for community discussion within one year, and within two years develop a final Plan for consideration by the Board of Selectmen.

APPOINTED by the Board of Selectmen: Chair Toby Sackton, Vice-chairs Rick Abrams and Adam Sacks, John Huchra and Ken Karnofsky, JJ Krawczyk, Andy McClaine, Linda Moran, Charles Moore, Marilyn Campbell and Sam Silverman.

HIGHLIGHTS:

- Joined International Cities for Local Environmental Initiatives (ICLEI), which is an organization of more than 700 local governments (400 in the U.S., with about 30 in Massachusetts) committed to taking action on Climate Change.
- Attended the ICLEI Northeast Regional Workshop 2007 in Hartford, Ct., and met with representatives of other New England cities and towns working on local climate action plans.
- Obtained a software program from ICLEI used to quantify greenhouse gas emissions which will become the basis for our quantitative report on Lexington's greenhouse gas emission footprint.
- Received material from the town, as well as the Energy Committee, with existing data on energy usage where available.
- Gathered data on both commercial and residential energy use in addition to greenhouse gas emissions (including heat, electricity usage, transportation, and waste generation) in Lexington.
- Planned a public presentation of Lexington's greenhouse gas emissions footprint for the spring of 2008. ■

PUBLIC SAFETY

Police Department

Expenditures	FY07	FY06
<i>Payroll</i>		
Police	\$3,611,190	\$3,457,740
Dispatch	\$493,692	\$470,360
Parking Meter Maintenance	\$46,925	\$45,619
Animal Control	\$20,701	\$19,540
<i>Expenses</i>		
Police	\$399,167	\$387,786
Dispatch	\$27,123	\$24,925
Parking Meter Maintenance	\$20,058	\$22,975
Animal Control	\$2,637	\$1,272
<i>Personnel</i>		
<i>Full Time</i>		
Police	48	48
Dispatch	9	9
Parking Meter Maintenance	1	1
Parking Meter Maintenance	3	3
<i>Part Time</i>		
Animal Control	1	1
Cadets	3	3

APPOINTED by the Town Manager: Christopher Casey, Chief of Police since 1993.

HIGHLIGHTS:

- A large-scale construction project to improve the joint police/fire/911 communication center, command office, and front desk was completed.
- More than \$200,000 in grant funding and equipment was received to help officers and staff run important community policing initiatives.
- The Police Department Open House was a resounding success, with hundreds of Lexington residents enjoying the event.
- Officers and detectives completed numerous investigations leading to arrests and successful court prosecutions.

Personnel Changes: In January, Officer George Grundhoff retired after serving 17 years with Lexington. In April, Officers Christopher Collins, Kyle Kilimonis and Colin Marsetta completed their field training and joined the patrol division. In May, Christopher Collins was activated by the Massachusetts National Guard for 18 months and was deployed to Baghdad, Iraq. In November, newly-hired Officer Timothy Colatosti and Cadet Michael Bordenca graduated from the Municipal Officers Police Academy. Officer Colatosti started a 12-week field training program and is expected to join the patrol division in February 2008.

In October, Dispatcher John Soares passed away. John served 21 years with the Town of Lexington and his presence

is missed. He started his career at the Lexington Fire Department, and then in 1994 was part of the core group of dispatchers for Lexington's first joint police/fire/911 dispatch center.

Programs & Initiatives:

- School Resource Officers and the Fire Department conducted a "Home Alone" safety program at Lexington High School for 157 students and their parents. This successful program offers instruction in the areas of home rules and safety, managing emergencies and how to contact 911.
- At the Open House hosted by the Lexington Police Department in July, hundreds of Lexington residents toured the station; an emergency command vehicle and the newly renovated 911 center were featured attractions.
- The Rape Aggression Defense (RAD) team, administered by Officer Charles Crayton, provides two or three RAD or RAD-Kids programs each year. These programs are funded in cooperation with the Recreation Department or with community policing grants and private donations.
- Officers participated in "Road Respect," "Click-it or Ticket," and "Drunk Driving – Over the Limit – Under Arrest" traffic safety campaigns to help keep Lexington's roads safe.

Grant Funding: The Department received more than \$200,000 in grant funds for various programs.

- \$50,000 Federal Budget Award to enhance security at the Middle Schools.
- \$17,600 in Statewide Telecommunications Training Board grants to provide dispatcher training, with a particular focus on new procedures and the new VESTA 911 system.
- \$36,000 Community Policing grant to fund community programs such as RAD, bicycle patrol and a community survey.
- Commercial Equipment Direct Assistance Program (CEDAP) grant for search and rescue GPS software and equipment.
- \$38,000 from the Northeast Homeland Security Regional



Dispatcher Frank SanSeverino at the new dispatching console. Eight screens display radio, 9-1-1, hospital-police-fire status boards, CAD and registry/warrant information.

Courtesy of the Police Department

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Advisory Council (NERAC) to purchase two traffic signal boards; this grant was applied for in cooperation with Bedford, Lincoln and Concord.

- \$10,000 from the Governor's Highway Safety Bureau to fund traffic enforcement programs.
- \$14,989 Department of Public Health Emergency Medical Dispatch grant to help early identification of stroke victims and to obtain timely medical care at local hospitals.
- \$20,500 Domestic Violence Prevention grant to fund a domestic violence advocate who works closely with the Family Services Detective in Lexington.

Capital Expenditures: In February, the remodeling of the joint police/fire/911 dispatch center, command office and front desk area was initiated with \$840,000 approved at 2006 Town Meeting. The renovation enlarged the dispatch center to house new dispatch consoles and a new police radio network, prepared the site for the new 911 VESTA system (which includes a GPS tracking of cell phones) and upgraded the police station's telephone and LAN network. The front desk was redesigned into a smaller space and the command office was equipped to enhance the 24/7 supervision necessary for a dispatch center.

During the construction, the dispatch center was moved to the police guardroom from February to May, displacing other operations. By September, all operations were fully restored with minor renovations completed to provide space for report writing, sergeants and the Animal Control Officer. The project was completed as budgeted and met all major deadlines.

Noteworthy Investigations:

- In May, two youths were identified with breaking, entering and larcenies from east Lexington homes and the Bowman School.
- In June, two young adults were caught and arrested shortly after activating fire alarms at Diamond Middle School and damaging vehicles in north Lexington.
- After investigation by detectives, a felon with a long record of breaking into dwellings pleaded guilty to committing three housebreaks in Lexington, as well as others in surrounding communities.
- A person who had committed his fifth offense driving under the influence of alcohol (OUI) was arrested in June and later convicted. A separate sixth offense OUI conviction was also obtained in February.
- In June, crime scene processing and the subsequent investigation led to the arrest of an adult with a long criminal record for breaking into and larceny from two Bedford Street commercial buildings.
- In December, a rash of six commercial breaks in Lexington Center (and surrounding communities) were quickly solved by detectives who recovered thousands of dollars in

stolen property in less than one week. Two men were arrested for these thefts.

- In August, two young adults were arrested for committing nine acts of malicious destruction of property; more than \$1000 in damage was done to vehicles in north Lexington and to the Estabrook School.
- During the year, four individuals were arrested for safe school zone violations. Officers, school resource officers and detectives routinely coordinated their efforts to identify individuals distributing drugs in Lexington Center and in proximity to schools. In one case, officers worked with members of the Suburban Middlesex County Drug Task Force in an undercover operation in Lexington Center. Two individuals were sentenced to the minimum mandatory two years in prison.
- Officers investigated three fatal accidents, in addition to one individual arrested for drunk driving after striking and severely injuring a bicyclist on Bedford Street.

2007 by the Numbers: This year showed an increase in reported crimes (938), resulting in a 16.9% increase (+136) from 2006. Lexington was not immune to the regional trend of increased thefts of GPS systems and laptop computers from parked vehicles. The hit-and-run nature of these thefts and the inability to trace stolen GPS units continue to make it very difficult to solve these crimes. In Lexington, the breaking and entering of motor vehicles increased 55% (+37 crimes), with larceny from vehicles increasing 69% (+22 thefts). Theft from homes and businesses increased 56% (+32 crimes); many of the business thefts, however, were cleared with arrests.

Town Report Statistical Figures

Complaints and Calls For Service

Motor Vehicle Accident Calls	961
Animal Control	226
Alarms Residential/Commercial	1,720
Assist Fire Calls	489
Medical Assists	1,231
Motorist Assists	366
Missing Persons	38
Disturbance/Disputes	291
Building/Person Checks	1,187
Suspicious Activity	287
All Crimes	938
Park-Lock-Walk patrol	850
Total	10,901

Motor Vehicle Citations Issued

Warnings	2,539
Civil Infractions	1,346
Criminal Complaints	90
Arrests	69
Total	4,044

High Accident Locations

(10 or more incidents with more than \$1,000 damage)

Police Department *continued from previous page*

Bedford St @ RTE 95	37
Bedford St @ Hartwell Av.....	17
Waltham St @ Marrett Rd	12
Bedford St @ Harrington Rd.	11
Mass Ave @ Maple St	10

Fines Generated by Traffic Enforcement

Moving violations fines issued	\$110,227
Parking violations issued FY07 (tickets).....	9,546
Parking fines collected in FY07	\$145,280

Prosecution Summary

Arrest without Warrant.....	118
Arrest with Warrant	10
Criminal Summons	124
Clerk's Hearing	23
Private Complaints	0
*Juvenile Diversion	0
**Protective Custody	13
*non prosecuted **non criminal	

Criminal Court Summary by Type of Offens

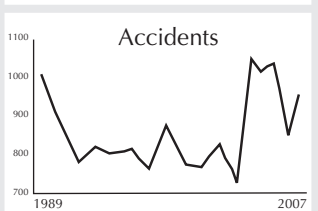
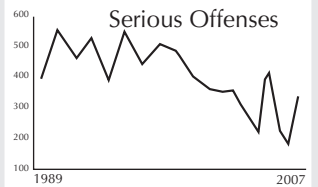
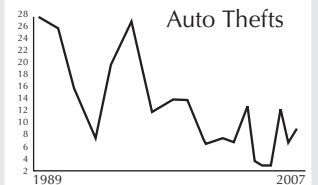
Operating on Endanger	114
Operating w/o License.....	31
Operating under the Influence.....	30
Revoked/Suspended License	43
Disorderly/Disturbing the Peace	0
Liquor Violations	35
Vandalism/Malicious Destruction	35
Forgery, Uttering, Counterfeiting	0
Receiving Stolen Property	2
Drug Violations.....	48

Domestic Order Violations	7
Assaults.....	42
Threats	3
Trespass.....	5
Robbery.....	1
Arson.....	4
Burglary/Breaking and Entering	20
Theft/Larceny	23

Larcenies—Reported .. 231
 Calls for Service..... 10,901
 Auto Thefts..... 9
 Serious Offenses

369
 M/V Accidents

961



Fire and Rescue Department

ROLE: To protect the lives and property of the community from emergencies involving fire, medical, hazardous materials, and environmental causes.

This mission is achieved through public education, code management, and emergency response. The Chief of the Department also serves as the Emergency Management Director, whose responsibilities include providing assistance to the community following natural disasters and other emergencies.

APPOINTED by the Town Manager: Chief William Middlemiss since March, 2004.

HIGHLIGHTS

- 2007 was another busy year for the Lexington Fire Department, once again topping the 4000 threshold for calls and hitting a new high for transports to the area hospitals. Additionally, the Department introduced an intense

training program on fire suppression, rescue techniques and pitfalls, and EMS procedures.

- The Insurance Services Organization (ISO) reviewed the Department for the first time in more than 20 years; this evaluation included a review of the Town's fire water supply system, the Department's communication systems, and the Department staffing, training, and response procedures. The Town maintained its Class 3, a rating maintained by less than 15% of the communities across the country. The Department is utilizing the review's findings to improve its training procedures, equipment and personnel needs.
- Orders for two pieces of equipment were finalized with the prospective vendors. The first is a replacement for Engine 1, awarded to American LaFrance, to be delivered in April of 2008. The second is for the replacement of Engine 5, awarded to C&S Specialty Inc of Smithfield RI; this truck will be identified as Forestry 1 and is also scheduled to be delivered in April of 2008. The continual upgrade of the Department's Self Contained Breathing Apparatus is ongoing, providing for enhanced firefighter safety.

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Incidents of Significance

In 2007, the Department responded to 4078 calls. 2632 of the calls were medical emergencies, with 1721 resulting in transportation of one or more patients to a medical facility.

The following is a brief summary of incidents of significance:

January 10: Working fire, 317 Katahdin Drive.

February 24: Second Alarm, Route 2 at the Lincoln line, single-family residence.

May 7: Working fire, 9 Oxbow Road.

July 6: Working fire, 48 Solomon Pierce Road.

July 26: Working fire, 20 Ellison Road.

August 8: Working fire, 4 Turnberry Hill Road.

December 29, 2007: Second Alarm, 549 Marrett Road.

Grants

The Department received a grant from the U.S. Department of Homeland Security for the replacement of the Amkus rescue tool, providing the Town with two hydraulic rescue tools.

The Department received a grant from the State Executive Office of Public Safety - Department of Fire Services to continue the Student Awareness of Fire Safety (SAFE) program, in conjunction with the Lexington Public Schools.

A fire equipment grant was received from the Department of Public Safety and was used to purchase training equipment and an additional thermal imaging camera on Engine 2.

Fire Prevention Division

The Fire Prevention Division has been active with four major construction projects ongoing in town: Avalon at Lexington Hills, the old Metropolitan State Hospital site off Concord Avenue; two Starwood Hotels at the former Sheraton Hotel site on Marrett Road; and the redevelopment of 300 Patriot Way, the former Raytheon site off Spring Street. The Division oversees the installation of all fire protection systems, including sprinkler and fire alarms, as well as smoke and carbon monoxide detectors. In addition, the Division ensures adequate Fire Department access and appropriate hydrant locations.

Oversight also occurred at smaller construction projects, such as tenant space renovations in many of the Town's commercial buildings, as well as renovations at residential sites. The Division reviewed 160 building construction plans submitted to the Building Commissioner's office for building permits. These entire plan reviews resulted in fire prevention inspections for compliance with applicable fire prevention requirements.

The Division issued 500 permits last year for activities that included: the installation of sprinkler and fire alarm systems, oil burners, above and below ground storage tanks for storing flammable and combustible liquids and propane gas; and for performing explosive blasting, cutting and welding. Each permit required at least one inspection for compliance with applicable fire prevention requirements.

The Department continued the Student Awareness of Fire Education (S.A.F.E.) Program with some reimbursement funding from the State Executive Office of Public Safety-Department of Fire Services. The mission is to enable students to recognize the dangers of fire, and more specifically, the fire hazards tobacco products pose. Trained Fire Department personnel administer the program and present it to first grade children in the six elementary schools. The objectives are to reduce the numbers of fires, burns and deaths, and to encourage the children to see firefighters as role models.

The Department is in the process of converting the municipal telegraph fire alarm system to a radio-based reporting system. Many of the traditional red fire alarm boxes will be replaced, while others will remain and be connected to a radio box. The boxes currently transmit a fire alarm from a building directly to the Fire and Police Department Dispatch Center via either an overhead or underground telegraph line. The new radio box system will transmit an alarm instantaneously to the Dispatch Center via a radio frequency.

In 2007 approximately 25 radio boxes were installed. All Town-owned buildings will be converted throughout the spring of 2008, with completion of the entire radio box system scheduled for July, 2008.

Lieutenant Ken Tremblay was appointed to the Fire Prevention Division in 2007 to assist the Assistant Chief in performing the functions of the Division.

Juvenile Fire Setter Intervention Program

The Juvenile Fire Setter Intervention Program (JFIP) was established through the Middlesex District Attorney's office in 2001. In 2003 the Lexington Fire Department joined the coalition and trained one Firefighter to handle the cases that involved youths between the ages of five and 16. The Fire Department works closely with the Police Department, State Police, Department of Social Services, State Fire

Marshal's Office, Department of Mental Health, and the Middlesex DA's office in investigating these cases.

In 2007 the Fire Department representative screened 18 youths for various fire offenses, ranging from illegal possession of fireworks to homemade bomb building and detonation. There are many cases pending that still have no suspects. The Fire Department also takes phone calls from concerned parents whose children are involved in this type of risky behavior; in such cases parents are urged to involve the child in the JFIP.

Emergency Medical Services

Transports of patients continue to increase, reaching in excess of 1500 for the calendar year. Firefighter-paramedics now staff the first rescue-ambulance on a full-time basis, while the levels of staffing have exceeded the 60% mark for the second rescue-ambulance.

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This past year the Department applied for and received a license from the Office of Emergency Medical Services to operate an intercept vehicle for ALS operations. This approval will come in handy during special events such as the Town's Patriots Day celebrations and the 4th of July festivities.

The percentage of personnel trained to either the paramedic or intermediate level has risen to over 50% of the Department. The Department has affiliated with Mount Auburn Hospital to provide medical control, along with enhanced supervision and training of our advanced emergency medical corps.

A Carbon Hemoglobin Detector is now in service, which enables the paramedics to more readily detect the presence of carbon monoxide poisoning in patients without the need for an invasive procedure. Further, the updating of our EMS reporting procedures, which include electronic reports and a main storage hub, brings us into compliance with new State and Federal reporting requirements.

Emergency Management

In November the Town implemented its first reverse 911 system. The system is physically housed within the Public Safety Dispatch room at Police Headquarters. This will enable communications from various agencies to residents to alert them of potential emergencies or other incidents of significance.

Town departments, working in a consortium of neighboring communities, have established the Battleroad Regional Emergency Planning Committee. This committee, a requirement of the Federal SARA Title III acts, has received start-up certification and is actively pursuing full certification. The communities of Lexington, Bedford, Arlington, Belmont, Burlington, Watertown and Brookline make up the consortium at this time.

Planning is also underway to ensure the continuous operation of Town services in the event of a flu pandemic. This planning is multi-faceted and will be ongoing during 2008.

Personnel

Two longtime members of the department retired during the year, Captain Robert Walton and Lieutenant Kenneth Donnelly, Assistant to the Chief. Kerry Evans resigned her position to accept a position with the Massachusetts Emergency Management Agency. Firefighter Stephen Schick also resigned his position.

There were several promotions. Lieutenant John Wilson was promoted to Captain, while firefighters Donald Chisholm, Scott Monsignore and Timothy Flaherty were promoted to lieutenant.

Several new firefighters were appointed to fill vacancies. They were: Adam Hubbard, Shawn Ormiston, Jason Morey, Adam McClellan, and Michael O'Connor.

Lori Manning, the new Assistant to the Chief, came to the Fire Department from the Town Clerk's office. In addition, Debra Curtin was named Department Clerk.

Finally, firefighters Guy Monaco and Adam Hubbard completed their twelve-week training at the Massachusetts Firefighting Academy

Commendations

Off-duty firefighters Richard Prescott, David Walton, Christopher Pouliot, and Peter Ricci were commended for their actions at the scene of a motor vehicle accident on Route 2 on January 26, 2007. Prior to the arrival of fire companies these four individuals triaged, stabilized and initiated care at a dangerous scene.

Firefighters John Ritchie and Alex Feldman were commended for their actions on November 20, 2007, at a motor vehicle accident on Route 128 in Waltham.

The following firefighters from B Group were commended for their actions at a motor vehicle accident on November 21, 2007, at 124 Woburn Street: Captain Duddy; Lieutenants Ken Tremblay and Derek Sencabaugh; and firefighters John Daly, Mark Bellino, Peter Ricci, Rick White, Anne McGrath, Bryan Webb, Mark Simonds, and Mark Schofield. ■

Biosafety Committee

ROLE: To oversee all uses of recombinant DNA (rDNA) within the Town of Lexington; to advise the Board of Health, which permits facilities using rDNA; to review all applications for permits for the use of rDNA for compliance with local, state, and federal guidelines.

APPOINTED by the Town Manager: Chair, Janice Pero, PhD; Wendy Heiger-Bernays, PhD; Chief William Middlemiss (as of December, 2007). Staff: Health Director resigned in July, 2007.

HIGHLIGHTS:

- Biosafety consultant reviewed existing Lexington rDNA regulations and revised them to reflect the newly promulgated Massachusetts and Boston rDNA regulations. The Board of Health accepted the revisions as proposed.
- Biosafety consultant inspected six permitted facilities in Lexington and presented the results and written inspection reports to the Board of Health. ■

Traffic Safety Advisory Committee

ROLE: To advise the Selectmen on traffic safety issues. The Police Department reviews residents' traffic concerns to assess safety levels and to develop recommendations that may require consultation with staff from the engineering, planning, or school departments. Unresolved traffic safety concerns are scheduled for a public meeting presided over by the Traffic Safety Advisory Committee. The Board of Selectmen reviews meeting reports and recommendations. Recommendations approved by the Selectmen requiring signs or markings are forwarded to the Department of Public Works for implementation, and code changes are forwarded to the Town Clerk's Office.

APPOINTED by the Selectmen: Stephen Ades, Steve Frymer, Sudhir Murthy, Stefan Schatzki, Martha Batten (School Department), Captain Charles Sargent (Police Department), David Cannon (Engineering), Gail Wagner (Transportation Services).



Photo: David S. Tabelling

From left to right: Sally Castleman, Hank Manz, Sara Arnold, Bill Levison, Elaine Dratch, Francine Stieglitz, Danny Moraff, Gail Wagner.

HIGHLIGHTS:

- Installed Stop Signs Ivan Street at Eldred Street (east and west bound).
- Installed signage and crosswalks for the new NSTAR parking lot off Edison Way.
- Installed 2 hour parking signs at the end of Clark Street adjacent to Center Playground.
- Installed No Parking signs on Grapevine Avenue at Waltham Street.
- Installed No Outlet sign on Wingate Road at Diana Lane.
- Installed Emergency Stopping Only signs on Adams Street in front of Fiske School.
- Installed crosswalk signage on Massachusetts Avenue at Tower Road.
- Installed crosswalks signage on Lowell Street near Harrington School driveway.
- Installed crosswalk signage on Massachusetts Avenue at Locust Avenue.
- Installed Traffic Officer Ahead 4:30 pm –5:30 pm signage on Massachusetts Avenue at Wood Street.
- Installed Loading Zone signage at Depot Square alley leading to Meriam Street. ■

Ad Hoc Committee on Engine Run-Ups

ROLE: To study issues related to engine idling and to recommend whether Town Meeting should adopt anti-idling regulations.

APPOINTED by the Town Moderator: Co-Chairs Anthony Galatsis and Ingrid Klimoff, Judy Crocker, Tom Diaz, Anne Kelly, Jeanne Krieger, Sheryl Mason, Jim Sheehy, Jim Wilson. Board of Health and Town Staff liaison: Derek Fullerton.

HIGHLIGHTS:

The Committee engaged in the following activities:

- Held monthly full-committee meetings and several sub-committee meetings.
- Continued the review of relevant documents on engine idling and engine emissions found in the open literature and in regulations by other communities.
- Continued the implementation of an anti-idling education program through newspaper ads, "green tickets" distributed as friendly reminders to engine idlers, and communications with school personnel.
- Coordinated the production and installation of anti-idling signs, whose production was funded by a grant from a local business.
- Produced a report for the 2007 Town Meeting in support of Article 16 of the Town Warrant.
- Presented Article 16 to the community during a public hearing.
- Presented Article 16 to the 2007 Town Meeting, during which a Town anti-idling bylaw was approved.
- Upon completion of its work, the Committee was dissolved by the Town Moderator. ■

Board of Health

ROLE: To protect and promote the health of residents and those who work in or visit the Town; to develop and implement effective health policies, regulations, and programs that prevent disease and ensure the well-being of the community.

Expenditures	FY07	FY06
<i>Payroll</i>	\$159,106	\$157,615
<i>Personnel</i>		
<i>Full Time</i>	3	3
<i>Part Time</i>	1	1

APPOINTED by the Town Manager: Chair Wendy Heiger-Bernays, PhD; Burt Perlmutter, MD; Sharon MacKenzie, RN; Deborah Thompson, ScD; Judith Feldman, M.D. Staff: Health Director Gerard Cody (Derek Fullerton resigned July, 2007); Environmental Health Agent, Kathy Fox, CHO, CFSP; Part-time Public Health Nurse (position vacant); and Office Manager, Ann Belliveau.

HIGHLIGHTS:

Public Health Emergency Planning

- Continued working with Departments of Public Health in the 34 communities in Region 4A.
- Developed an in-depth outline of an emergency vaccine dispensing site exercise to conduct and follow during the 2008 calendar year. This exercise will bring all town emergency response departments together to go through an emergency response exercise for vaccinating the public in a structured format.
- Finalized a special population identification form that was approved by the Town administration and emergency planners to be utilized for individuals in the community to complete and keep on file.
- Formed a Pandemic Flu Steering Committee, which has met repeatedly to outline and develop plans for the Town to prepare for a possible pandemic flu and other emergency responses.

Food Safety

- Developed and established a set of written guidelines for food safety and permitting for the vendors at the Farmers' Market.
- Worked to revise the State Food Code regulations for food safety; it is now required that food establishment facilities increase the number of certified food safety personnel within their establishments.

Public Pool Safety

- Conducted an information session with pool managers of public and semi-public pool facilities to discuss overall pool safety.

Mosquito Control

- Continued to participate in the East Middlesex Mosquito Control Program, which included applications of larvacide to town catch basins during the 2007 mosquito-breeding season and West Nile Virus monitoring and surveillance.

Pesticide Awareness

- Conducted a Pesticide Awareness Seminar to provide training to owners and maintenance personnel of multi-dwelling units on pest reduction and the proper use of pesticides at their dwellings/complexes.

Influenza and Pneumococcal Vaccinations

- Coordinated and conducted two flu vaccine clinics to protect individuals from seasonal flu. Conducted one clinic at St. Brigid's Parish and the other at the Senior Center. Pneumococcal vaccines were also available upon request.

Indoor Air Quality Studies

- Assisted personnel of the Department of Public Health in conducting an indoor air quality assessment of the East Lexington Library Branch, which included parameters to improve the air quality within the facility.

Tobacco Sales Enforcement

- Continued participation in the Metrowest-Suburban Tobacco Control Collaborative (MTCC) to enforce state and local tobacco laws and education.
- Collaborated with MTCC for conducting routine inspections throughout the year to identify tobacco sales to minors from permit holders in Lexington. Fines were issued to establishments that sold tobacco to minors. The number of fines issued to establishments has declined over the past three years, from 11 fines issued in 2005, to two issued in 2006, and one issued in 2007.

Old Reservoir Sanitary Survey

- Partnered with the Recreation Department to prepare a request for a proposal for an independent consultant firm to conduct a bacterial source investigation at the Old Reservoir Bathing Beach. The goal is to identify bacterial pollution sources to inform mitigation efforts for improved water quality. ■

	2007	2006	2005
Permits Issued	616	606	567
Inspections	441	513	637
Inquiries	1277	1323	1357
Complaints (*incl. animals)	*324	*289	*264
Communicable Diseases	101	56	96
Immunizations (Influenza)	442	460	450

PUBLIC FACILITIES

Department of Public Works

APPOINTED by the Town Manager: Director William Hadley since April 2000.

ROLE: To enhance the quality of life in Lexington. Every effort is

made to maximize the efficient and effective use of resources in support, maintenance, and upkeep of infrastructure, public lands, and programs. The Department of Public Works (DPW) is committed to public safety and providing prompt, courteous, quality service to customers.

DPW Facility

Bill Hadley and other Town representatives spent considerable time and energy to provide information in an effort to build a new DPW Facility on the same site as the 60-year old administrative and mechanics section and 100-year old former trolley barn. Bill Hadley and other Town representatives spent considerable time and energy to provide information in an effort to build a new DPW Facility on the same site as the 60-year old administrative and mechanics section and 100-year old former.

Transition

Much of the summer and fall was spent planning the October move of staff as well as vehicles, equipment, storage and functions to new quarters for the 18-month transition period while the 201 Bedford Street site was being reconstructed. Many sites were considered but none were adequate to house the whole department. Space was found at the former School Administration building for management and administrative staff; the Highway, Parks and Mechanics staff were moved to the Compost Facility; Forestry was relocated to the Cemetery; and the Water and Sewer Divisions were housed at the North Lexington Pump Station. Space behind Westview Cemetery and the old Animal Shelter are also being utilized for storage.

Staffing

The management team was fully staffed for the first time since the 2003 override. Kevin Cafferty was hired as our Highway Superintendent in June. The Public Building Maintenance superin-

tendent position was not filled pending integration of the division with the schools facilities department in mid-2008.

Self-Assessment

Primary goals of the DPW have been to provide the community with the best possible service and continue to look at alternatives that allow staff to perform their responsibilities more efficiently and effectively. To do this, the Department has taken on the self-assessment phase of the accreditation process sponsored by the American Public Works Association (APWA). Staff continued examining and documenting every policy and procedure in the Department.

HIGHLIGHTS:

- The new DPW Facility was approved to move forward. Town officials, DPW staff, Permanent Building Committee members, celebrated the official ground breaking ceremony on November 29.
- The implementation of the new Department of Facilities became a reality with the hiring of Patrick Goddard as the Facilities Director in August 2007.
- Continued to work with the Center Committee on connectivity improvements to enhance access to the center businesses.
- Oversaw the creation of the new parking lot off Edison Way behind the NSTAR building which increased the short-term parking capacity in the Center by 33 spaces.
- Director worked with the Historic Districts Commission, and the Center, Design Advisory, Disablement, Sidewalk and Tree committees to successfully implement installation

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Photo: Courtesy of The Colonial Times Magazine

Grab a shovel! The official ground breaking ceremony for the new DPW facility takes place November 29, 2007.

of Phase I of the wire-cut brick sidewalk in the Center Business District.

- Hosted the fifth annual open house in May at the operations facility. More than 500 residents and children participated in demonstrations of equipment and explanations of DPW functions. Children enjoyed climbing on trucks and learning about different public works jobs and services.
- Provided support to various town committees, including the Center, Tree, Sidewalk, Energy, Electric Ad Hoc, Water/Sewer Ad Hoc, Permanent Building, Recreation, Transportation Advisory, Traffic Safety Advisory, Traffic Mitigation and Minuteman Household Hazardous Products (HHP) committees.

DPW Administration

ROLE: To manage personnel; monitor the annual budget; provide outreach to the community; supervise numerous projects; competitive-

ly bid contracts for public works services, including disposal of solid waste, recycling, and special collections for state-banned hazardous products; and manage the Hartwell Venue Compost Facility (HACF), snow plowing, street lighting, transportation, and parking programs.

HIGHLIGHTS:

- The Director continued to participate in the Northeast Homeland Security Council, consisting of 89 Massachusetts communities. A regional homeland security plan was developed as well as emergency contingencies. Tabletop exercises and simulated emergency situations have identified where training and resources are needed.
- With the creation of a new Highway superintendent, the Manager of Operations was transferred to this division.
- Monitored and evaluated almost \$700,000 in municipal buildings utility costs.
- Provided management and administrative support for the regional HHP facility, including maintenance of the facility, accounting, and analysis of statistics for the eight member towns.
- Continued work on the assessment phase of the APWA accreditation process.
- In March the Director participated as an evaluator for the APWA Accreditation Program in the city of Bowling Green, Kentucky.

Expenditures	FY07	FY06
<i>Payroll Expenses</i>	\$377,528 \$ 27,264	\$303,195 \$ 29,396
<i>Personnel Full Time Part Time</i>	6 1	5 1

Engineering Division

ROLE: To provide design, construction, and management services to the DPW; other departments, boards, and committees; and the general public.

Expenditures	FY07	FY06
<i>Payroll Expenses</i>	\$418,794 \$ 5,994	\$366,582 \$ 10,731
<i>Personnel Full Time Part Time</i>	6 1	6 1

Town Engineer: Peter Chalpin, P.E., since September 1998.

HIGHLIGHTS:

- **Geographical Information System:** Staff continued to update the Town's Geographical Information System maps for water, sewer, drainage, and parcel data.
- **Infrastructure Renewal:** Engineering staff designed, permitted, managed, and supervised projects totaling approximately \$5,447,000.

Contract 06-01

\$3,500,000

Street Resurfacing

Contractor: E. H. Perkins, Inc.

Completed 2-year contract to resurface approximately 12 miles of neighborhood and arterial streets. Also resurfaced approximately 1 mile of roadway associated with the Keyspan street repair: Abernathy Road, Adams Street, Arcola Street, Battleview Circle, Blossomcrest Road, Blueberry Lane, Bow Street, Brown Road, Burnham Road, Clyde Place, Crest Avenue, Cummings Avenue, Drew Avenue, East Emerson, Edgewood, Emerson and Emerson Gardens Roads, Fletcher Avenue, Hayes Lane, Hancock Street, Hillcrest Avenue, Ingleside Road, Jonas Stone Circle, Joseph Road, Juniper Place, Leonard Road, Lillian Road, Maureen Road, Melrose Avenue, Meriam Street, Oxford Street, Page Road, Patriots Drive, Pearl Street, Rawson Avenue, Sanderson Road, Sherman Street, South Rindge Avenue, Spencer Street, Stedman Road, Tyler Road, Upland Road, Wallis Court, Wellington Lane, Westminster Avenue, and Winn Avenue.

Contract 06-14

\$1,100,000

Water Main Replacement

Contractor: DeFelice Corporation

Replaced approximately 7,000 linear feet of water main in Woburn Street.

Contract 06-20

\$111,000

Colony Road Sewer By-pass

Contractor: DeFelice Corporation

Installed a flow balancing structure between two trunk sewers.

Contract 04-20

\$38,000

Police Station UST Cleanup

Contractor: VHB Consulting Engineers Co., Inc.

Ongoing environmental cleanup.

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Contract 06-37

Oakmount Circle Sewer Construction \$250,000
Contractor: Ventresca Corporation
Installed sanitary sewer to serve all unsewered homes.

Contract 07-38 \$96,000

Massachusetts Avenue Center Sidewalk Installation
Contractor : Santorelli Construction
Installed sidewalk test strip from Waltham Street to Michelson's.

Contract 07-39 \$195,000

Center Parking Lot
Contractor: McIver Industries
Constructed new parking lot on vacant NSTAR land on Edison Way.

Contract 07-43 \$82,000

Hancock Avenue Reconstruction
Contractor: E.H. Perkins, Inc.
Complete replacement of Hancock Avenue roadway.

Contract 07-44 \$25,000

Hartwell Avenue Traffic Improvements
Contractor: BSC Group
Traffic study and Installation of pavement markings for bike lanes and traffic flow.

Contract 07-45 \$50,000

Lake Street Drain Study & Design
Contractor: Tutela Engineering Associates
Study and design of storm drainage improvements to eliminate flooding.

- **Facilities Design, Construction, and Renewal:** Engineering staff designed, managed, and supervised projects totaling approximately \$40,000.

Contract 07-03 \$40,000

Westview Cemetery Heat & A/C
Contractor: Healthy Air Solutions, Inc.
Replaced heating and air conditioning systems.

- **New Water/Sewer Connection Permits:** Issued 47 permits for new water or sewer service for new homes.
- **Water/Sewer Permits:** Issued 113 permits for repair or replacement of water or sewer service to existing homes.
- **Street Opening Permits:** Approved and issued 265 permits for opening or occupying the public way to contractors.
- **Property/Utility Records:** Received 1,013 requests for information from citizens, contractors, developers, and realtors.

Public Building Maintenance

ROLE: To ensure environmentally safe and aesthetically pleasing public buildings by providing custodial services, preventive maintenance, repairs, and renovations; monitoring energy use; and overseeing contracted repairs.

Expenditures	FY07	FY06
<i>Payroll</i>	\$304,782	\$302,270
<i>Expenses</i>	\$653,535	\$625,856
Personnel		
<i>Full Time</i>	8	8
<i>Part Time</i>	1	1

Superintendent: Position vacant since July 2005.

STAFFING: Oversight of this division continued to be split between staff from DPW Administration and Operations.

ADMINISTRATION: The groundwork was laid to integrate the municipal building maintenance with the schools building maintenance under the Director of Facilities, Grounds and Support Services which will be completed in mid-2008. Patrick Goddard was hired for this position in August.

HIGHLIGHTS:

Staff performed or oversaw contractors who completed the following:

- Repaired the leaking roof at Cary Hall.
- Installed replacement vinyl window blinds in Town Offices.
- Replaced the Cary Library air conditioning chiller, compressor and operational controls.
- Assisted in repairs and changes to Cary Library heating and air conditioning control system (energy management).
- Increased preventative maintenance to Library air-handling equipment.
- Rebuilt Cary Hall heat condensate pumps.
- Installed Cary Hall and Cary Library chilled water system freeze protection.
- Assisted with aftermath of flooding in the East Lexington Library involving drying out carpeting, moving equipment out, and getting building ready for winter.
- Assisted other Town staff in Munroe School oil spill clean-up.
- Provided setups, cleanups, and scheduled coverage for Cary Hall performances and rentals.
- Scheduled preventive maintenance and filter replacement in mechanical equipment.
- Set up, tore down, and cleaned up for Town Meetings and Town Voting.

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Highway Division

ROLE: To maintain 126 miles of accepted streets and sidewalks, the drainage system, brooks, and street and traffic signs and signals and to oversee the Road Machinery Division and Snow Removal Operations.

Superintendent: Kevin Cafferty since June 2007.

HIGHLIGHTS:

- **Street and Sidewalk Repair:** Used more than 1660 tons of asphalt to maintain roads and sidewalks and to install asphalt curbing. Installed 2,000 feet of formed asphalt curbing and installed or repaired more than 600 feet of hand-formed asphalt curbing to prevent roadside erosion.
- **Sidewalk Improvements:** Replaced sidewalks on sections of Meriam, Bedford and Waltham Streets, Sedge Road, and Brookside Avenue. 13 concrete handicapped sidewalks ramps with tactile warning systems were installed on Meriam Street.
- **Storm Drain Maintenance:** Repaired and rebuilt more than 30 catch basins.
- **Catch Basin Cleaning:** Cleaned all 4,766 catch basins.
- **Street Sweeping:** Performed by Town personnel on a straight-time basis using two Town-owned sweepers. A new sweeper, purchased through the capital budget, was put into service in October.
- **Traffic Line and Crosswalk Markings:** A contractor painted lines in the fall; DPW staff painted crosswalk and parking lines in the spring and summer.
- **Traffic Sign Maintenance:** Maintained 2,400 traffic control signs and 500 parking meters. All repairs and installations were handled to ensure a timely response to traffic control issues. Staff continued to use the computerized sign-cutting machine to create larger, more-reflective street signs in house.
- **Traffic Signal Maintenance:** Maintained 10 traffic control signals and 11 additional flashing signals or spotlights. Staff replaced bulbs, and a private contractor performed repairs as needed.
- **DPW Facility Move:** During most of the summer and fall staff concentrated on cleaning out the facility and moving supplies and equipment to new storage areas.

Expenditures	FY07	FY06
<i>Payroll Expenses</i>	\$608,482	\$611,632
	\$270,010	\$207,567
<i>Personnel Full Time</i>	13	13
<i>Full Time</i>	2	2

Snow Removal Operations

ROLE: To handle all snow-plowing and sanding operations using DPW staff and 34 pieces of Town-owned equipment including 8 sanders and 31 pieces of hired plowing equipment and operators.

HIGHLIGHTS:

- Lexington experienced 15 snow and ice events during the 2006-2007 winter. Three storms required full plowing operations by Town staff and outside contractors; 5,691 tons of sand and salt were used, but no overnight operations to remove snow piles from the Center Business District were necessary.
- New snow blowers have proven effective to clear snow from the center and sidewalks, resulting in a much-cleaner finished product. The loader-mounted blower permits the clearing of snow from the center more frequently and has proven to be more cost-effective.

Expenditures	FY07	FY06
<i>Payroll Expenses</i>	\$370,377	\$391,511
	\$387,037	\$710,826
<i>Personnel Full Time</i>	All DPW Staff	All DPW Staff

Road Machinery Division

ROLE: To maintain all DPW vehicles in a ready, active status. DPW equipment consists of 160 vehicles ranging from sedans, pickups, and dump trucks to off-road construction equipment, including backhoes, front-end loaders, lawn mowers, and landscaping and lawn maintenance equipment.

Expenditures	FY07	FY06
<i>Payroll Expenses</i>	\$125,692	\$119,530
	\$539,007	\$356,793
<i>Personnel Full Time</i>	4	4

HIGHLIGHTS:

- In winter, rebuilt street sweepers and maintained landscaping equipment.
- In summer, repaired and painted snowplows and sander bodies and kept highway, public grounds, and water and sewer equipment in operation.
- Relocated the mechanics repair shop and parts and supplies to the compost facility on Hartwell Avenue in October.
- Purchased 4 new replacement vehicles that are hybrids: 2 Ford Focuses and 2 Ford Rangers, allowed in the FY07 budget.
- During the ongoing preventive maintenance program, each vehicle is evaluated and prioritized in the vehicle replacement survey.

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Environmental Services

ROLE: To manage environmental service programs, including contracted curbside refuse collection and disposal; curbside recycling collection of mixed paper, plastic, glass and metal containers, yard waste, and appliances, and drop-off of corrugated cardboard; manage operations of the Minuteman Household Hazardous Products regional facility, including the special collection of cathode ray tubes (CRTs) and other electronics; manage operations at the Hartwell Avenue Compost Facility (HACF), including the processing and collection of leaves, yard waste, brush, tree waste, wood chips and other organic materials from contractors, residents, and municipal curbside materials; oversee the provision of composting-related services completed by private contractors; administer the contractor permit program for yard waste and brush; and develop and implement marketing program regarding the sale of various compost/loam products.

Superintendent of Environmental Services: Robert Beaudoin since September 2001

HIGHLIGHTS:

- **Visible Recycling Ban:** In 2006, the Board of Selectmen voted to enforce a visible recycling ban (VRB). The Town developed a plan to work with the contractor, Waste Management, to implement this ban effective September 1, 2006 and better enforce the Town's current recycling regulations. Through June 2007, the implementation of the VRB resulted in the reduction of nearly 700 tons in trash and an increase of nearly 30 tons in recycling.
- **Household Hazardous Waste Contract:** In response to a Request for Proposal for new service for the Minuteman Regional site, three competitive bids were received and a 3-year contract was awarded to PSC Environmental commencing with the April collection.
- **Refuse and Recyclables Collection Hauling and Disposal Contracts:** Received seven competitive bids in response to the Request for Proposals to continue the weekly curbside collection of mixed paper and plastic, glass, and metal containers along with residential trash. A new 3-year contract was awarded to JRM Hauling & Recycling Services beginning July 1. Waste Management of Massachusetts had performed both contracts for the past nine years.
- **Grants Awarded:** Applied for and received Massachusetts Department of Environmental Protection (DEP) technical assistance grant to improve participation at the Minuteman HHP Regional Facility and a municipal waste reduction grant to provide recycling education materials and equipment.
- **Recycling Statistics:** Residents recycled 5,249 tons of

glass, metal, plastics, and mixed paper through the curbside and drop-off collection program, an increase of about 28 tons from the previous year. A total of nearly 2,000 appliances were collected from Lexington residents through the curbside collection program. Recycling access for cardboard was expanded at the DPW facility, resulting in the recycling of approximately 265 tons of cardboard.

• Recycling Outreach

- Researched collection options of "green waste" at the Hartwell Avenue Compost Facility.
- Over the past year collected and recycled nearly 2.5 tons of broken recycle bins.
- Conducted site visits of area recycling facilities to assess best end-market for Lexington's recyclables.
- Developed Request for Proposal Bid Document 07-24 for the collection of household hazardous waste at the Minuteman Regional facility and Bid Document 07-26 for refuse and recyclables collection, hauling, and disposal in Lexington.
- Worked with Civics Group to expand recycling at High School.
- Sharps Program.
- Continued CRT collections at Hartwell Avenue Compost Facility (HACF), where items were now accepted at two collection points, thereby significantly reducing wait time.
- Continued coordination of Lexington, Arlington, Bedford, Belmont, Burlington (LABBB) collaborative program to collect ink-jet and toner cartridges from municipal departments and from CRT special drop-off collections. LABBB students have collected thousands of cartridges and sent them to a facility that reprocesses them.
- Placed new public-space recycling containers in center and at various ball fields.
- Continued expanded weekday and weekend spring and fall hours of operation at the HACF.
- Provided new public recycling event boxes to several civic organizations to recycle beverage containers at annual fairs, festivals, and fundraisers.
- Revised annual trash and recycling collection calendar and mailed to all households.
- Provided recycling access, education materials, and demonstrations at public events including League of Women Voter's Forum, Earth Day Fair, DPW Open House, Discovery Day, and Patriots' Day Parade.
- Continued the fluorescent bulb recovery program at public schools, municipal buildings, and the Minuteman HHP Regional Facility, recycling nearly 3 miles of fluorescent bulbs and receiving nearly \$1,000 in grant funds to subsidize collection costs.
- Promoted the reuse of construction materials such as

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kitchen cabinets, bathroom fixtures, and other building materials on several demolition projects in Lexington, diverting reusable building materials from traditional landfill disposal.

- **Trash Disposal:** Disposed of 9,080 tons of solid waste at the Wheelabrator North Andover Waste-to-Energy Facility. Trash generation decreased 7% in FY07 over FY06, resulting in 660 less tons of refuse delivered by Lexington to the incinerator.
- **CRT/eWaste Collections:** As a result of the state's solid waste ban, DPW conducted three 1-day special collections of televisions and computer monitors that contain CRTs, which are made of lead and other metals. In addition to the licensed contractor, Electronicycle, Inc., community volunteers helped to staff these events. Lexington residents from nearly 2,000 households and several municipal departments generated more than 100 tons of CRTs that were diverted from trash disposal and were recycled or disposed of properly. The cost was approximately \$31,000.
- **Curbside Yard Waste Collections:** State DEP regulations prohibit yard waste from being disposed of with trash. The 12 curbside yard waste collections provided in FY07 were valuable in diverting yard waste from municipal solid waste. Nearly 1,000 tons of yard waste (including Christmas trees) was collected through this curbside program and brought to the HACF, saving the Town thousands of dollars in disposal costs and providing a valuable resource that was sold as finished product to area contractors.
- **Composting Facility:** One full-time and one seasonal employee operate the composting program at the Hartwell Avenue Recycling Facility, with assistance from other DPW personnel and three private contractors. Residents and private contractors delivered an estimated 50,000 cubic yards of yard waste—leaves, brush, and grass clippings. The rich composted material continued to be available for residential use, for sale to contractors, and for use in public grounds. In FY07, the yard waste permit and punch card programs for contractors generated nearly \$100,000 in revenue, a 6% increase over the previous year.
- **Comprehensive Composting Program:** Several activities were initiated or continued to assess the value and improve operations of the HACF.
 - Improved inventory and finished product areas, signage, processing, and traffic logistics at HACF site to more effectively manage incoming residential, commercial, and curbside yard waste materials.
 - Entered fourth year of an agreement with the Town of

Arlington to accept their curbside yard waste. The past three years resulted in \$130,000 in payments to Lexington for the disposal of approximately 9,000 tons of yard waste and Christmas trees.

- Marketed a variety of compost products to several local landscape companies, resulting in the sale of nearly \$133,000 of loam and compost materials deposited into the Town's compost-product revolving account.
- **Hazardous Products Collections:** In January 2007 PSC Environmental was awarded the collection contract at the Minuteman site marking the first time since the regional site opened in 1998 that a vendor other than Clean Harbors provided HHP collection services. The Minuteman HHP Regional Facility conducted eight collection events. Residents from 40 communities participated in removing hazardous products from the waste stream. The Boards of Health, Public Works Departments, and community volunteers combined to manage collections at the site. Of the 2,703 cars that participated in collections during FY07, 878 vehicles, or nearly 33%, were from Lexington.

In an effort to provide comprehensive curbside collection of solid waste and recycling, the Town continues to examine and implement the most cost-effective methods that facilitate the recovery of recyclables and mitigate the collection of trash and thereby provide long-term environmental and economic benefits to its citizenry.

Public Grounds

The Parks, Forestry, and Cemetery Divisions, in addition to the Street Light Maintenance Program are consolidated under the supervision of the Public Grounds Superintendent. Each division will be reported on separately.

Superintendent: David Pinsonneault since October 2000.

Parks Division

ROLE: To maintain and care for more than 600 acres of town, school, and recreation lands. Areas maintained include athletic fields, public grounds, playgrounds, tennis and basketball courts, trails, rights-of-way, bike path, pool, and reservoir complexes. To assist the Conservation Division, Recreation Department, School Department, youth groups and various other committees with special requests and projects and with various special Town events throughout the year.

HIGHLIGHTS:

- **Playgrounds and Parks:** Performed day-to-day and start-up/closeout maintenance at the pool complex; transported supplies and equipment for various departments and user groups; assisted with spring and winter maintenance at the Old Reservoir, including adding and grading sand; performed playground inspections and repaired various play-

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ground deficiencies, including surfacing and swings; repaired numerous basketball and tennis nets; performed maintenance at the skateboard park; performed landscape improvements and spring and fall cleanups at various town sites.

- **Sports Fields:** Renovated the Diamond baseball field infield as a coordinated effort with Lexington Little League, Lexington School Athletics, the Recreation Department and a general contractor; added the Clarke Soccer field to the turf management program; renovated infields at various baseball and softball fields throughout Town; performed daily ball field maintenance during the playing seasons; performed synthetic field maintenance at Lincoln Park; performed turf, drainage, and site amenity repairs to various soccer fields and ball fields; over-seeded, fertilized, and limed athletic fields as per the turf maintenance program and field type and use; performed athletic field layout for school, youth, adult, and Recreation programs on an overtime basis and performed athletic field line painting during the spring and fall seasons; constructed and repaired benches; repaired bleachers, backstops, and fencing; transported goals and nets for various sports activities and user groups.
- **Park Maintenance:** Coordinated the turf maintenance program, which included aeration, overseeding, topdressing, irrigation, and incorporation of integrated pest management; emptied the recycling barrels at various locations; installed new benches and repaired benches at various locations; painted, repaired, installed, and constructed picnic tables and trash receptacles throughout the Town's park system; performed trash pickup at designated sites; maintained the Minuteman Bikeway; performed mowing and maintained site amenities, drinking fountains, and irrigation systems in designated areas; performed maintenance at the Town's basketball and tennis courts; performed rough-cut mowing at conservation areas and roadsides on a limited basis; performed maintenance on traffic islands on a limited basis in coordination with the Lexington Field and Garden Club; assisted with various special events including Patriots' Day, parades, and Chamber of Commerce events; assisted with installation and removal of the planters in the center and East Lexington; performed other requests for service from other town departments, boards, commissions, and the general public; and assisted the Building Maintenance, Highway, Forestry, and Cemetery Divisions with various projects.
- **DPW Facility:** Staff assisted with site preparation to move Parks and Forestry functions and supplies to the Compost Facility and Cemetery.

Forestry Division

ROLE: To care for and preserve all woody plant vegetation in parks, along streets, and in all public properties, with the highest

Expenditures	FY07	FY06
<i>Payroll Expenses</i>	\$172,305 \$ 51,727	\$156,437 \$ 45,280
<i>Personnel Full Time</i>	4	4

priority given to emergencies; to provide direct support to cemetery operations on an as-needed basis; to maintain approximately 10,000 street trees and all shrub plantings and trees in parks, playgrounds, cemeteries, traffic islands, public right-of-ways, conservation land, recreation land, and school property; to maintain 3,343 streetlights; and to assist other departments and groups with aerial-lift services.

HIGHLIGHTS:

- **General Tree Care:** Staff responded to more than 350 requests for service; pruned trees at the cemeteries, schools, conservation areas, recreation areas (including the Pine Meadows Golf Course), public grounds areas, and other locations within the public right-of-way as part of an ongoing preventive maintenance program. Responded to requests for clearing foliage-obstructed streetlights to improve visibility; cleared downed trees and limbs after snow, ice, rain, and wind storms. Cut back encroaching trees and shrubs along the Minuteman Bike Path and other town right-of-ways. Watered trees as resources permitted; treated 20 trees for pests and disease (including control for winter moth) and inspected Precinct 9 for hazardous trees as part of a proactive yearly initiative to address hazardous conditions before damage or injury occurs. Provided oversight of the Tree Bylaw, of which 539 sites have been reviewed since October 2001. Of these sites, 428 have been closed out. A total of 647 trees have been approved for removal, with 488 removed to date. A total of 1,542 new trees are required to be planted, with 1,103 planted to date. Staff also attended various educational workshops.
- **Administration:** One employee received his Massachusetts Certified Arborist designation and obtained a Pesticide Applicator's License.
- **Tree Pruning:** Pruned 58 trees to remove hazards and improve health, structure, shape, and aesthetics.
- **Tree Removal:** Removed 134 dead, diseased, damaged, or otherwise hazardous trees. The majority of the removals were elm, ash, and maple trees. Ground 21 stumps, added loam to grade, and seeded the removal sites, where possible.
- **Planting:** Planted 12 trees, including the Arbor Day tree at Belfry Hill; a commemorative tree at Lincoln Park; and trees at various public grounds and right-of-way locations throughout Town. The trees were funded through local donations, private funding sources and the program budget. The Tree Revolving Fund contributed \$9,042 of the expense.

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- **Tree Nursery:** Assisted the Tree Committee with the establishment of a tree nursery. Approximately 130 saplings were planted for future use as street trees.
- **Pest Control:** Treated for bees and wasps, as needed, at various locations.
- **Streetlights:** Inspected and replaced bulbs and sensors on town-owned streetlights.
- **DPW Facility:** Assisted with site preparation for the move of vehicles and supplies storage to the Cemetery during construction of the new facility. Performed site work at 201 Bedford Street.
- **Other Projects:** Installed and removed holiday lighting throughout the Town center; repaired overhead traffic lights as needed; chipped more than 3,000 Christmas trees; installed and removed voting banners; assisted with the Arbor Day ceremony; provided on-going assistance to the Cemetery and Park Divisions throughout the season; and assisted other town departments with aerial-lift services. Staff applied for and received the 2006 Tree City USA Award, marking the 18th year in the program. Staff assisted with coordination of the Tree Inventory Grant.

Cemetery Division

ROLE: To operate and maintain 34 acres of grounds and all buildings and equipment for four cemeteries: Westview, Munroe, Robbins, and Colonial. To serve the bereaved in a professional manner.

Expenditures	FY07	FY06
<i>Payroll</i>	\$195,193	\$180,325
<i>Expenses</i>	\$ 80,441	\$ 59,683
Personnel		
<i>Full Time</i>	4	3

HIGHLIGHTS:

- Assisted with and prepared cemeteries for special events, such as installing flags, spring/fall cleanup.
- Operated and maintained the irrigation system at Westview Cemetery to promote better turf quality.
- Coordinated with the contractor for turf maintenance services, including fertilizing and integrated pest management at Westview Cemetery.
- A monument conservator completed repairs to various grave markers at Colonial Cemetery, as identified in an assessment report.
- Worked with a consultant and developed a plan for continued repair, upkeep and conservation of the grave markers at Colonial Cemetery and Munroe Cemetery. Received Community Preservation Act (CPA) funding to complete this task over a 2-year period.
- Cleared an area and marked it for additional burial space at Westview Cemetery.
- Handled 241 burials (interments and cremations) in Westview Cemetery and two interments in Munroe Cemetery. Staff dug and backfilled graves, set stones, loamed and seeded graves.

- At Westview Cemetery, 64 new lots were sold, with the revenue split between the Town (45%) and the Perpetual Care Trust (55%). A total of 82 foundations for flush markers were approved and set. Four markers were removed and replaced.
- In addition to purchasing directly from the Town, grave boxes and burial vaults may be purchased from and installed by outside vendors for an inspection fee. The Town sold 58 grave boxes (100% of the total installed) and 30 burial vaults (59% of the total installed). Inspection fees were collected for 21 burial vaults which outside contractors provided and installed.
- Revolving Fund Expense for grave boxes and burial vaults totaled \$24,280 of total expenses.
- Revenue collections totaled \$238,587 (includes \$33,858 transferred to the Perpetual Care Trust).

Street Light Maintenance Program

ROLE: To proactively maintain a cost-effective lighting system that enhances public safety along Lexington roadways while considering all characteristics of light-source quality.

Expenditures	FY07	FY06
<i>Payroll</i>	\$ 20,000	\$ 20,000
<i>Expenses</i>	\$280,690	\$288,644

HIGHLIGHTS

- Town employees maintained 3,343 streetlights since March 2000. Members of the Forestry Division inspect and change photo-sensor cells and light bulbs. Service calls are scheduled on an overtime basis as weather permits. Calls are processed in the order they are received or are prioritized according to whether they require an emergency repair because of safety concerns. If the repair requires more technical expertise involving wiring or replacement of fixtures and heads, an electrical contractor is dispatched to resolve the problem.
- A total of 731 outages were reported to the call center, of which Town staff inspected 710; Town staff repaired 589 lights and the electrical contractor repaired 121 lights with 21 calls remaining unresolved as of December 15. The response time for Town staff inspection and repair of lights is between 14 to 21 days. The electrical contractor response for repairs is about 14 to 21 days after the initial inspections by Town staff.
- A program was initiated to replace 1,000 inefficient incandescent light bulbs with new energy-efficient compact fluorescent bulbs. A total of 214 of these test lights were installed.

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Parking Operation

ROLE: To provide a balance of short- and long-term parking for center visitors and employees by managing the Town's permit and attended parking programs, including a 300-car attended lot, three permitted areas, the employee parking lot behind the Town Hall complex, and approximately 500 parking meters in the center business area. Part-time employees operate the attended lot.

Program Manager: Gail Wagner since May 2001.

HIGHLIGHTS:

- A new Center parking lot behind the NSTAR building was opened in July 2007. The lot adds 31 parking spaces posted as 2-hour meters.
- Depot Square lot is attended weekdays year-round and Saturdays from April through mid-November from 7 a.m. to 8 p.m. The capacity of the lot can be increased during busy times by stacking as many as 60 additional cars in the aisles.
- 200 annual permits were sold to center business employees.
- Parking meters are posted for various time limits from 30 minutes to 4 hours throughout the Center.
- FY07 revenue was as follows:
 Parking Meters \$184,175
 Attended Lot \$148,390
 Parking Permits \$46,439
 Total Parking Revenue \$379,004

Transportation Services

ROLE: To oversee all aspects of the operation of LEXPRESS, including customer service, schedules, routes, contract monitoring, MBTA grant administration, marketing, ridership, and fare collection activities.

Transportation Coordinator: Gail Wagner since May 2001.

The Transportation Advisory Committee advises the Transportation Coordinator on all matters related to the operation of LEXPRESS and transportation demand management.

Expenditures	FY07	FY06
<i>Payroll</i>	\$50,064	\$45,304
<i>Expenses</i>	\$18,213	\$18,684
Personnel		
<i>Part Time</i>	7	6

APPOINTED by the Selectmen: Chair Sara Arnold, Co-Chair William Levison, Sally Castleman, Elaine Dratch, Donald Graham, Francine Steiglitz. Selectmen Liaison Hank Manz. Student representative Danny Moraff.

HIGHLIGHTS:

- **LEXPRESS Bus Service.** LEXPRESS is in its 28th year of service as a neighborhood fixed-route system. It operates a three-bus, six-route system. LEXPRESS connects residential neighborhoods and outlying business areas with Lexington center, schools, recreation facilities, shopping areas, and the Senior Center. One route also serves the Burlington Mall and Middlesex Commons in Burlington. Buses operate Monday through Friday 6:45 a.m. to 6:25 p.m., September through June, and 7:00 a.m. to 6:25 p.m., July and August. There is no service on Saturdays, Sundays, or legal holidays.
 - LEXPRESS passengers consisted of 54% students, 31% adults, 10% senior citizens, and 5% children under six.
 - Ridership increased 11%; revenues were up by 18%.
 - Performance reliability remained at 99.9% based on the measure of completed routes and scheduled hours.
 - LEXPRESS passes were provided at no cost to 24 residents upon referral from Social Services
 - Routes were analyzed in light of new Transportation Demand Management (TDM) sites and route adjustments were made on Routes 2, 3 and 4.
 - Joseph's Limousine & Transportation of Medford began its first year of a 3-year contract. Joseph's is contracted to operate a fleet of four Ford Eldorado Aerotech 240 vehicles built in 2007. Each bus has a capacity to seat 20, is fully accessible for persons with special needs, and is in compliance with the Americans with Disabilities Act.
 - The LEXPRESS transit guide is updated annually and mailed to residents. It is also available at public facilities. Fares can be paid in cash, with tickets, or by monthly/annual passes. Reduced rates are in effect for seniors, persons with special needs, and children under six. In addition to fares and an annual appropriation by Town Meeting, LEXPRESS is funded by an annual grant from the MBTA and TDM funds.
 - LEXPRESS connects to the MBTA, Burlington B-Line, and Lowell Regional Transit.
 - Expense line above includes expenses funded by income from other sources. The tax levy portion for FY07 was \$287,063.
- **Transportation Demand Management:** Under the terms of their TDM programs, the Hayden Medical Center, the Hayden Corporate Center, and the Lexington Technology Park and Met State/Avalon make annual contributions to LEXPRESS. The Transportation Advisory Committee actively promotes TDM programs for other corporations

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to reduce dependence on private automobiles by providing transportation alternatives, including funding LEXPRESS.

- **Traffic Safety Advisory Support:** The Transportation Coordinator is a staff liaison to the Traffic Safety Advisory Committee.

Water/Sewer Divisions

ROLE: To serve the needs and concerns of its customers, sustain quality drinking water, and provide for

Expenditures	FY07	FY06
<i>Payroll</i>	\$ 798,514	\$ 798,982
<i>Expenses</i>	\$10,819,467	\$11,360,462
<i>Personnel Full Time</i>	15	15

the safe and proper discharge of wastewater by maintaining the Town's complete water and sewer infrastructure and implementing various service programs.

Superintendent: Dennis Meehan since January 2004

The infrastructure consists of 158 miles of water main, two water towers with total capacity of 3.1 million gallons, 1,500 fire hydrants, 3,400 street and hydrant control valves, and approximately 12,500 residential service line control valves located on property lines. Four main water transmission lines from the Massachusetts Water Resources Authority (MWRA) serve Lexington: a 16-inch main at Summer Street, a 16-inch main on Massachusetts Avenue in East Lexington, a 12-inch main on Watertown Street, and a 24-inch main on Concord Avenue. The MWRA supplies Lexington with approximately 2 billion gallons of water annually.

The sewer system has 120 miles of sewer main, 34 miles of trunk-line sewer main, and 10 sewer pump stations, including the main pump station at Route 128 and Bedford Street, and 600 sewer manholes. The Town also pays the MWRA to treat and dispose of the Town's sewage.

The department is divided into four sections: water distribution; meter reading and billing, sewer maintenance, and construction. Employees are cross-trained to perform all divisional functions and also participate in snow removal operations.

Water Distribution Section responds to service calls from residents, repairs curb and water control boxes, reads and installs water meters, takes water samples, performs hydrant maintenance, and maintains and updates the water control valve locations, oversees the cross-connection control program, investigates all water bill complaints, marks out services for contractors and utility companies, and assists the Engineering and other DPW Divisions.

Water is tested weekly for coliform and other bacterial organisms at nine sampling locations for a total of 45 samples; all samples testing negative. Sampling is also done twice annually at selected locations to test for lead and copper; Lexington has passed the last three test period results for these metals. Because of this, the DEP (Department of Environmental

Protection) has dropped the requirement that Lexington replace 7% of our "suspected" lead services every year. The Department will continue to excavate those services that we suspect might have a problem whether due to missing information or the time frame in which they were built.

Leak detection was completed in 2006 using the Correlation Method; nine leaks, at a loss of 191,520 gallons a day, were discovered and repaired. This biannual operation is scheduled again for spring 2008.

Meter Reading and Billing Section is responsible for reading water meters and managing the billing system. A new utility manager position was created in 2005 under the Finance Director to oversee the billing process and handle problems and complaints about adjustments due to estimated water bills. Since 2005 there has been a 52% reduction in adjustments in this area. The installation of new electronic read meters has also contributed to more accurate billing.

Sewer Maintenance Section maintains the sewer system of 154 miles of pipe and 10 pump stations, implements the sewer main flushing program, and manages the pump station maintenance program to ensure the safe and proper discharge of wastewater. Staff is also available to identify any electrical problems with relay or pressure switches. They also assist the Highway Division with clearing storm drain blockages with the use of the Department's vacuum truck.

Construction Section is responsible for the lead water service replacement program, installing new mainline and service line control valves where needed, and replacing defective control valves. They also oversee replacements of hydrants, sewer mains and services, and repair water system and sewer system leaks.

Employees attended training seminars on cross-connection control, MWRA procedures for drinking water sampling, hydrant maintenance, and courses relating to the state certification exams. Seven employees are state-certified Drinking Water Facility Operators; one is Grade 4, three are Grade 3, one is Grade 2, and two are Grade 1. Two employees are state-certified backflow testers, and four are cross-connection surveyors.

HIGHLIGHTS

- The MWRA provided Debt Service Assistance totaling \$332,158. Since 1994, the Town has received \$6,193,906 in Debt Service Assistance.
- The policy that allows installation of a second meter for outdoor watering was instituted 12 years ago. Water consumed through this meter is charged only at the water rate. To date, 2800 irrigation meters have been installed. The rate paid for this water was adjusted to the maximum rate to more accurately reflect its cost and provide fairness to all ratepayers.
- A contract was awarded to National Metering Services of New Jersey for replacing old, non-remote readable meters with ones that are electronically read. Over 2,160 meters

were installed and their respective data, which has given us more accurate reads, was entered into the billing system thereby reducing the number of estimated accounts by 38.5 %. This brings us another step closer to full automation.

- As a result of an accelerated 3-year program to repair the Town's fire hydrants, over a third of the hydrants were addressed this year.
- A May 2006 flood caused a break in the main shaft of one of the four pumps at the North Lexington Sewer Pump Station. This caused a domino effect whereby motors and grinders had to be replaced in FY07. A partial reimbursement from the State reduced the damage cost to the Town. Steps are being taken to prevent similar occurrences.
- Assisted the Engineering Division with the road-resurfacing project by providing mark-outs, materials, and emergency service.
- Responded to emergency water and sewer repairs day and night, keeping service interruptions to a minimum.

Repair and Replacements

Water main breaks repaired.....	25
Water service leaks repaired.....	22
Hydrants repaired	682
Hydrants replaced	12
Service control valves repaired.....	55
Street control valves repaired.....	10
Water services renewed	12
Sewer services replaced	2
Sewer services camera televised	28
Sewer main blockages repaired	15
Sewer service blockages repaired	22
Sewer manholes repaired	21
Sewer mains flushed and cleaned.....	58,200 feet
Storm drains flushed and cleaned	22,250 feet

New Installations

Outdoor watering meters.....	200
Water meters.....	2,160
Water services	8
Sewer services	39

Water and Sewer Rate Study Committee

ROLE: To advise the Selectmen regarding the methodology, structuring, and assumptions made in determining the water and sewer rates; to consider the feasibility of continuing to appropriate funds through the water and sewer enterprise accounts in lieu of tax payments; to examine the strengths and weaknesses of the inclining block rate system and consider the assumptions made to determine the accountability of direct and indirect charges that are part of the rate setting process. The Committee considers the impact of any recommended changes.

APPOINTED by the Board of Selectmen: Chair Loren Wood, Kathryn Benjamin, Paul Chernick, Lorraine

Fournier, Ann Gilbert, Dave Laredo, Jim Osten, Wade Tambor, and Bruce Williams. Selectmen Liaison Richard Pagett. Appropriation Liaisons John Bartenstein and Richard Eurich. DPW Liaisons Bill Hadley and Dennis Meehan.

HIGHLIGHTS

- Consulted with and advised the Town regarding implementation of the recommendations contained in the Committee's 2005 Report.
 - Studied and reported on the issues surrounding the use of Evaporative Cooling Towers.
- The Committee's work was completed, so it was dissolved by the Selectmen. ■

Lexington Tree Committee

ROLE: To promote the preservation and protection of both public shade trees pursuant to General Law Chapter 87 and certain trees on portions of private property; to work in conjunction with the Tree Warden to regulate the removal and replacement of trees in certain circumstances; to promote the planting and protection of trees throughout the Town; to develop rules, regulations, tree inventory, manuals, and other data as stated in the Lexington Tree Bylaw for approval and promulgation by the Selectmen.

APPOINTED by the Board of Selectmen: Chair John Frey, Karen Longeteig, Gerald Paul, Markus Pinney, Anne Senning, Nell Walker, James Wood; Selectmen liaison Jeanne Krieger; Tree Warden David Pinsonneault. Susan Solomon, though no longer a member, is continuing to contribute her time and effort for Tree Committee initiatives.

HIGHLIGHTS:

- **Tree planting:** 60 new trees planted on public land in Town this year:
 - 6 trees planted by contractor at the new town parking lot west of Grant Street between NSTAR and the Minuteman Bikeway; Red Maple, Linden, Sweet Gum and two Oaks in structural soil 3-feet deep under the traffic island; one Sugar Maple in lawn area. 26 columnar arborvitaes planted as screen along Grant Street.
 - 5 trees planted at the newly constructed brick sidewalk on Massachusetts Avenue from Waltham Street to Michelson's shoe store in structural soil 3-feet deep with surface and underground drain system. This planting method, if successful, may serve as a model for future sidewalk planting in our urban areas.
 - 1 large Zelkova tree donated and planted in front of the school administration building (the white house) by Matt Foti.
 - 10 trees planted at the High School (7 October Glory Red Maples in north parking lot, one Scarlet Oak at the Field House and 2 Tulip Trees in the Senior Quad). The latter three were funded by gifts from Selectman Peter Kelley and others via private fund-raising efforts of the PTSA Landscaping Subcommittee.
 - 1 Heritage Birch tree planted by the DPW Forestry Division at Belfry Park along Clarke Street as part of the annual Arbor Day Ceremony, staged by the Civic Improvement Committee of the Lexington Field and Garden Club, who bought and distributed 500 White Spruce tree seedlings to participants, nursery school children and all kindergarteners in town.
 - 1 Commemorative Tree, a Tulip Tree donated by Sandra Mayo, was planted in Lincoln Park to commemorate Leon Mayo.
 - 10 trees planted at various public grounds and right-of-way locations throughout Town.

The DPW Forestry Division removed 134 trees and pruned 58 trees in 2007.



Photo: Nell Walker

From left to right: Nell Walker, Gerry Paul, Anne Senning, John Frey, Jim Woods, Jean Krieger (Selectman liaison), David Pinsonneault (Tree Warden), Markus Pinney, Karen Longeteig.

- **Tree Bylaw:** Continues to be very successful under David Pinsonneault's lead. Reviewed permit applications for tree removal on private land. Since 2001, a total of 539 sites have been visited: 428 sites have been closed out. 647 trees were approved for removal, of which 488 have been removed to date. As mitigation: 1542 new trees required to be planted; 1103 now planted.
- **New Department of Conservation and Recreation (DCR) Grant:** Developed and submitted a \$44,500 grant proposal to DCR to fund summer interns with the goal to complete Lexington's tree inventory in 2007 and to develop software which would speed data collecting and integrate it with the Town's GIS and CartêGraphe work order system. Amount cut back to \$10,000 because federal pass-through funds had been reduced. This provided enough money for two summer interns and coordination with Urban Ecology Institute, who loaned us several hand-held computers.
- **Tree Inventory:** This year, the Committee, the two talented interns, David Hattis and Max Horn, and volunteers inventoried 1,306 more trees with hand-held computers, bringing the total to 2717 trees inventoried since 2004, roughly 20% of Lexington's public trees. Interns also assisted the Engineering Dept. by flagging houses whose footprint had changed from those shown on original GIS maps. Instructions written to document use of the hand-helds and selecting data and making a map. Document written on synchronizing data from the hand-held into the laptop and process taught to two Tree Committee members.
- **Tree Nursery:** The town tree nursery near Lower Vine Brook south of East Street broke ground April 28. To minimize planting time and disturbance to the area, no cultivation was done, a DPW auger dug the holes, and 120 ordered saplings were planted in special tree planting bags

in the ground by Friends of Trees and other volunteers. About 10 smaller donated trees were also planted. Watering, with irrigation tubing donated by Guy Doran, was monitored all summer by Barbara Kent, a member of Friends of Trees Board.

- **CPA Grant Application:** Initiated by Anne Senning, the Tree Committee submitted an application for a \$9,850 grant for Belfry Hill Tree Restoration based on 2006 tree inventory for 2008 Town Meeting approval.
- **Tree Revolving Fund:** At the close of 2007, the balance was \$2,224.45.
- **Tree City USA:** Award received again this year, the eighteenth Tree City USA Award for the Town.
- **Commemorative Tree Fund:** Produced a brochure explaining the procedure for donating a commemorative tree to the town; available for all who wish to commemorate a person or an event, or just do a good deed. Brochures can be picked up at the Library, DPW Barn or from the publications rack outside the Clerk's office in the Town Office Building.
- **Friends of Trees:** Gave yeomen's help on the tree farm installation, grant writing, coordination of Commemorative Tree Program, bittersweet eradication and other important projects. Jewel Kuljian's grant pro-

posal to the Lexington Field and Garden Club produced \$1,500 for planting 6 new trees along Meriam Street at the parking lot near the Bikeway.

- **Community Outreach:**
 - Presented the Tree Nursery to the Selectmen at their public meeting 5/21/07.
 - Several pertinent articles published, including one by Anne Senning in the Lexington's Colonial Times Magazine, Mary Lou Touart's in The Lexington Minuteman, and Laurie Atwater's in the Lexington's Colonial Times Magazine, in addition to the DRC'S The Citizen Forester.
 - Wrote letter to Joint Committee on Bonding, Capital Expenditures and State Assets Chairs Sen. Montigny and Rep. Flynn to strongly endorse H58, which called for transferring the Lexington portion of Lot 1 to DCR.
 - Worked with Tom Brown of the LABBB program at Lexington High School conducting a Tree Inventory around the high school grounds. This provided a meaningful and instructive project for his students, who take pride in participating in a community-wide project. ■

Permanent Building Committee

Expenditures	FY07	FY06
<i>Project Management</i>	\$224,349	\$248,537
<i>Architects</i>	\$311,623	\$418,803
<i>Contractors</i>	\$3,414,233	\$11,719,656

ROLE: To provide ongoing expertise and experience in managing the design and construction of all town building projects, including hiring of design professionals, obtaining bids, and entering into contracts for design and construction.

APPOINTED by the Town Manager for 3-year overlapping terms: Chair Jonathan Himmel, Richard Perry, and Peter Johnson; DPW liaisons William Kennedy and Eric Brown; 2 School Committee positions vacant.

HIGHLIGHTS:

- The Fiske students vacated their temporary home at the old Harrington School in February 2007 and finished the school year at the new Fiske Elementary School. The old Harrington subsequently became home to the School Administration.
- The December 2006 Special Town meeting provided the necessary approvals to continue on with the design of the new DPW building. During the first two months of 2007, an extraordinary amount of effort was expended "reviewing

and re-evaluating" the entire project and its design. During the spring, the construction documents were finalized, Town Meeting voted in favor of the project, followed by approval in a special town election. The project was favorably bid in late summer and commenced construction in the fall.

- In 2006, the PBC conducted a designer selection process to choose a design firm to prepare an Elementary School Master. The Design Partnership of Cambridge (TDPC) was selected. The feasibility study was completed and presented to the School Committee in 2007.
- Patrick Goddard was hired as the Town's first Director of Public Facilities. The PBC looks forward to collaborating with him and his staff on projects in the years to come.
- The committee conducts regularly scheduled monthly meetings with additional meetings as necessary. All projects were supervised by the Town's Project Manager, Bill Kealy. Gary Kaczmarek, the Town's Clerk of Works, left Lexington to work on a project in Cambridge. Cara Shapiro left her PBC assignment for another Town assignment. Alan Miller has been hired as the Clerk of the Works for the DPW Building Construction.
- Philip Poinelli resigned from the committee after serving for 12 years. Both Bruce Creager and Richard Sperandio resigned at the end of the year after being on the committee for a number of years. ■

Sidewalk Committee

ROLE: To advise the Board of Selectmen on sidewalk policies and condition of sidewalks and contiguous walking paths in Lexington. The committee seeks broad citizen input and support in developing strategies for improving existing sidewalks and for building new sidewalks where critical interconnections are needed with existing walking routes throughout town. The committee is also charged to advise on policies for snow removal and brush clearing which will help residents work in conjunction with town service providers to keep public walkways open year round.

APPOINTMENTS: Originally committee members were appointed for a 3-year term to end in March 2008, but amended by the Selectmen in June 2007 to a 3-year rotation plan with the term ending date in September. Members have agreed to additional appointments of 1, 2, or 3-year terms beginning in September 2008 to establish the rotation pattern in succeeding years. Craig Weeks resigned as chairman in May 2006, the chairmanship being assumed by Jerry Van Hook. Other officers are Sue-ellen Briggs serving as vice chair, Judy Crocker, coordinator for the Safe Routes to School (SRTS) programs in all schools, Francine Stieglitz representing the Commission on Disability, and Lucy Fletcher-Jones the website manager. Other members are Laura Cecere, Sarah Chamberlain, John Davies, Olga Gutttag, Marianne Lazarus, and Margaret Lotz. Liaisons to the committee are Jeanne Krieger (Selectmen), Richard Canale (Planning Board), Sharon MacKenzie (Board of Health), and Gail Wagner (Traffic Safety). Committee resignations accepted in 2007 were Lisa Baci and Craig Weeks.

OVERVIEW: A large part of the Sidewalk Committee (SWC) effort in 2007 was devoted to the Safe Routes to School (SRTS) program because of the pressing need to find alternatives to the problems posed by private cars transporting children to and from school. Residents have also been walking and bicycling much more and the SWC is equally dedicated to improving pedestrian safety and convenience; recommending sidewalk upgrades along busy roadways, in the industrial zones, and in commercial centers. The Bridge school pilot program was fully implemented in 2006 and Bowman and Hastings followed with their SRTS program in that year. Much was learned in these successive waves about crosswalk placement on heavily traveled roads, about maintaining off-road paths for all-season student use, and about effective methods for energizing students and parents in the SRTS program.

HIGHLIGHTS:

- An intensive study was made of walking conditions for students and parents in 4 of the 6 elementary school districts; data on the remaining 2 neighborhoods is being compiled. The inventory was undertaken in each case by parents and residents from the area who are familiar with the road traffic conditions. It includes a description of sidewalk and footpath conditions and a priority assessment of safety, current condition, usage, and connectivity to other high usage routes in the neighborhood.



Photo: David S. Tabeing

Front Row, left to right: Richard Canale, Jerry Van Hook; Back Row left to right: Margaret Lotz, Jeanne Krieger, Sue Ellen Briggs, Francine Stieglitz, Olga Gutttag, Lucy Fletcher-Jones, John Davies.

- The Lexington DPW has completed a similar listing of all sidewalks in town, including condition and priority for repairs or new construction in each school neighborhood. The committee is preparing to make a master list which compares the priorities from the SRTS program and the DPW list after establishing criteria that realistically balance the priorities between neighborhoods, then making its recommendations for sidewalk expenditures to Town Meeting and to the Selectmen.
- The SRTS program, coordinated by Judy Crocker, has had success the elementary schools and is catching on in the two middle schools as well. In October 2007, Mass Rides, the State SRTS group gave their award for the most innovative SRTS program to Bridge, Bowman, and Hastings schools for their promotion of walking, combined with the sidewalk priority surveys mentioned above. Harrington and Estabrook have also been active in promoting walking. As a result, the number of private cars used for transporting children was reduced.
- The SWC receives suggestions and complaints by citizens in a Correspondence Log, maintained by Francine Stieglitz, which gives advice and follow-up for all issues. About 30 contacts were processed in 2007.
- Working closely with various committees, the SWC promoted pedestrian access along with other alternatives, such as bicycling and public transit, in all commercial zones in Town. The re-striping of part of Hartwell Avenue and plans for similar action on a section of old Mass Avenue west of Route 95 are two examples.
- Continued to publish newspaper articles and letters describing the responsibilities of the Town and private property owners relative to public rights of way.
- Joined in a forum on Walkable Communities in September which focused on safety and convenience for pedestrians in Lexington Center and made specific recommendations to the Selectmen and Traffic Safety committee on improvements.
- Continued to prepare informal inserts mailed with tax bills, reminding residents to keep sidewalks clear and free of overhanging branches and shrubbery as a courtesy to fellow residents. ■

Energy Conservation Committee

ROLE: To advise the School Department, the Department of Public Works, and the Permanent Building Commission on how to reduce energy use and cut costs at municipal buildings.

Town of Lexington, Energy Costs Including Electric, Natural Gas, and Fuel Oil

2007 Energy Total \$3.3 million
Schools \$2,463,868 (74%)
Municipal \$836,132 (25.34%)

2006 Energy Total \$3.7 million
Schools \$2,837,000 (77%)
Municipal \$863,000 (23.32%)

Appointed by the Board of Selectmen: Chair Christopher Haines, Steve Kropper, Myla Kabat-Zinn, Keith Ohmart, Alessandro Alessandrini, Paul Chernick, Jeff Skilling; DPW liaison Bill Hadley, Selectmen liaison Hank Manz, School Committee liaison Tom Griffiths, Pat Goddard, Lexington Public Facilities Director, Roger Borghesani (ex officio) and Eph Weiss.

HIGHLIGHTS:

- Because of strong advocacy for additional energy saving measures made to the Permanent Building Committee, the project architect and the Selectmen, more efficient specifications were put into in the Request for Proposal (RFP) of the new DPW building. ECC identified deficiencies in using LEED (Leadership in Energy and Environmental Design – a design standard by the US Green Building Council) Key uncertainties were the rate of energy price increases and the Town's ability to manage complex building systems.
- Worked with Pat Goddard, to expand reporting to major buildings and all forms of energy. An outside review of last year's invoices assessed whether the proper tariffs were applied to our energy usage. This analysis has been continued through ongoing monthly reporting of energy costs and consumption.
- Leadership from the Board of Selectmen and School Committee created a unified Facilities Management Department to oversee the Town's buildings. The change should improve the Town's ability to implement energy conservation programs.
- Worked with DPW on street light bulb replacement that will reduce energy and costs for the Town. 270 incandescent bulbs were replaced out of a target for Q3 '07 of 1,000. Once completed, annual savings are estimated at \$37,000. Responding to citizen complaints about illumination at schools after hours, the committee surveyed

exterior lighting and concluded that the systems and controls were well tuned to requirements.

- In 2007 the School Department continued to correct deferred maintenance which causes energy waste. The focus has been low and no cost programs as the first and best energy investments such as boiler cleaning and efficiency tune ups; mechanical and control calibration; preventive maintenance; re-lamping. Lexington Public Schools demonstrated the ability to remotely monitor HVAC systems at Diamond, Clarke and the High School. ECC supported LPS to set policy on school temperatures, and performance goals for new building designs. ECC explored whether to air condition future schools due to the impact on construction and operating costs.
- **CAPITAL:** The School Department Capital Project list for 2008 includes \$910,000 worth of energy related projects. Consulting engineers have begun to study installation of a gas-fired heating at Clarke. High School gym and the field house lighting project have been completed. Bids for Hastings, Estabrook, Bridge, Bowman, Diamond and High School steam trap replacement project have been received. However, conversion of elementary school heating from steam to hydronic has been rejected because of the cost to re-pipe. ECC advised on utility rebates that reduce the cost of conserving capital improvements. Committee discussed forecasts for energy pricing and the implications for supply interruptions as global energy demand grows, while supply may have peaked. The ECC did not recommend initiatives beyond the ongoing energy management program.
- Supported Global Warming Action Coalition and other groups in their environmental and energy conservation initiatives and unanimously supported the resolution "That the Town request that the President of the United States, Congress, and the Commonwealth of Massachusetts take effective actions to address Climate Change."

As an advisory board, the Energy Conservation Commission depends entirely on Town staff to manage the conservation programs and to carry out the energy saving maintenance and capital planning. The Commission acknowledges the effort and achievements of Bill Hartigan who served as School Department facilities head for most of the year. We are grateful to Shawn Newell, Assistant Director Public Facilities for his commitment to bringing building control systems into operating condition. We appreciate Bill Hadley's efforts on the street light re-lamping program, and we welcome Lexington resident, Pat Goddard as the first Director of Lexington's unified Public Facilities Department. ■

School Committee

Expenditures	FY07	FY06
<i>Operating Expenses</i>	\$63,662,121*	\$71,036,577
Personnel	864.51 FTEs	878.07 FTEs

- *FY07 amount lower due to reclassification of Employee Benefits to Shared Expenses.*

ROLE: To hire, supervise and evaluate the Superintendent of Schools; to develop school policies; to approve operating and capital budgets for the schools; to advocate for school concerns to other town officials, boards, and the community; to act as liaison between the School Department and the community; to govern Lexington Public Schools in areas not governed by state or federal law.

ELECTED to 3-year terms: Chair Tom Díaz, Vice Chair Tom Griffiths, Helen Cohen, Ravi Sakhuja, Margaret Coppe; one-year term, Student Representative Gabe Schonfeld.

Since July 1, 2005, Dr. Paul Ash, has served as Superintendent of the Lexington public schools. He is the chief executive continuing our tradition of excellent public education. As shown in his report, Lexington students continue to achieve at some of the best levels in the state, and the staff also are working to provide better assistance for struggling students.

School Policies

The 2007-2008 school year began before Labor Day, implementing a 2006 vote by the School Committee. In May, voted unanimously to eliminate the use of weighted grade-point averages on high school report cards, beginning with the class of 2009.

Operating Budget

The school department finished fiscal year 2007 with unspent funds of more than \$464,000. This included salaries and wages not paid, facilities funds not used, and over \$271,000 in out of district special education funds that were not needed. At the Special Town Meeting in November 2006, while seeking a supplemental appropriation, the school department had pledged to return any unspent special education funds to the Town. After closing FY07, the school department returned not only the \$271,000 but all \$464,000 to the Town.

In 2007, voters approved an operating override for the schools by 54.1% to 45.7%. The vote added \$3.98 million to the school budget for fiscal year 2008. Inflation of other costs prevented restoration of most programs lost in 2006. However, more teachers were hired to reduce some class sizes, ninth grade teaming was restored for English and social studies, and high school honors physics was returned to six sessions per week, as had pertained to all science

courses before the 2006 defeat.

In 2007, increases in state aid continued to be vitally important to education. Members of the School Committee, along with other activists in the community and throughout the state, continued to lobby the state legislature to restore Chapter 70 and METCO aid. Although the legislature did not complete the state FY07 budget until the town's budget had already been voted, these efforts resulted in increased FY07 aid of over \$800,000 to Lexington's schools, money that began arriving after the opening of school in September 2006. In 2007, the governor's budget was presented early in the year, and legislative resolutions on local aid enabled the Town government to plan for significant increases for FY08. As a result, in April, the School Committee was able to remove \$640,000 of education programs from the cut list, protecting them from a possible override failure.

New Special Education Programs

For the 2007-2008 school year, the Superintendent started five new in-house programs to improve education for our special needs students. The administration is improving the quality of in-house special education services, both for the benefit of the students and to reduce the budgetary impact of fluctuating out-of-district costs. These programs have been successful so far in 2007-2008, and more are proposed, particularly at the elementary level, in 2008-2009.

Financial Review Subcommittee

The School Committee appointed a subcommittee to review the schools' financial operations, including financial and statistical reporting, and to make recommendations concerning the adequacy and appropriateness of the financial operations, as well as suggested improvements. The committee is chaired by two citizens with financial expertise, Jennifer Hewitt and Bob Boudreau. The School Committee representatives are Tom Griffiths and Ravi Sakhuja.

Transportation

In the FY08 budget, the School Committee changed bus transportation to a "fee for service" program, so that non-mandated school busing is supported entirely by user fees. This unfortunately has resulted in a significant increase in bus fees, from \$400 per rider to \$550, and thus a likely increase in the number of parents driving children to and from school.

Redistricting

The School Department redrew the district lines for Lexington's six elementary schools. The technical work was done by a committee working with and advising the Superintendent. The committee was made up of two parent

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Photo: David S. Tabeing

From left to right: Helen Cohen, Tom Griffiths, Tom Díaz, Superintendent Paul Ash, Margaret Coppe, Ravi Sakhuja.

representatives from each of the six schools, along with School Committee members Tom Griffiths and Olga Guttag. The new district lines balanced the populations of each school with its classroom capacity, so that all six schools emerged with approximately the same percentage of classrooms in use. Combined with increased staffing from the passage of the 2007 override, the redistricting helped reduce class sizes to more acceptable levels in the elementary schools.

Capital

The Superintendent and the School Committee are working on the need for better maintenance of school buildings and increased conservation of energy. Acting under a special provision in state law, the School Committee and Town Meeting

voted to consolidate the schools' facilities operations with similar Town departments, creating a new town-wide Department of Public Facilities. Pat Goddard, who reports jointly to the Town Manager and the Superintendent, heads the new DPF. The DPF and its Director are responsible for the managing the budget, maintenance, construction and renovation projects for all town buildings, including the schools.

The committee approved a list of capital projects to be carried out in the 2007-2008 school year, including several that are expected to result in significant energy savings. Included in this list was the conversion of the heating system at Clarke Middle School to natural gas.

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Lexington Public School Enrollments		2007-2008 Projected*	2007-2008 Actual**	2008-2009 Projected**
Elementary Schools				
Bowman, 9 Philip Road, built 1967	Mary Anton-Oldenburg, Principal	485	476	465
Bridge, 55 Middleby Road, built 1966	Jade Reitman, Principal	474	489	452
Estabrook, 117 Grove Street, built 1960	Martha Batten, Principal	440	423	437
Fiske, 55 Adams Street, built 2007	Nancy Peterson, Principal	461	434	433
Harrington, 146 Maple Street, built 2005	Elaine Mead, Principal	416	405	406
Hastings, 2618 Massachusetts Avenue, built 1955	Steven Adler, Principal	403	422	402
Total elementary students, grades K-5		2679	2649	2595
Middle Schools				
Clarke, 17 Stedman Road, built 1972	Steven Flynn, Principal	765	780	786
Diamond, 99 Hancock Street, built 1957	Joanne Hennessy, Principal	807	772	715
Total middle school students, grades 6-8		1572	1552	1501
Lexington High School, 251 Waltham St., built 1950	Michael Jones, Principal			
Total high school students, grades 9-12		2027	1994	1999
Total student enrollment		6293	6195	6095
<p>*Source: FY08 budget book. Projections for elementary schools reflect the changes to school district lines. . Fiske School was projected to have 29 new students from the Avalon Lexington Hills development, which was still under construction in January 2008.</p> <p>**Source: School Department document "Four and Ten-Year Enrollment Forecasts," December 4, 2007, showing actual enrollment on October 1, 2007.</p>				

In February, Fiske students began attending their beautiful new school at 55 Adams Street.

Following a School Committee vote to release the building at Massachusetts Avenue and Woburn Street to the Town, in the summer, the administration moved its offices to the old Harrington school building at 146 Maple Street. The School Department now resides on the top floor of the building, with the Department of Public Facilities temporarily using space on the bottom floor. The DPF is expected to move to the new DPW building on Bedford Street upon the building's completion.

Liaison to Community and Advocate for the Lexington Public Schools

Lexington provides an excellent education for its students, and the School Committee looks forward to a stable, strong, and dynamic era in the schools. Thanks go to the students, the faculty, the administration, the parents, the PTAs, the town leadership, and the Town for the success of the schools.

The administration maintains an active website that includes the entire budget book for citizens to study, School Committee meeting minutes and news. The aim of the School Department and the School Committee is to provide an education for the children and youth of this community that will prepare them for a productive, responsible, healthy and fulfilling adulthood in our complex world. ■

Superintendent of Schools

Superintendent of Schools

ROLE: As Chief Executive Officer of Lexington's nine public schools, the Superintendent of Schools provides educational leadership through budget preparation, program development, and supervision of all academic, special education, and extracurricular programs for children in grades K-12. The Superintendent of Schools reports to an elected School Committee, enforces the policies and goals of this Committee, and upholds the laws and requirements determined by the federal government and Commonwealth of Massachusetts. The Superintendent of Schools also works in cooperation with other communities to oversee collaborative programs for students with identified learning disabilities.

APPOINTED by the School Committee: Dr. Paul B. Ash has served as Superintendent of Schools since July 1, 2005.

HIGHLIGHTS:

- The Lexington Public Schools continued its long tradition of excellence in education. The high school's 2006-2007 overall SAT score for Reading, Writing and Math was #1 in Massachusetts, when excluding schools with entrance exams. This past year, the school system continued its commitment to improve curriculum and instruction by examining the K-12 physical education/wellness, mathematics, and science curricula.
- On July 1, the new town-wide Department of Public Facilities was formed and was headed by Pat Goddard, who has over 20 years of facilities experience in the private sector. The new department includes all school and municipal maintenance and custodial employees. The unified facilities department allows the Director the flexibility to allocate resources where they are needed in town. With the addition of new tracking and monitoring systems for 2007 for work orders, preventive maintenance, and energy, we expect to move beyond reactive crisis-based work, sup-

ported by more strategically planned capital projects. The department has also taken steps to reduce energy consumption in all of the school buildings.

- This past year, we expanded five special education programs that make it possible to educate more students within the district. These high quality programs now allow more children currently placed in out-of-district schools to return to the Lexington Public Schools, and keep more children from going out-of-district. These five programs will save \$1.8 million in tuition and transportation costs.
- In June, the voters approved a \$4 million Proposition 2 ? override. The additional funds meant that Lexington Public Schools were able to hire 14.7 personnel to reduce class sizes and meet critical needs.

Any summary of the goals and challenges we faced throughout the past year must begin with the following three values, which are at the heart of all we endeavor to do:

- Academic excellence
 - Respectful and caring relationships
 - A culture of reflection, conversation, collaboration, and commitment to continuous improvement
- The major changes over the past twelve months are described below.

Students and Programs

- Continued the curriculum review process for Physical Education/Wellness and Mathematics (Year 2) and started the Science, Engineering, and Technology curriculum review process (Year 1).
- Continued our partnership with the Boston College Lynch School of Education to create data management systems and to use the data to analyze and integrate information regarding student performance.

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- Implemented a math intervention program at both middle schools for our most at-risk students. These students now receive up to twice the amount of math instruction per week.
- Conducted a study of those students whose skills are below proficient in order to determine what interventions are needed. Based on the results of the study, the FY 09 Superintendent's recommended budget includes additional supports for literacy and mathematics at the K-5 level.
- Offered an MCAS tutoring program at the high school, which was supported by a Department of Education grant.
- Continued the preparation for the ten-year accreditation process by the New England Association of Schools and Colleges (NEASC). The faculty worked clarifying standards by which student work can be measured and assessed. Administrators and teachers participated in workshops to apply rubrics to the academic expectations, began to develop common assignments to increase inter-rater reliability, began to write curriculum guides in each program, and prepared the executive summary with strengths and weaknesses as self-assessed. The NEASC accreditation team will arrive at LHS on May 4, 2008.

Teacher Quality and Professional Development

- Focus on developing Professional Learning Communities to improve student learning. Teachers worked in teams to identify instructional areas needing improvement, and developed new and innovative teaching strategies that will have a positive impact on student achievement.
- Participated in training to improve the quality of teacher supervision and evaluation.

Facilities

- Developed a K-5 Facilities Master Plan based on enrollment projections indicating a continued decline in K-5 student enrollment and the condition of the four older K-5 schools.
- Implemented the new K-5 district lines. All K-5 schools now have similar student populations.
- Opened the new Fiske School February.
- Relocated the central administration "old Harrington" school from the White House school administration building on Massachusetts Avenue.
- Formed a new town-wide facilities department.

Student Achievement

Lastly, Lexington students continue to achieve at very high levels, based on local standards and on national examinations. ■

Lexington Scholarship And Education Fund Committee

ROLE: To oversee the distribution of funds, which are collected biannually through the tax bill solicitation, to the Lexington PTA Council Scholarship Fund and the Lexington Education Foundation, per donor request.

APPOINTED by the Selectmen: Chair David Williams with Thomas Fenn from the Lexington PTA Council Scholarship Committee, Janine Cohen and John Miller from the Lexington Education Foundation, and Dr. Paul Ash from the Lexington School Department.

HIGHLIGHTS

- \$6,308 in donations was designated and distributed to the Lexington PTA Council Scholarship Fund.
- \$4,819 in donations was designated and distributed to the Lexington Education Foundation. ■

Annual Report 2007 Lexington Community Education

ROLE: To offer lifelong learning to all by providing practical, creative, and enjoyable educational opportunities at reasonable cost. Courses for adults are offered in three sessions: winter, spring and fall. Classes are offered Monday through Friday, with most evening classes held at Lexington High School.

The summer program for children, LEXPLORATIONS, provides academic and cultural enrichment. Lexington Community Education is a self-sustaining, integral part of the Lexington Public school system.

STAFF: Director, Robin Tartaglia; Assistant Director, Andrea Paquette; Administrative Assistant, Caroline Ronten.

HIGHLIGHTS:

- Began administration of Lexington High School driver's education program on Sept. 1st. This program, which is to be taught by licensed instructors from Cam's Auto School of Waltham, will reach approximately 300 high school students annually.
- Collaborated with LHS music teacher Jeff Leonard on the administration of the new private instrument lesson program. Sixteen professional musicians teach approximately 200 students of all ages.
- Registered 3,636 students for LCE classes. This number includes all registrations from the three adult education semesters and the summer children's program.
- Offered many new adult classes, including Writing Your First Novel, Skid School, Antiques Appraisal Night, How To Probate a Will, Is Solar Right For You?, Meditation for Kids, Tango, Yoga With a Chair, and Green Home Remodeling. New after-school classes for young children were offered in Mandarin, Korean Culture, Egyptian Art and more. Also new this year was an after-school big band program, Jazz in the Middle, for students in middle school.
- Continued to offer the very popular HOME ALONE class which attracted 140 students. Taught by Lexington Police Department officers, this class teaches children nine years old and above how to maximize their security when alone at home. This class is offered at no charge as a service to the community.

- Held 92 weeklong classes and 1,130 registrations with Explorations, the summer academic enrichment program. New programs include Into the Garden, Fun with Mrs. Frizzle, Batty for Bats, Math Mania, Digital Photography, Myths, Printmaking, Code Breakers, and more. Nearly all classes were located at the new Fiske Elementary School. There were 86 LHS summer classroom aides who received LHS Community Service credit by volunteering a total of 3,810 hours of work assisting our Explorations programs. Nearly all summer teachers are experienced Lexington Public School classroom teachers.
- Hosted a meeting of the professional development organization for the local adult education programs.
- Awarded Explorations scholarship assistance totaling almost \$4,000 to 9 Lexington families .
- Continued a generous sliding scale tuition reduction program that benefited 17 local ESL students. ■

Lexington High School Class of 2007:

Size of class	463
Continuing education	92.0%
4-year college	88.5%
2-year college	3.5%
College Prep	1.5%
Year off	1.8%
Other	1.3%
Undertermined.	2.2%

National Merit Scholarship Program Class of 2008

Semi-finalists	13
Letters of Commendation	87

2006-07 Advanced Placement Tests

Number of Students	548
Total Grades Reported	909
Number of Subjects	24
Grade of 5	459
Grade of 4	260
Grade of 3	129
Grade of 2	51
Grade of 1	10

School Expenditures by Line Item

	<i>FY05 Expended</i>	<i>FY06 Expended</i>	<i>FY07 Expended</i>	<i>FY08 Expended</i>
Salaries & Wages				
1 Unit A -Lea	\$35,082,375	\$35,980,575	\$36,448,212	\$39,818,898
2 Unit A - Stipends	143,565	189,876	172,653	194,747
3 Unit A - Coaches	473,948	533,008	491,001	458,391
4 Lesa - Secretaries	1,678,455	1,731,310	2,185,953	2,316,989
5 Co - Support	—	—	254,924	297,014
6 Facilities/Preventative Maintenance	—	—	229,079	271,392
7 Unit C - Instr Asst.	1,896,028	2,264,373	2,386,535	2,718,204
8 Aba Tutors	—	—	80,169	133,734
9 Ot Assistants	—	—	125,704	151,173
10 School Aides	954,889	966,659	411,435	425,437
11 Seiu Custodian/Maintenance	2,088,695	2,046,965	2,315,740	2,494,745
12 Custodial Overtime	176,800	89,334	165,296	170,000
13 Technology	390,391	417,780	370,938	506,750
14 Co - Administration	861,712	855,669	745,588	800,296
15 Principals	2,199,756	2,244,200	1,135,753	1,077,260
16 Ala - Asst Princ/Supvr	—	—	1,407,320	1,501,267
17 Nurse Subs	14,462	9,230	71	10,000
18 Secy Subs	34,169	30,815	37,085	35,000
Instruc Asst Substitutes	—	—	0	—
19 Crossing Guards	112,977	109,200	118,802	134,740
20 Sick Leave	—	—	10,094	—
Shared Expenses	9,635,321	10,383,817	—	—
Salaries & Wages Total	\$55,743,543.00	\$57,852,811.00	\$49,092,352.00	\$53,516,037
Expenses				
1 Bowman	17,110	14,929	10,671	24,720
2 Bridge	20,966	14,969	15,978	29,870
3 Estabrook	20,248	13,434	16,887	23,690
4 Fiske	18,189	13,383	11,664	18,540
5 Harrington	9,735	15,178	12,635	20,600
6 Hastings	19,396	15,870	15,357	25,750
7 Clarke	31,398	19,596	9,800	17,485
8 Diamond	27,421	27,736	18,915	20,925
9 Lhs	85,296	103,057	103,529	147,090
10 K-5 Literacy	5,621	5,655	103,378	89,517
11 K-5 Math	49,127	49,654	46,101	56,052
12 K-5 Science	15,567	15,563	23,753	30,544
13 K-5 Social Studies	21,018	19,531	22,581	25,013
14 6-8 Eng/Lang Arts	29,093	22,919	19,837	31,009
15 6-8 Social Studies	—	—	1,295	721
16 6-8 Foreign Language	24,345	21,402	14,459	27,083
17 6-8 Math	17,308	12,618	13,520	23,116
18 6-8 Science	26,635	25,305	30,084	37,080

**Due To A Change In Department Of Education Reporting Requirements And The Installation Of New Town/School Intergrated Financial Software, The School Dept. Chart Of Accounts Has Been Updated And Some Accounts Consolidated.*

+ Fy06 Change Over In Administration, Budget Reporting Under Review And Modified.

School Expenditures by Line Item *continued from previous page*

19	6-8 Social Studies	21,934	21,547	13,762	19,776
20	6-8 Info Tech/Business	4,245	2,602	7,309	8,549
	9-12 Info Tech/Business	65	-	-	-
21	9-12 Eng/Lang Arts	19,355	19,245	26,855	28,634
22	9-12 Foreign Language	17,450	14,662	21,596	34,909
23	9-12 Math	20,366	9,738	10,143	23,690
24	9-12 Science	57,239	41,708	73,417	85,453
25	9-12 Social Studies	43,836	41,239	31,008	36,050
26	9-12 Competitive Speech	9,794	10,477	1,117	2,060
27	9-12 Policy Debate	37,915	14,609	108	2,060
28	9-12 Guidance	1,994	4,903	2,717	7,210
29	K-12 Curriculum	61,671	124,788	71,217	199,585
30	K-12 Library/Media	99,010	107,395	103,690	154,635
31	Technology	87,665	119,811	95,961	160,934
32	English Language Learners	-	-	8,883	10,300
33	K-12 Pe/Wellness	46,324	30,719	44,810	56,650
34	K-12 Visual Arts	47,464	49,730	56,418	72,100
35	K-12 Performing Arts	43,556	37,742	78,441	77,250
36	Athletics	230,846	254,650	294,815	111,546
37	Early Childhood Program	-	-	13,520	58,830
38	Health Services	6,738	8,067	6,977	12,595
39	Psychologist	-	-	75,815	77,765
40	K-12 Student Services	71,124	53,143	102,990	140,410
41	Tuition * Budget & Projection	2,682,387	3,626,469	4,287,066	4,957,457
	Net Circuit Breaker Offset				
42	Transportation Special Education	687,730	845,029	896,513	1,050,179
43	Special Education Consultants	716,156	590,770	725,739	776,362
44	Transportation	1,087,521	1,364,672	1,335,414	447,800
45	Print Center	554,307	552,843	202,489	278,100
46	Legal Services	152,045	154,477	139,625	126,793
47	Teacher Substitutes	538,308	534,689	567,424	458,047
48	Administration	190,839	179,028	243,930	257,190
49	Facilities - Custodial	173,884	149,272	196,610	280,160
50	Facilities - Bldg Repair & Maintenance	15,067	1,000	597,204	543,943
51	Facilities - Grounds & Vehicles	165,006	319,798	35,650	56,650
52	Preventative Maintenance	165,510	164,077	457,214	559,290
53	Electricity	1,179,206	1,464,806	1,701,200	1,610,977
54	Fuel Oil	326,122	386,510	476,798	401,800
55	Natural Gas	578,218	614,352	561,827	728,702
56	Telephone/Cell Phone/Pagers	187,439	145,089	121,153	161,500
57	Water & Sewer	38,116	30,209	50,000	55,200
58	Prior Year Expenses	(235,000)	539,377	105,586	-
59	Revolving Fund Programs	-	-	236,313	-
60	Program Elimination	10,638	9,147	-	-
Expenses Total		\$10,580,563	\$23,049,188	\$14,569,768	\$14,779,946
Grand Total		\$66,324,106	\$70,901,999	\$63,662,120	\$68,295,983

**Due To A Change In Department Of Education Reporting Requirements And The Installation Of New Town/School Intergrated Financial Software, The School Dept. Chart Of Accounts Has Been Updated And Some Accounts Consolidated.*

+ Fy06 Change Over In Administration, Budget Reporting Under Review And Modified.

Minuteman Regional High School

Expenditures	FY07	FY06
<i>Payroll</i>	\$10,060,445	\$10,260,494
<i>Expenses</i>	\$ 6,079,053	\$ 5,438,661
<i>Total Budget</i>	\$16,139,498	\$15,699,155
<i>Lexington's Assessed Share</i>	\$ 830,234	\$ 830,234

Minuteman Regional High School

Regional School Committee Appointed by each town's Moderator. Marjorie Daggett was appointed as Lexington's representative in July 2005 for a three-year term. The other 15 member towns are: Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston.

Enrollment	Oct. 1, 2006	Oct. 1, 2007
Lexington students in Gr. 9-12	45	54
Lexington post-graduate students (regular & special)	9	13
Total students in Gr. 9-12 from the 16 member towns	437 (+42 PG's)	412 (+43 PG's)
Total students from non-member towns	245	245
Total student enrollment	724	700

In 2006-7 nineteen seniors and in 2007-8 fourteen seniors from Lexington High School took elective courses at Minuteman two hours per day (1/3 time); a pro-rating for those students is added to the total number of students for the assessment.

The Minuteman FY07 budget represented a 2.8% increase compared with the FY06 budget. The budget increase was due to contractual agreements, health insurance, maintenance costs, and needed capital equipment.

The Minuteman FY08 budget was \$16,745,769, which represents a 3.8% increase that is primarily due to increases in salary, transportation, and healthcare costs. At the time of the 2007 Town Meeting, Lexington's assessment was \$1,200,438. Minuteman reduced the assessment to \$1,194,216 in July, as more transportation aid was received from the State than had been originally projected in the budget.

Challenges

Superintendent: The School Committee, with the aid of Glenn Koocher of Massachusetts Association of School Committees, began the search for a new Superintendent in December of 2006. The Search Committee was made up of School Committee members, teachers, parents, and a school council member. The Search Committee presented three well-qualified candidates to the School Committee for final interviews. The final choice was Dr. Edward Bouquillon, previously Director of the Windham Regional Career Center in Vermont, who assumed his new position at the end of the summer.

Finances: The operating budgets for FY07 and FY08 have increased due to the rising costs of health insurance, benefits, utilities, energy in general, and contracted salary increments. Staff was reduced by 4.5 positions in the FY08 budget. Budgets continue to be tightly controlled because Chapter 70 funding from the State is not overly generous, and transportation aid has ranged between 40 to 80%, rather than the 100% that the State is expected to cover. The FY07 capital funds were used for vehicle leasing, replacing cafeteria table and chairs, new computers and printers, and relocating and modifying the robotics and culinary arts areas.

Enrollment: Enrollment from the member towns, including post-graduates, has declined from 521 in 2005, 479 in 2006 and 455 in 2007. There has been only a very modest decline in the number of out-of-district students over these past three years. Minuteman's partnership arrangements with Medford and Watertown have continued to be successful. The agreements specify tuition rates and place a cap on the number of entering students, as well as a maximum on the total number of students, which allows for better financial planning in the towns.

Minuteman added an Admittance Officer to the staff this year to help track possible 9th graders through the admission process, coordinate school visits, and act as a resource for both parents and guidance counselors in the sending towns.

Special Education Inclusion: Minuteman is discontinuing the practice of having substantive separate-content-area classes for Special Education students. To implement full inclusion practices, staff assignments have been rearranged, and extra staff training has been given.

New Exploratory Program: Developed a Non-traditional Exploratory Program for Girls to be introduced to the Class of 2011. Female students are introduced to the viability and challenges of women in nontraditional careers, such as automotive technology, carpentry and construction, computer science, and engineering. The freshmen girls learned about these careers through a series of hands-on exercises, guest speakers and alumni panelists, as well as field site visits to industry partners.

Graduates and Honors

At the 2007 graduation, Daniel Brauer, Alessandro Fuchs, Kyle Isnor, Matthew Kelly, and Thomas Murphy received the Lexington Rotary Club Award, which is given to students of superior academic achievement and significant participation in school or community activities and who are continuing their education.

Daniel Brauer and Thomas Murphy received the Vernon C. Page Memorial Scholarship awarded to graduates who intend to further their education in the trades.

Alessandro Fuchs and Daniel Brauer were Silver and Bronze state medalists, respectively, for Web Design at the SkillsUSA conference. ■

Lexington Public Schools 2006-07 Summary of Outside Funding

FEDERAL	FY06-07
Title I	\$ 236,672
Sped Education Professional Development	\$ 74,401
Drug Free Community Support	\$ 0
Sped 94-142/IDEA	\$1,395,438
Early childhood/Mainstreaming for Pre-School	\$ 41,294
TITLE V Instruction/Techonology	\$ 4,350
TITLE IIA Educator Quality.	\$ 113,504
TITLE IID Technology Integration	\$ 4,652
TITLE III Limited English Proficient	\$ 42,816
Sped Corrective Action	\$ 0
TITLE IV Drug Free Schools	\$ 21,780
Early Childhood Mental Health	\$ 0
Early Childhood Curriculum Frameworks	\$ 0
Early Childhood	\$ 0
Project FOCUS	\$ 0
Sped Program Review	\$ 6,000
Sped Metco	\$ 0
Total Federal Funds	\$1,940,907
STATE	
METCO FY08	\$1,126,422
Enhanced School Health/Essential School Health	\$ 131,434
Academic Support Services	\$ 3,650
Model Technology	\$ 0
LAS Support	\$ 0
Green Schools Feasibility	\$ 30,000
Total Federal Funds	\$ 1832453
LOCAL	
Lexington Education Foudation (FY07)	\$ 287,532
FEES	
Transportation	\$ 754,191
Athletics and Athletics Gate Reciepts	\$ 455,778
Tuition	\$ 0
Building Rental and Extended Day Program	\$ 131,548
Medicaid Reimbursement	\$ 117,342
Total Fees	\$1,458,858
Community, Corporate, and Private Donations	
Gifts to Schools	\$ 11,620
Total Donations	\$ 11,620
GRAND TOTAL ALL SOURCES	\$4,990,423

LAND USE

Planning

ROLE: Together with the Town's Planning Department, to engage in both short- and long-term planning with regard to all growth and development issues and proposals. Specific responsibilities include: to prepare and implement the Comprehensive Plan; to administer subdivision regulations in accordance with state law; to review residential special permit applications and unaccepted street applications; to represent the Town in inter-town land use projects; to provide technical support and hearing functions for major rezoning/development proposals and on citizen and owner-generated zoning amendments; and to prepare zoning initiatives and amendments which are proposed by the Planning Board to Town Meeting. The Planning Board and the Planning Department also act as stewards of the Zoning By-law and Development Regulations, and as initiators of new policy proposals in housing, land use and transportation. The Planning Department provides support to the Planning Board, the Town Manager, Town departments and appointed committees, and supplies technical expertise in analyzing economic, demographic, and development trends in Lexington and the region. It also responds to requests for help and information from citizens and other parties.

PLANNING BOARD MEMBERS ELECTED for 3-year terms: Chair Charles Hornig, Vice Chair Gregory Zurlo, Clerk Wendy Manz, Anthony Galaitsis, and Richard Canale.

Expenditures	FY07	FY06
<i>Payroll</i>	\$188,981	\$195,945
<i>Expenses</i>	\$ 8,345	\$ 8,345
<i>Personnel Full Time</i>	3.4	3.4

PLANNING STAFF APPOINTED by the Town Manager: Planning Director Maryann McCall-Taylor, Senior Planner Aaron Henry, Planner Christine McVay, and Department Clerk Lori Kaufman.

HIGHLIGHTS

- The Inclusionary Housing bylaw was presented to the Annual Town Meeting where it was defeated. While Town Meeting members expressed support of affordable housing, they felt that this measure would unfairly burden a small portion of the population. It was suggested that the funds from the Community Preservation Act, which come from all taxpayers, might be used to develop affordable housing.
- Worked on the applications necessary to have the Town designate the commercial areas as an Economic Target Area. This in turn allowed the establishment of an Economic Opportunity Area within which a company can negotiate for tax incremental financing (TIF). Shire Pharmaceuticals entered into a TIF agreement with the Town, following the positive vote of Town Meeting.
- Working with the Tree Committee, drafted changes to make the tree bylaw and the zoning bylaw consistent. Town Meeting passed the articles.
- Re-wrote the residential development section of the Zoning Bylaw, commonly known as the cluster bylaw, utilizing a smart-growth grant from the state. It will be placed on the 2008 Town Meeting warrant.
- A team from the planning, engineering and conservation departments drafted a stormwater bylaw that will meet

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Photo: David S. Tabeing

Seated, left to right: Maryann McCall-Taylor, Richard Canale, Greg Zurlo, Charles Hornig, Anthony Galaitsis, Wendy Manz. Standing, left to right: Lori Kaufman, Aaron Henry.

the requirements for the federal NPDES permit that needs to be renewed in 2008.

- Reached its full staff complement with the hirings of Senior Planner Aaron Henry, Department Clerk Lori Kaufman, and Planner Christine McVay.
- The Planning Board and the Planning Department represented the Town in the Metro-Future Planning process and ongoing Minuteman Advisory Group on Inter-local Coordination sub-regional planning efforts.

Conventional Subdivisions

- Lexington Hills (18 units off Walnut Street, part of the former Middlesex Hospital): Definitive Plan approved.
- 177 Grove Street: Definitive conventional plan withdrawn.

Cluster Subdivisions

- 177 Grove Street (4 lots): Definitive plan for 4 lots denied; appealed in Land Court and remanded to Planning Board. Board approved definitive plan for a 3-lot subdivision.
- 88, 92-110 Shade Street (Journey's End): Definitive plan approved for maximum of 26 dwelling units
- Doran Green (9 units off East Street at site of Doran Nursery): Definitive plan approved.

- 960-990 Waltham Street: Definitive plan submitted for 13 units.
- Cutler Farm (Concord Avenue): Sketch Plan submitted.

Reduced Frontage Subdivision (2 lots)

- 147 Shade Street: Definitive plan approved.
- 11 Suzanne Road: Definitive plan approved.
- 63 Paul Revere Road: Sketch plan submitted.

Subdivision Rescissions

- Hazel Road: Rescission of Special Residential Development denied.
- Spring Street (Ledgemont): Rescission of a subdivision that created a small cul-de-sac granted

Approval Not Required Plan Endorsements

- 191 Lincoln Street
- Lexington Technology Park TIF zone
- 12 and 16 Solomon Pierce Road
- 19-19A Oakland Street

Determination of Adequacy of Grade and Construction

- Diehl Road
- 42 Wachusett Drive ■

Design Advisory Committee

ROLE: To assist the Selectmen, other boards and individuals in the Town in applying professional design standards to new structures, renovations, signage, lighting, and landscape improvements.

APPOINTED: by Selectmen for 1-year terms: Chair Colin Smith, Bahig Kaldas, Alenka Slezak, Greg Zurlo, Ginna Johnson, Timothy Lee; Associate Members: John Frey, Betsy Whitman, Bruce Creager

Planning Board liaison Wendy Manz; Selectmen liaison: Peter Kelley.

HIGHLIGHTS:

- Developed designs for public pedestrian walkways, parking improvements, and landscaping, particularly sidewalk standards for the Center and newly proposed Lexington DPW building.
- Recommended to Board of Appeals approval for:
 - Town wide freestanding & wall mounted sign installations
 - 31 Massachusetts Ave Car Wash
 - Town wide wireless communication facility installations
 - Shire / Patriot Partners ■

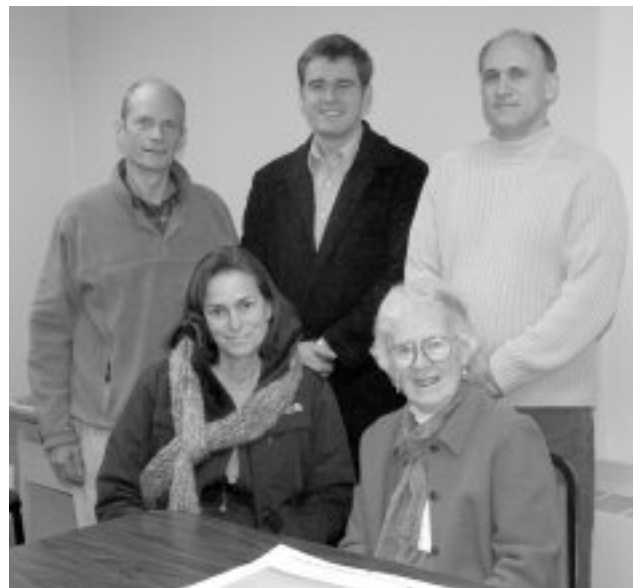


Photo: David S. Tabeing

From left to right: John Frey, Ginna Johnson, Colin Smith, Betsy Whitman, Tim Lee; Not Pictured: Alenka Slezak, Bahig Kaldas, Bruce Creager, Greg Zurlo.

Board of Appeals

Expenditures	FY07	FY06
<i>Payroll</i>	\$156,603	\$33,213
<i>Expenses</i>	\$60,019	\$74,484

ROLE: To grant variances from the Zoning Bylaw ("ZBL"), issue special permits for uses or construction as authorized by the Zoning Bylaw, and hear appeals of decisions by the Building Commissioner and Zoning Administrator.

APPOINTED by the Selectmen, a quasi-judicial board consisting of five members with six associate members: Chairman, Arthur C. Smith, Vice Chairman, Nyles N. Barnert, Maura L. Sheehan, John J. McWeeney and Judith J. Uhrig. Associates David G. Williams, Carolyn C. Wilson, Martha C. Wood, Daniel A. Lucas, John T. Gilbert and Leo P. McSweeney.

HIGHLIGHTS:

- There were ninety-six hearings in 2007.
- There were forty-four applications for variances, and forty-eight applications for Special Permits, two special permit renewals, two amended special permits, seven special permit modifications and one Revision to a Special Permit. Five petitions were continued and nine petitions were withdrawn.



Photo: David S. Tabeling

First row, left to right: Carolyn Wilson, John McWeeney, Arthur Smith, Dianne Cornaro, Judith Uhrig and Nyles Barnert. Second row, left to right: David Williams, Leo McSweeney, Dan Lucas and David George

- There were seven appeals from Building Commissioner or Zoning Enforcement Officer decisions. Four were overturned, two upheld and one was withdrawn.
- There were no petitions for Special Permits with Site Plan Reviews on projects approved by the Annual Town Meeting.
- There were no Comprehensive Permit (M.G.L. Ch. 40B) applications in 2007. ■

Board of Appeals 2007 Hearings

Hearing Date	Address	Type of Hearing (V, SP, SPS, etc.)	Decision (Approve, Deny)
1/11/2007	181-201 Spring Street	Special Permit	Approved
1/11/2007	1 Dee Road	Variance and Special Permit	Approved
1/11/2007	43 Waltham Street	Special Permit	Withdrew before processed
1/11/2007	4 Oakland Street	Special Permit	Approved
1/11/2007	48 Balfour Street	Variance	Approved
1/11/2007	4 Grant Street	Variance	Approved
1/11/2007	1666 Massachusetts Avenue	Special Permit	Approved
1/25/2007	27 Muzzey Street	Amend a Special Permit	Continued until March 8, 2006
1/25/2007	15 Belfrey Terrace	Variance	Approved
2/8/2007	1720-1722 Massachusetts Ave.	Modification of a Special Permit	Approved
2/8/2007	20-22 Cliff Avenue	Variance	Approved
2/8/2007	433 Marrett Road	Special Permit	Denied
2/8/2007	16 Winthrop Road	Variance	Approved
2/22/2007	43 Hayes Avenue	2-Variances and 2 Special Permits	Approved
2/22/2007	67 Vine Street	Variance and Special Permit	Approved
2/22/2007	26 Rindge Avenue	Variance	Approved
2/22/2007	43 Fern Street	Variance	Approved

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Board of Appeals – 2007 Hearings *continued from previous page*

2/22/2007	10 Donald Street	Variance and Special Permit	Approved
2/22/2007	39 Fottler Avenue	Special Permit	Approved
2/22/2007	7 Albemarle Avenue	Variance	Approved with Conditions
3/8/2007	286 Lincoln Street	Special Permit	Approved
3/8/2007	128 Spring Street	Special Permit	Approved
3/8/2007	50 Parker Street	Special Permit	Approved
3/8/2007	14 Lisbeth Street	Special Permit	Approved
3/8/2007	27 Muzzey Street	Amend a special permit	Approved
3/22/2007	27-31 Massachusetts Avenue	Variance and 2 Special Permits	Denied Variance Approved Special Permits
4/12/2007	18 Rockville Avenue	Appeal Decision of Zoning Administrator, 2/21/07	Decision Upheld
4/12/2007	43 Waltham Street	Special Permit	Approved
4/12/2007	21 Worthen Road	Variance and Modification of Special Permit	Approved
4/12/2007	7 Oak Street	Variance	Withdrawn without Prejudice
4/12/2007	927-945 Waltham Street	Renewal of Special Permit	Approved
4/12/2007	75 Grassland Street	Special Permit	Approved
4/12/2007	41 Waltham Street	Renewal of Special Permit	Approved
4/12/2007	411 Waltham Street	Special Permit	Approved
4/12/2007	95 Hayden Avenue	Special Permit	Approved
4/12/2007	10 Grant Place	Variance	Approved
4/26/2007	62 Baskin Road	Variance	Approved
4/26/2007	482 Bedford Street	Appeal Decision of Zoning Administrator	Continued until July 12, 2007
4/26/2007	51 Baker Avenue	Variance and Special Permit	Approved
5/10/2007	43 Hayes Avenue	Modification of Existing Decision	Withdrawn without prejudice
5/24/2007	7-11 Massachusetts Avenue	Modify decision filed December 11, 2006	Continued until July 12, 2007
5/24/2007	131 Shade Street	Appeal of a Decision of Zoning Administrator	Decision Overturned
5/24/2007 2007	6 Meriam Street	Special Permit	Continued until June 14, 2007
5/24/2007	26 Eldred Street	Special Permit	Approved
6/14/2007	51 Follen Road	Variance	Approved
6/14/2007	15 Donald Street	Special Permit	Approved
6/14/2007	53 Carville Avenue	Variance	Approved
6/14/2007	125 Worthen Road	Special Permit	Approved
6/14/2007	27-31 Massachusetts Avenue	Variance and Special Permit	Special Permit Approved, Variance denied
6/14/2007	6 Meriam Street	Special Permit	Continued until July 12, 2007
6/14/2007	52 Williams Road	Variance	Variance for stories approved, for Height - denied
7/12/2007	7-11 Massachusetts Avenue	Modification of decision filed December 11, 2006	Approved
7/12/2007	6 Meriam Street	Special Permit	Withdrawn without prejudice
7/12/2007	1075 Waltham Street	Revision of a Special Permit	
7/12/2007	19 Oakland Street	Variance	Approved
7/12/2007	12 Larchmont Lane	Variance	Approved

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Board of Appeals – 2007 Hearings *continued from previous page*

7/12/2007	28 Harding Road	Variance	Approved
7/12/2007	135 Cedar Street	Special Permit	Approved
7/12/2007	482 Bedford Street	Appeal of a Decision of Zoning Administrator	Withdrawn without prejudice
7/26/2007	62 Baskin Road	Variance	Approved
7/26/2007	45 Greenwood Street	Variance	Approved
7/26/2007	64 Cary Avenue	Appeal of Decision of Zoning Administrator	Decision Overturned
7/26/2007	522 Lowell Street	Special Permit	Withdrawn without prejudice
7/26/2007	14 Lisbeth Street	Special Permit	Approved
8/9/2007	21 Fletcher Avenue	Variance	Denied
8/9/2007	8 Cider Mill Lane	Variance	Denied
8/9/2007	27 Moreland Avenue	Special Permit	Approved
8/9/2007	27-31 Waltham Street	Modification of Special Permit	Approved
8/9/2007	1720 Massachusetts Avenue and 50 Waltham Street	Special Permit	Approved
9/13/2007	100 Meriam Street	Variance	Approved
9/13/2007	293 Wood Street	Special Permit	Approved
9/13/2007	210 Lincoln Street	Appeal of Decision of Zoning Administrator	Overturned
9/13/2007	Lot 171, Earl Street	Appeal of Decision of Zoning Administrator	Overturned
9/13/2007	81-83 Hartwell Avenue	Special Permit	Approved
9/13/2007	3 Paul Revere Road	Appeal decision of Building Commissioner	Denied
9/27/2007	522 Lowell Street	Variance	Approved with Conditions
9/27/2007	727 Marrett Road	Modification of Special permit-site plan review	Approved
9/27/2007	522 Lowell Street	Special Permit	Postponed
9/27/2007	20-24 Garfield Street	Special Permit	Approved
9/27/2007	6 Moon Hill Road	Variance	Approved
10/25/2007	149 Pleasant Street	Variance	Approved with Conditions
10/25/2007	45 Burlington Street	Special Permit	Approved with Condition
10/25/2007	21 Oxbow Road	Variance	Approved
11/8/2007	76 Bloomfield Street	Special Permit	Approved
11/8/2007	1454 Massachusetts Avenue	Variance	Denied
11/8/2007	15 Hunt Road	Variance	Approved
11/8/2007	1073 Massachusetts Avenue	Variance & Special Permit	Approved
11/8/2007	39 Greenwood Street	Variances	Denied side yard set-back Approved front yard setback
12/13/2007	397 Lowell Street	Special Permit	
12/13/2007	33 Centre Street	Variance & Special Permit	
12/13/2007	130 Pleasant Street	Special Permit	
12/13/2007	36 Webster Road	Special Permit	
12/13/2007	94 Reed Street	Variance & Special Permit	
12/13/2007	38 Charles Street	Variance & Special Permit	
12/13/2007	7 Gould Road	Variances	
12/13/2007	31 Calvin Street	Variance	

Special Note: The Board remains indebted to the Communication Advisory Committee and the Design Advisory Committee for advice and assistance throughout the year.

Regional Planning

Metropolitan Area Planning Council (MAPC)

ROLE of MAPC: As the regional planning agency representing 101 communities in the metropolitan Boston area, including Lexington, to serve as a forum for state and local officials to address regional issues. Council members collaborate in the development of comprehensive plans and recommendations in areas of population and employment, transportation, economic development, regional growth and the environment. MAPC is one of the 17 members of the Boston Metropolitan Planning Organization, which carries out the federally mandated transportation planning process for the region. MAPC is also the federally designated economic development district for the region, responsible for creating an annual economic development plan. The Council provides technical assistance and professional resources in land use, the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy, and inter-local partnerships which strengthen the efficient and effective operation of local governments.

APPOINTED by the Selectmen as MAPC Lexington Representative: Richard Canale.

MAPC Minuteman Advisory Group on Interlocal Coordination (MAGIC)

ROLE of MAGIC: As one of MAPC's eight subregions, to discuss and work on issues of inter-local concern. Lexington is in the Minuteman Advisory Group on Interlocal Coordination (MAGIC) subregion. Other MAGIC towns are: Acton, Bedford, Bolton, Boxborough, Carlisle, Concord, Hudson, Lincoln, Littleton, Maynard, Stow, and Sudbury. MAGIC participates in The Boston Metropolitan Planning Organization through its membership on the Regional Transportation Advisory Council.

APPOINTED by the Selectmen as MAGIC Representatives: Jeanne Krieger and Richard Canale.

Boston Metropolitan Planning Organization (MPO)

ROLE of Boston MPO: Comprising seven state/regional agencies, six elected municipalities, the City of Boston, the Regional Transportation Advisory Council (ex-officio), the Federal Highway Administration (ex-officio), and the Federal Transit Administration (ex-officio), to consolidate transportation planning for a large portion of eastern Massachusetts for a variety of transportation modes and facilities, and to carry out the federally mandated transportation planning process for the region. The Boston MPO is responsible for producing three key Certification Documents: Regional Transportation Plan (RTP), Transportation Improvement Program (TIP), and Unified Planning Work Program (UPWP).

Regional Transportation Advisory Council

ROLE of Regional Transportation Advisory Council: To provide public policy advice to the Boston MPO members on regional transportation issues and specific MPO actions. The Council is composed of 60 representatives from cities and towns, MAPC subregions, professional transportation and planning associations, advocacy and advisory groups, transportation providers, and various state and regional agencies. Lexington is one of the eleven Town members.

APPOINTED by the Selectmen as Lexington's Representative to the Regional Transportation Advisory Council: Gail Wagner.

HIGHLIGHTS:

- MAPC completed the final planning phase of MetroFuture: Making a Greater Boston Region, a multi-year, collaborative approach to develop a regional plan. MetroFuture is incorporating public participation, data analysis and cutting-edge technology to create a vision for the metropolitan Boston region and a strategy to get us there. The Lexington MAPC representative is contributing to the design and structure of this process as a member of the Steering Committee.
- MAPC and the Central Transportation Planning Services are conducting a corridor study of the Concord Avenue / Trapelo Road corridor in Belmont, Lexington, and Waltham under the auspices of the Metropolitan Planning Organization. This project will evaluate the transportation impacts of alternative future development patterns in the corridor.
- MAPC submitted, along with the four towns, a Federal Highway grant application of \$138,020 to create a Corridor Management Plan (CMP) for The Battle Road Scenic Byway. The grant was approved.
- MAPC initiated a program offering communities reimbursement funds on a wide array of bicycle parking equipment. Lexington is being reimbursed for ten high quality bike racks that are being placed throughout the town.
- MAPC, funded by the Boston Region Metropolitan Planning Organization, has updated the Regional Bicycle Plan.
- MAPC provided Lexington with planning data and analyses including population, employment and household forecasts.
- Through MAGIC, Lexington Stakeholders collaborated with state and federal legislators and aides in articulating mutual goals and strategies including Municipal financing and tax policy, zoning/land use reform including status of local control and smart growth, and statewide/regional transportation planning.
- MAGIC discussed potential impacts of regional development proposals within the area.

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- Lexington's MAPC representative and other Lexington representatives participated in several MAPC/MAGIC forums on Smart Growth and Mixed Use Overlay districts, Affordable Housing Options, Impact of Local Zoning on Housing and Commercial Development, Zoning Reform, Expedited Permitting, Low-Impact Development (LID) Tools and Strategies, Suburban Mobility, a Parking Toolkit, and transportation issues in the regional long-range transportation plan.
- Lexington and MAGIC maintain a direct voice in transportation planning and project selection through the

Boston MPO and its Regional Transportation Advisory Council. Richard Canale represents MAGIC on transportation issues as the subregion's representative to the Regional Transportation Advisory Council. Gail Wagner, the Lexington Transportation Coordinator, represents Lexington on the Advisory Council. In addition, Lexington resident, Barbara Lucas represents the MAPC on the Boston MPO and its Planning and Program Committee, of which she is Vice-Chair. ■

Historic Districts Commission

Historic Districts Commission

ROLE: To promote the educational, cultural, economic, and general welfare of the public through the preservation and protection of historic buildings, places, and districts.

APPOINTED by the Selectmen for overlapping 5-year terms: two candidates nominated by the Lexington Historical Society, one candidate nominated by the Arts and Crafts Society, Inc., one candidate nominated by the Trustees of the Cary Memorial Library, and one selected at large by the Selectmen.

Chair Joseph Welch, Ian Adamson, Lynn Hopkins, Alfonso Hernandez and Daniel Griffin Jr.; associate commissioners: Carl Oldenburgh, Robert Warshawer, Paul Ross, and Marilyn Fenollosa

Ian Adamson ended his term as a commissioner after 10 years of service. The Commission has benefited immensely from his contribution over the years.

HEARINGS:

Hearings 136: 63 Formal, 36 continued, and 37 informal.

Issued: 76 Certificates of Appropriateness, 1 denial, and 1 extension of time.

HIGHLIGHTS:

- The Commission continues to work with the architectural team for the Supportive Living, Inc. housing in the historic Lexington Press building at 9 Oakland Street. They requested and received approval to extend their Certificate of Appropriateness until August 2008. This hearing will remain open until the project is completed.
- The Commission has determined the appropriateness of construction documents and materials for the construction



Front Row Left to Right: Carl Oldenburgh, Ian Adamson, Chairman Joseph Welch, Clerk Amy Casparius, Alfonso Hernandez, Lynn Hopkins, Second Row: Robert Warshawer, Paul Ross.

Photo: David S. Tabeing

of the new 3-story, wood framed, 30-unit Lexington Commons condominium (now known as Lexington Place) at the former Battle Green Inn location. Construction shall occur over a 16-month time frame. This hearing will remain open until the project is complete.

- The Commission has determined the appropriateness of plans for the construction of a house at 3 Hancock Avenue to replace one destroyed by a gas explosion and fire in 2005.
- Commissioners continue to give special time to applicants when guidance is needed. The Commission continues to work on signage issues in the business districts and design issues for Town properties.

JANUARY

FORMAL HEARINGS

There were no formal hearings for January.

CONTINUED HEARINGS

475 A & B Massachusetts Avenue - Robert Gulick received approval for roofing. Certificate Number 2007C-1

continued on next page

465 R Massachusetts Avenue - Robert Gulick received approval for roofing. Certificate Number 2007C-2

40 Hancock Street – Robin and Richard Millman was continued until February.

7-9 Oakland Street – David Buckley, representing Supportive Living, was continued until February.

1720 Massachusetts Avenue – Erik Rhodin, representing Lexington Commons, was continued until February. Lynn Hopkins recused herself from this hearing.

INFORMAL HEARINGS

6 Meriam Street – Janet Kern, representing Church of Our Redeemer, presented the plans for a Labyrinth and Memorial Garden.

35 Hancock Street – Todd Cataldo spoke with the Commission regarding proposed house plans for the vacant lot. Ian Adamson and Daniel Griffin recused themselves from this hearing.

FEBRUARY

FORMAL HEARINGS

1666 Massachusetts Avenue – *Christopher Bateman, representing Lexx Restaurant and Bar was continued until March for signage.*

1 Bedford Street - Susan Bennett, representing the Lexington Historical Society received approval for signage for the Buckman Tavern and for the Buckman Museum Shop. Certificate Number 2007C-3 Approval for railings into the Museum Shop was continued.

1598 Massachusetts Avenue – Scott Armstrong, representing the First Baptist Church, received approval for windows. Certificate number 2007C-4.

1752-1788 Massachusetts Avenue – David Cannon, representing Lexington Department of Public Works and the Center Sidewalk Demonstration Project was continued.

4 Grant Street – David Cannon, representing Lexington Department of Public Works received approval for installation of parking lot on the property behind the NSTAR building. Certificate Number 2007C-5.

CONTINUED HEARINGS

40 Hancock Street – Robin and Richard Millman received approval for skylights, door, storm windows and shutters. Certificate Number 2007C-6.

7-9 Oakland Street – David Buckley, representing Supportive Living, received approval for paint color for facility. Certificate number 2007C-7.

1720 Massachusetts Avenue – Erik Rhodin, representing Lexington Commons, was continued until March. Lynn Hopkins recused herself from this hearing.

INFORMAL HEARINGS

36 Hancock Street - Susan Bennett, representing the Lexington Historical Society, spoke with the Commission

regarding exterior architectural changes to be made to the Hancock-Clarke House and Museum.

1844R Massachusetts Avenue – Jewel Douglass was scheduled to appear for signage but did not attend.

6 Meriam Street – Janet Kern, representing Church of Our Redeemer, presented additional plans for a Labyrinth and Memorial Garden.

35 Hancock Street – Todd Cataldo spoke with the Commission regarding proposed house plans for the vacant lot.

MARCH

FORMAL HEARINGS

1792 Massachusetts Avenue – *Neusa Piske, representing Carolle Chic, received approval for signage. Certificate No. 2007C-8.*

6 Meriam Street – Janet Kern, representing Church of Our Redeemer, received approval for landscaping designs for a memorial garden. Certificate No. 2007C-9.

33 Hancock Street – Faith Baun received approval for new casement window. Certificate number 2007C-10.

1761 Massachusetts Avenue – Michael Holland, representing Bank of America, received approval to replace 10 windows. Certificate No. 2007C-11.

Lexington Center From Harrington Road To Muzzey Condos– Dawn McKenna, representing Tourism Committee, received approval for signage. Certificate Number 2007C-12.

1720-1722 Massachusetts Avenue – Erik Rhodin, representing Lexington Commons, received approval for building materials and design. Certificate No. 2007C-13.

CONTINUED HEARINGS

1752-1788 Massachusetts Avenue – David Cannon, representing Lexington Department of Public Works and the Center Sidewalk Demonstration Project, received approval for installation of brick sidewalk. Certificate No. 2007C-14.

1666 Massachusetts Avenue – Christopher Batemann, representing Lexx, did not attend regarding signage. Waiting to go before Selectmen before getting HDC approval.

INFORMAL HEARINGS

3 Hancock Avenue - Alexander & Anna Gamota went over new house plans with the Commission.

APRIL

FORMAL HEARINGS

36 Hancock Street – Susan Bennett, representing The Lexington Historical Society, received approval for shingles, siding repairs, wood gutters and to replace windows,

continued on next page

Certificate No. 2007C-15. Signed continued form for additional work to be done to the Hancock-Clarke house.

12 Hancock Street - John Michaud received approval for house color change, new storm windows and to replace a door with a window. Certificate Number 2007C-16. A decision on shutters was continued.

1536 Massachusetts Avenue – Jon Wardell received approval to widen driveway and turnaround and to add additional parking area off Winthrop Street. Certificate No. 2007C-17.

3 Hancock Avenue - Alexander & Anna Gamota was continued until May.

CONTINUED HEARINGS

THERE WERE NO CONTINUED HEARINGS

INFORMAL HEARINGS

1844 A & B Massachusetts Avenue - Daniel Wallace appeared to discuss signage for tenants to the rear of the building.

1557 Massachusetts Avenue – Paul Lapointe appeared to discuss proposed renovation plans for the School Administration Building.

MAY

1965 Massachusetts Avenue Joseph Contarino and Attorney Conroy were approved for color change. Certificate No. 2007C-18.

43 Waltham Street Chau-ming Lee and Architect Arthur Chu representing Daikanyama Japanese Restaurant, received approval for signage. Certificate No. 2007C-19.

FORMAL HEARINGS

1 Hunt Road - John Flynn, for replacement windows, was continued until June.

CONTINUED HEARINGS

1666 Massachusetts Avenue - Sharon Spaulding, representing LEXX Restaurant, was continued for signage until June.

3 Hancock Avenue – Alexander and Anna Gamota's plans for their home were approved.

Certificate No. C2007-20.

INFORMAL HEARINGS

27 Waltham Street – Chris Tai came before the Commission to discuss signage for business

33-35 Bedford Street – Sharon Spaulding representing Spaulding Management and Representatives, from Harvey Windows, appeared to discuss new windows and signage.

1998 Massachusetts Avenue – Jean Hobbs appeared to discuss new driveway surfacing.

JUNE

1884A & B Massachusetts Avenue - Daniel Wallace, Jr., representing Dr. & Mrs. Arthur Douglass, received approval for signage. Certificate No. 2007C-21.

1749 Massachusetts Avenue – Janice Zazinski, representing Peet's Coffee & Tea, received approval for Exterior Architectural Changes. Certificate No. 2007C-22.

FORMAL HEARINGS

1998 Massachusetts Avenue – Douglas and Jeanne Hobbs, received approval for exterior architectural changes. Certificate No. 2007C-23.

27 Waltham Street – Chris Tai, representing Teppan Yaki Asian Cuisine, received approval for Signage. Certificate No. 2007C-24.

3 Oakland Street – Joseph and Claudia Quigley received approval for exterior architectural changes. Certificate No. 2007C-25.

CONTINUED HEARINGS

1666 Massachusetts Avenue – Christopher Bateman, representing LEXX Restaurant, received approval for signage. Certificate No. 2007C-26.

1 Hunt Road – John Flynn, received approval for exterior architectural changes. Certificate No. 2007C-27.

12 Hancock Street – John Michaud, received approval for exterior architectural changes. Certificate No. 2007C-28.

INFORMAL HEARINGS

1912 Massachusetts Avenue – Linda Williams, representing Hancock Church, appeared to discuss replacement sign.

10 Muzzey Street – Susan LaPointe, representing Christian Science Reading Room, appeared to discuss signage.

31 Waltham Street – Taya Dixon, representing Citibank, appeared to discuss signage and exterior architectural changes.

502 Massachusetts Avenue – Nicolai Cauchy, an interested homebuyer, appeared to discuss the possibility of future demolition.

Visitors Center – Sandra Shaw, representing The Prince Estabrook Alice Hinkle Memorial Fund, appeared to discuss a memorial plaque.

JUNE

FORMAL HEARING

33-35 Bedford Street—Sharon Spaulding representing Spaulding Management, received approval for signage, Certificate No. 2007C-29.

1912 Massachusetts Avenue – Linda Williams, representing Hancock Church, received approval for signage. Certificate No. 2007C-30.

1620 Massachusetts Avenue – Lawrence Pelavin, representing Mr. Robert J. Ramsey, received approval for signage. Certificate No. 2007C-3.

31 Waltham Street – Taya Dixon, representing, Citibank, received approval for painting the front canopy, signage and

continued on next page

lighting on the canopy, new storefront, a concrete ramp with metal railing and a brick knee wall and lighting for the alley. They were continued until August for the rear architectural changes. Certificate No. 2007-32.

1752 Massachusetts Avenue & 11-17 Waltham Street – Jeffery Lyon, representing Lexington Center Associates, received approval for a mailbox and signage for 17 Waltham Street. They were continued until August for a covering over the stairs in the rear. Certificate No. 2007C-33,

JULY

CONTINUED HEARINGS

1760 Massachusetts Avenue – Jeffery Lyon, representing Lexington Vision Center, received approval for signage. Certificate No. 2007C-34.

33-35 Bedford Street – Sharon Spaulding, representing Spaulding Management, received approval for signage. Certificate No. 2007-C 35.

1720 Massachusetts Avenue – Erik Rhodine, representing Lexington Commons, received approval for a temporary construction sign. Certificate No. 2007C-36.

INFORMAL HEARINGS

Depot Square – John Frey, representing the Bicycle Advisory Committee appeared to describe plans for the replacement of two bike racks.

3 Ellen Dana Court – Bruce Neumann appeared with plans to add a new window to his home.

AUGUST

3 Ellen Dana Court – Pat Moyer, received approval for exterior architectural changes. Certificate No. 2007C-37.

11 Hancock Avenue – William G. Schulze, Representing Upesh & Emily Patel, received approval for removal and re-shingling of roof, minor repairs to the slate section of roof, removal of aluminum siding on the house and around the two bay windows. The rest of the project was continued until September. Certificate No. 2007C-38.

43 Waltham Street – Chau-Ming Lee, representing Daikanyama Japanese Restaurant, received approval for exterior architectural changes. Certificate No. 2007C-39.

FORMAL HEARINGS

CONTINUED HEARINGS

31 Waltham Street – Taya Dixon, representing, Citibank, received approval for exterior architectural changes to the rear of the building. Certificate No. 2007C-40.

7-9 Oakland Street – David Buckley, representing Supportive Living Inc., received approval for temporary signage. Certificate No. 2007C-41.

868 Massachusetts Avenue – Grace McClellan, representing Scott and Laurie-Jean Herlihy, received approval for additional architectural changes.

INFORMAL HEARINGS

14B Muzzey Street – Evolve Pilates Studio was scheduled to come in for signage, but did not attend.

SEPTEMBER

FORMAL HEARINGS

6 Meriam Street map 56 lot 62 – Connie Parrish, representing Church of Our Redeemer, received approval for exterior architectural changes. Certificate No. 2007C-44.

27 Waltham Street map 49 lot 34– Chris Tai, representing Teppanyaki Asian Cuisine, was continued until the October meeting for exterior architectural changes.

1726 Massachusetts Avenue map 48 lot 33 – Thomas O. Fenn, Esquire, representing Nikki's Liquors, received approval for exterior lighting change. Certificate No. 2007C-45.

33-35 Bedford Street map 56 lot 222– Sharon Spaulding, representing Spaulding Management, received approval for exterior paint changes. Certificate No. 2007C-46.

1728 Massachusetts Avenue map 48 lot 33- Thomas O. Fenn, Esquire, representing Weichert Realtor, received approval for exterior lighting change. Certificate No. 2007C-47.

7-9 Oakland Street map 48 lot 92 – David Buckley, representing Supportive Living Inc., received approval for exterior architectural changes. This hearing will remain open until the project is complete. Certificate No. 2007C-48.

868 Massachusetts Avenue map 22 lot 75 – Scott Herlihy and Robert McGarry received approval for exterior architectural changes. This hearing will remain open until the project is complete. Certificate No. 2007C-43.

Depot Square map 48 lot 92– John Frey, representing Bicycle Advisory Committee, received approval for exterior architectural changes, addition of a bike rack. They are continued until October. Certificate No. 2007C-49.

11 Hancock Avenue map 56 lot 32 – Upesh Patel & William G. Schulze, received approval for exterior architectural changes. This decision was 4-1. This hearing will remain open until the project is complete. Certificate No. 2007C-50.

3 Hancock Avenue map 56 lot 36 – Alexander Gamota and Jon B. Wardewell received approval for exterior architectural changes. This hearing will remain open until the project is complete. Certificate No. 2007C-51.

CONTINUED HEARINGS

INFORMAL HEARINGS

960 & 966 Massachusetts Avenue map 22 lot 84 – Chris Park, possibility of a tear down, did not show up.

1740 Massachusetts Avenue map 48 lot 34 – Tevis Runyan, representing Good Feet, presented signage. They will come back as a formal in October.

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1728 Massachusetts Avenue map 48 lot 33 – Lewis H. Cutler, representing Weichert Realtors, presented ideas for signage on the glass façade. The commission said that they would not approve any changes because they felt what is currently there is appropriate for the district.

Depot Square map 48 lot 96– Raychel Greenwald, representing Lexington Historical Society, presented signage. They will come back as a formal in October.

OCTOBER

FORMAL HEARINGS

Depot Square map 48 lot 96– Raychel Greenwald, representing Lexington Historical Society, received approval regarding signage. Certificate No. 2007C-52.

1740 Massachusetts Avenue map 48 lot 34 – Raychel Greenwald, representing Good Feet, received approval regarding signage. Certificate No. 2007C-53.

14B Muzzey Street map 49 lot 40A- Raychel Greenwald, representing Evolve Pilates Studio, received approval regarding signage. Certificate No. 2007C-54.

14 Muzzey Street map 49 lot 40A – Raychel Greenwald, representing Absolute Tranquility, received approval regarding signage. Certificate No. 2007C-55.

Depot Square map 48 lot 96 – David William, representing Lexington Historical Society, received approval regarding exterior architectural changes. Certificate No. 2007C-56.

1429 Massachusetts Avenue map 39 lot 61A – Dave Grainger received approval regarding exterior architectural changes. Certificate No. 2007C-57.

502 Massachusetts Avenue map 14 lot 4 – Sepehr Sadeghi, regarding exterior architectural changes, was continued until November.

Visitors Center map 49 lot 4A - Sandra Shaw, representing the Prince Estabrook Memorial Fund, received approval for exterior architectural changes. Certificate No. 2007C-58.

CONTINUED HEARINGS

1874 Massachusetts Ave map 49 lot 77 – Connie Rawson, representing Cary Library received approval for exterior architectural changes. Certificate No. 2007C-59

1752 Massachusetts Avenue / 11-17 Waltham Street map 49 lot 35A – Jeff Lyon, representing Lexington Center Associates was not present.

7-9 Oakland Street map 48 lot 92 – David Buckley, representing Supportive Living Inc., received approval for exterior architectural changes. This hearing will remain open until the project is complete. Certificate No. 2007C-60.

INFORMAL HEARINGS

1777 Massachusetts Avenue map 49 lot 12A – Gary Sadler, representing Bertucci's, presented plans for replacing the dumpster enclosure in the rear of the building.

1963 Massachusetts Avenue map 57 lot 7 – Joseph S. Contarino, presented plans for changing the layout of current driveway and adding new driveway to opposite side of house.

1437 Massachusetts Avenue map 48 lot 279 – Thomas Dowher, representing John and Monique Reed presented plans for an addition.

11 Lockwood Road map 30 lot 22 – Barbara Murphy presented plans for roof shingles.

7 Harrington Road map 57 lot 2D – Bill Pittore, representing First Parish Church, presented plans for roof shingles.

1404 Massachusetts Avenue map 39 lot 52 – Steven West presented plans for a fence and routine repairs.

NOVEMBER

FORMAL HEARINGS

11 Lockwood Road map 30 lot 22 – Barbara Murphy, received approval regarding exterior architectural changes. Certificate No. 2007C-61.

7 Harrington Road map 57 lot 2D – Bill Pittore, representing First Parish Church, received approval regarding exterior architectural changes. Certificate No. 2007C-62.

1777 Massachusetts Avenue map 49 lot 12A – Gary Sadler, representing Bertucci's, received approval for exterior architectural changes. Certificate No. 2007C-63.

1838 Massachusetts Avenue map 49 lot 74 – Raychel Greenwald, representing Crafty Yankee Incorporated, received approval regarding signage. Certificate No. 2007C-64.

1709 Massachusetts Avenue map 48 lot 101 – Raychel Greenwald, representing Bodywork Revolution, received approval regarding signage. Certificate No. 2007C-65.

1849 Massachusetts Avenue map 49 lot 8A – Akhul Bhambri, representing, Lexington Zoom Wireless Incorporated. was continued regarding signage until the December 2007 meeting. They will be allowed to put up a temporary banner until their permanent signage is approved. Certificate No. 2007C-71.

1762 Massachusetts Avenue map 49 lot 39A – John Pinsky, representing One 2 One Bodyscapes, received approval regarding signage for the rear facade of the building. Certificate No. 2007C-66. The signage for the front façade of the building was continued until the December 2007 meeting.

1963 Massachusetts Avenue map 57 lot 7 – Joseph S. Contarino, received approval regarding exterior architectural changes. Certificate No. 2007C-67.

16 Hancock Street map 56 lot 18 – Bryan Sullivan, representing Carol Janota, received approval regarding exterior architectural changes. Certificate No. 2007C-68.

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3 Tower Road map 30 lot 41- Martha C. Lucas received approval regarding exterior architectural changes. Certificate No. 2007C-69.

CONTINUED HEARINGS

502 Massachusetts Avenue map 14 lot 4 – Sepehr Sadeghi regarding plans for exterior architectural changes was continued until December 2007.

868 Massachusetts Avenue map 22 lot 75 – Laurie-Jean Herlihy received approval regarding exterior architectural changes. This hearing will remain open until the project is complete. Certificate No. 2007C-70.

INFORMAL HEARINGS

1454 Massachusetts Avenue map 40 lot 40A – Barton F. Graf Jr. presented plans for a new carriage house and driveway.

964 Massachusetts Avenue map 22 lot 85 – Colin Smith, representing Andrea Joliat, presented plans for demolishing and rebuilding a new home.

72 Waltham Street map 48 lot 79 – Eric Zanin presented plans for an addition.

1444 Massachusetts Avenue map 40 lot 32 – Ron Wallace presented plans for replacement windows for his attic.

1844 Massachusetts Avenue map 49 lot 76 – Raychel Greenwald, representing The Greater Boston Running Company, presented plans for a sign.

DECEMBER

FORMAL HEARINGS

1844 Massachusetts Avenue map 49 lot 76 – Raychel Greenwald, representing The Greater Boston Running Company, received approval for signage. Certificate No. 2007C-72.

Lexington Center from Meriam Street to Cary Hall – Marita Hartshorn, representing the Bicycle Advisory Committee, received approval regarding new bicycle racks. Certificate No. 2007C-73.

1454 Massachusetts Avenue map 40 lot 40A – Barton F. Graf Jr. with plans for exterior architectural changes, postponed by request of applicant.

964 Massachusetts Avenue map 22 lot 85 – Colin Smith, representing Andrea Joliat, regarding exterior architectural changes, was continued until January 2008.

35 Hancock Street map 56 map 39B – Susan R. Rockwell, representing Lexington Historical Society, regarding exterior architectural changes, was continued until the January 2008 meeting.

CONTINUED HEARINGS

868 Massachusetts Avenue map 22 lot 75 – Laurie-Jean Herlihy received approval regarding exterior architectural changes. Certificate No. 2007C-74 This hearing will remain open until the project is complete.

1849 Massachusetts Avenue map 49 lot 8A – Akhul Bhambri, representing Lexington Zoom Wireless Incorporated, regarding signage was continued until January 2008.

1720 Massachusetts Avenue map 48 lot 36A – Erik Rhodin, representing Lexington Place, regarding exterior architectural changes was continued until January 2008.

1762 Massachusetts Avenue map 49 lot 39A – John Pinsky, representing One 2 One Bodyscapes, received approval regarding signage. Certificate No. 2007C-75

INFORMAL HEARINGS

1726 Massachusetts Avenue map 48 lot 33 –Kajal Saini, representing Nikki's Liquors, presented information for a temporary sign.

1703 Massachusetts Avenue map 30 lot 96 – William Erickson, representing Sean and Lisa O'Brien, presented plans for an addition.

Corner of Waltham Street and Massachusetts Avenue – Ron Rossi, representing, Lexington Arts & Crafts Society, presented a sign. The commission stated they would not approve this project. ■

Condo Conversion Board

ROLE: To hold public hearings and make recommendations regarding conversions of existing apartment complexes to condominiums upon filings and notice by apartment owners of intention to convert.

APPOINTED by the Board of Selectmen: Chair John J. McWeeney, Jackie Hawkinson, and Albert Zabin. The Committee mourns the loss of member and friend Marshall Derby.

There were no conversions proposed in 2007. The Committee had no meetings. No funds were expended by the Committee. ■

Lexington Historical Commission

ROLE: To preserve and protect historically and architecturally significant buildings and sites in Lexington. To advise the Building Inspector about issuing demolition permits for significant buildings; and to support efforts to nominate buildings for the National Register of Historic Places maintained by the Secretary of the Interior.

APPOINTED by the Town Manager for 3-year terms: Chair David Kelland, Marilyn Fenollosa, Wendall Kalsow, Frank Kern, and Sally Zimmerman.

HIGHLIGHTS:

- Maintained the *Comprehensive Cultural Resources Survey*, at present nine volumes, which lists the historically and architecturally important buildings and areas in Lexington dating from the earliest period to 20th century. Grants from the Massachusetts Historical Commission, the Town and the Trustees of Public Trusts have made it possible for the Commission to bring the Survey up to date. The Survey is available in the Cary Library and the Planning Office in the Town Office Building and is used by historians, students, homeowners and businesses, as well as real estate professionals for the added value of properties considered historically or architecturally significant. The Commission hired a consultant to revise and bring the Survey up to date over the next 2 years. CPA funds will support the project.
- Maintained a *Cumulative Index* to facilitate the use of the Comprehensive Cultural Resources Survey. This Index has

been distributed to all real estate offices in Lexington and is available in the Planning Office and in the office of the Building Inspector as well as from the Commission. In 2007, the list was expanded to cover all the historic buildings in the Survey and in MHC records. All the buildings in the Survey or on this additional list are subject to a Public Hearing before demolition approval. In September, a copy of each building's information form was mailed to all of the 1720 buildings included to help homeowners understand the history of their house.

- Researched the history and architecture of several houses for which demolition applications had been presented. The Commission members, all volunteers, regularly consult with homeowners, builders and developers on questions of sensitive restorations of important buildings. Procedures for making presentations at public hearings before the Commission have been developed and are available to applicants. Guidelines for what constitutes demolition also have been developed. The Commission inspects and photographs all buildings subject to a demolition application.

At Town Meeting in March, 2007, new sections of the demolition-delay bylaw were adopted. These limited the delay period to 12 months and provided for Town control of demolition-by-neglect. ■

Lexington Center Committee

ROLE: To advise the Selectmen and business community on managing change in the Center in order to ensure its long-term viability, while preserving its historical significance and the integrity of adjacent neighborhoods.

APPOINTED by Board of Selectmen: Co Chairs Jerome Smith and Sheila Watson; Elisabeth Harvey, Frederic Johnson, Howard Levin, Jerold Michelson, Richard Pagett, Daphne Politis, Joe Rancatore, Gant Redmon, Joan Zahka, and Selectman liaison George Brunelle.

HIGHLIGHTS:

- Completed three projects from our Connectivity Action Plan including increased parking effectiveness by use of better paths, lighting and landscaping between Town lots and Center.
- In conjunction with DPW, Town Manager's Office and with support from Town Meeting, delivered 31 new parking spaces in the Center behind the NSTAR building.

- Working with multiple committees, installed brick sidewalk on the south side of Mass Ave.
- Received Town Meeting and CPA approval for the use of CPA funds to conduct a feasibility and impact study, as well as an analysis of costs for upgrading Cary Hall to a 21st century performance venue.
- Continued to encourage citizens to support Lexington's businesses in order to maintain a vital town center.
- Worked with Doran's Greenhouses and the DPW to plant and maintain the flower barrels in the center of Town.
- Continued to communicate with DPW regarding needs of center for upkeep and cleanliness, insuring effective use of resources. ■

Office of Community Development - Building Division

ROLE: To enforce the State Building Code, Uniform State Plumbing and Gas Code, State Mechanical Code, State

Electrical Code, Architectural Access Board Regulations, and Lexington Zoning Bylaws. This involves plan review, permit issuance, and inspection of all building, electrical, plumbing, gas and mechanical construction in the Town, including new structures, additions, alterations, and repairs.

Responsible for enforcing the State Architectural Access Board regulations involving handicapped accessibility to buildings and issues regarding such requirements.

The Sealer of Weights & Measures determines the accuracy of all weights and measuring devices in commercial and public use within the Town. At the present time the Town contracts this service from the state.

APPOINTED by the Town Manager: Building Commissioner Garry A. Rhodes and a full-time Building Inspector, Inspector of Wires, Plumbing/Gas/ Mechanical Inspector and Office Manager, and a full-time Zoning Administrator.

Expenditures	FY07	FY06
<i>Payroll</i>	\$336,039	\$322,137
<i>Expenses</i>	\$ 11,550	\$ 39,519
<i>Personnel</i>		
<i>Full Time</i>	5	6
<i>Part Time</i>	3	2

HIGHLIGHTS:

- Permit activity continued at near record levels, with a total of 1159 building permits issued.
- Construction began on a new mixed-use retail/residential building at 1720 Massachusetts Ave. Construction continues for Avalon at Lexington Square, a residential development of 387 units at the former site of Metropolitan State Hospital.
- Two new four-story hotels are under construction at 727 Marrett Road.
- A major renovation of an existing office building is underway at 300 Patriot Way.
- The demolition of existing houses and the construction of new larger houses on scattered sites continued. Permits were issued to demolish 64 existing houses, while 57 permits were issued for the construction of new single-family dwellings. A total of 79 demolition permits for various projects were issued.
- Steven Frederickson, P.E. resigned as the Building Commissioner after more than 20 years service to the town of Lexington. ■

Total Permit Activity

Year	Bldg.	Elec.	Plumbing/ Gas	Reported Value of All Construction*	Single- Family	Multi- Family	Additions/ Alterations
2007	1083	1309	2280	\$105,168,093	57	0	315
2006	1156	1081	2239	\$113,223,211	59	400**	324
2005	1126	1332	2067	\$100,929,414	80	2	379
2004	1124	1170	1786	\$67,079,200	76	1	1047
2003	984	1039	1353	\$75,758,772	66	0	922

*Actual construction valuation is higher

**Includes 387 units at Avalon at Lexington Square and 13 units at Jefferson Union

Explicit Breakdown of 2007 Building Permits

New Units—Residential	64	Repairs/Alterations	355
New Units—Commercial	7	Stoves	0
Additions—Residential	112	Swimming Pools	8
Demolition	79	Roofing/Siding	226
Miscellaneous	242	Garages/Carports	3
Decks	33	Sheds	2

Hanscom Area Towns Committee (HATS) and Hanscom Field Advisory Commission (HFAC)

ROLE of HATS: To represent the interests of the towns of Bedford, Concord, Lexington and Lincoln in matters pertaining to Hanscom Field and developments in the surrounding area, and to review and comment on proposed projects to State, federal, and regional agencies.

APPOINTED to HATS by the Board of Selectmen to represent Lexington: Jeanne Krieger, Selectman; Stew Kennedy, Conservation; and Margaret Coppe. **APPOINTED** by the Planning Board: Tony Galaitis, Planning Board. The HATS Chair rotates annually among the four towns. During 2007 Lincoln chaired HATS.

ROLE of HATS Environmental Subcommittee (ES): To assist HATS with the review of environmental impacts associated with airport activities.

APPOINTED to HATS ES by the Board of Selectmen to represent Lexington: Co-Chairs Julian Busgang and Richard Canale

ROLE of HFAC: To act as an advisory commission with regard to Hanscom Field for review of issues of land use, noise and transportation and to provide communications between the surrounding towns and Massport in matters pertaining to Hanscom Field.

APPOINTED to HFAC by the Board of Selectmen to represent Lexington: Hank Manz with Michael Barrett as alternate. Other members represent other communities and various interest groups. Grady Wheaton and Margaret Coppe represent neighborhood associations and Melodee Wagen filled the League of Women Voters position. The Chair rotates among the four towns; during 2006 HFAC was chaired by Lexington.

HIGHLIGHTS:

Commercial Activity

According to the 2006 annual noise report, released by Massport in October, total operations at Hanscom showed a modest increase of 1.5% over to the prior year to 172,457. Jet activity continued to grow at 2.8% to 33,251 operations and is making an increasing contribution to aviation noise. Although civilian jets comprised 19.3 % of the civilian operations, they represent 83.9% of the civilian noise energy. Linear Air which offers air-taxi services from Hanscom introduced very light jets (VLJ) to their fleet.

Efforts continue to convert the historic MIT Hangar 24 to an in situ Aerospace Technology Museum in the face of Massport's efforts to proceed with demolition of the historic site. Massport's proposal to enter into a Memorandum of Agreement with the Massachusetts Historical Commission is currently under review. The Town of Concord has voted to include Hangar 24 protection under their demolition delay by-law. Massport seeks to demolish Hangar 24 to permit development of additional terminal capacity for private avi-

ation interests in the Pine Hill section of the airfield with access from Virginia Rd., a development that was not contemplated in the 2005 ESPR and accordingly has not had the benefit of an environmental review.

A subset of the Environmental Subcommittee (ES), a collection of technical experts of national stature, made several recommendations to improve the quality and ease of data interpretation of Massport's new Noise Monitoring System. Specifically the subcommittee requested that noise monitors in Lexington and Concord be moved to locations where background noise would not obscure measurements and that the website include a loud event counter to highlight single noise events. Massport declined on the basis of budget considerations to implement these improvements. The Noise Monitoring website has not yet been made available for review.

Massport has yet again initiated a process for making regulation changes without engaging the communities that the rules are meant to protect. Massport has been in discussion with the Federal Aviation Agency (FAA) to change the nighttime field user regulation to include weight-based rather than a noise-based fee. Without an opportunity to participate the communities cannot judge the impact of these proposed changes.

At least one cargo operator has expressed interest in establishing operations at Hanscom, possible along the East Ramp.

Under the leadership of the Chair, a HFAC website, hfac.homestead.com, has been developed, providing timely communication of events of interest to the local and aviation communities.

Regional Planning

HATS devoted considerable attention to opportunities for regional planning by examining state initiatives for zoning reform. Among the proposals on the table are recommendations from the Governor's zoning Reform Task Force that are designed to 'enhance home-rule authority over zoning decisions' and Best Practices for Streamlined Local Permitting.

Regional transportation planning continues to be a sore point. The Transportation Improvement Program (TIP), the state's annual listing of all federally funded traffic improvement plans for the next 4-year period, has failed to gain federal support, because of the lack of matching state funds. This development puts highway and infrastructure projects on hold and highlights the absence of a truly regional, comprehensive transportation planning initiative, one that considers aviation impacts, rail and highway needs.

Developments on the Air Force base included the retirement of Lt. General Charles L. Johnson II, Commander Electronics Systems Center, who skillfully guided Hanscom AFB through the 2005 BRAC process; Lt. General Ted F. Bowlds has replaced him. ■

Lexington Housing Authority

ROLE: To provide decent, safe, sanitary, and affordable housing for low-moderate income individuals and families. To work with residents and the community to improve living standards for the poor.

ELECTED to 5-year terms: Chair Leona Martin, Vice Chair Melinda Walker, Treasurer Nicholas Santosuosso, and Assistant Treasurer Leo McSweeney.

APPOINTED: Executive Director Ann Whitney by the Board of Commissioners and Commissioner Robert Peters, by the Governor, all other members elected.

HIGHLIGHTS:

- Administer 340 units of affordable and low income housing for elderly, family, handicapped, Section 8 Choice vouchers, and Massachusetts Rental Voucher Program project based vouchers.
- Designated a High Performer by the Department of Housing and Urban Development.
- Awarded CPA funds to replace windows at Greeley Village
- Participating in the state-wide centralized Section 8 Housing Choice voucher waiting list which gives applicants opportunity to receive vouchers from other communities.



Photo: David S. Tabeling

From left to right: Ann Whitney, Leona Martin, Melinda Walker, Robert Peters and Leo McSweeney.

- Local residents are encouraged to apply for affordable housing. Look for applications and locations of the LHA developments at www.lexingtonhousingauthority.org. ■

Lexington Housing Assistance Board

ROLE: To provide affordable housing for low- and moderate-income families, to administer the Muzzey Condominium resale restrictions, and to consult with other town boards on privately constructed residential developments containing affordable units. Lexington Housing Assistance Board (LexHAB) has 56 dwelling units that are rented under one-year leases: 37 attached units (10 one-bedroom, 24 two-bedroom and 3 three-bedroom units in five developments) and 19 scattered site dwelling units (1 one-bedroom, 2 three-bedroom, and 10 four-bedroom single-family homes in addition to 3 two-family, three-bedroom duplexes). Rental income covers the operating expenses and capital requirements. No funds come from the town budget.

APPOINTED by the Board of Selectmen for overlapping 3-year terms: William Hays, Donald Wilson, David Eagle, Martha Wood, Gerald Howell, and William Kennedy. Selectmen liaison Norman Cohen. Office Manager Joan Wall.

HIGHLIGHTS:

- A proposal has been submitted to the Community Preservation Committee from LexHAB for funds to complete the purchase of 3 two-bedroom condominiums in Parker Manor for rental to low income families.
- Entered into three leases with new tenants; two leases were to two-person families and the third was to a family of four. ■

Lexington Housing Partnership

ROLE: To promote and support affordable housing activities and to recommend appropriate actions to the Board of Selectmen and the Planning Board. No funds come from the Town's budget.

APPOINTED: By the Board of Selectmen for overlapping 3-year terms: Chair Bob Bicknell, Vice Chair Ken Kreutziger; Harriet Cohen, Jeri Foutter, William Carlson, Julie Duncan, Chris Kluchman, Florence Baturin, Mary Haskell, Thomas Harden, Arthur Katz, Betsey Weiss, Iris Wheaton, Winifred McGowan, Paul Linton, Martha Wood (LexHAB), Melinda Walker (Lexington Housing Authority), Greg Zurlo (Planning Board), Selectman liaison: Norman Cohen, Conservation Commission liaison: Richard Wolk, Council on Aging liaison: Betty Borghesani.

HIGHLIGHTS:

- Supported efforts to create and adopt an Inclusionary Zoning bylaw to require an Affordable Housing component for all new projects of five or more housing units.
- Developed, printed (with support from the Lexington Chamber of Commerce), and distributed affordable housing posters to raise awareness in the community of the need for affordable housing.
- Coordinated with Belmont and Waltham the allocation of twenty-two affordable units within Avalon at Lexington Hills for those with a Lexington preference.
- Participated in workshops on educating citizens about affordable housing and funding sources for affordable housing development including the Soft Second Loan program.
- Provided a representative to the newly formed Lexington Emergency Housing Committee that will aid those in Lexington with acute housing needs.
- Through the Lexington Housing Foundation, completed a study by the Community Opportunities Group, Inc. to define the parameters for a Deed Restriction program that would provide affordable housing in Lexington.
- Produced, printed (with support from the Cambridge Savings Bank), and distributed a brochure entitled "Buying & Renting Affordable Housing in Lexington."
- Worked on the development of an application to use CPA funds for a Lexington Homebuyer Assistance Program (LHAP), the purpose of which would be to provide loans for qualified homebuyers seeking affordable housing in Lexington.
- Promoted a CPA-funded project that would use GIS data as a means of identifying potential sites and structures for affordable housing projects.
- Supported providing funds from the WestMetro HOME Consortium for the LexHAB Parker School Affordable Housing Project.
- Created a sub-committee to educate the public about Lexington's revised Accessory Apartment bylaw and to promote its use.
- Maintained operation of a website at www.LexingtonHousingPartnership.org to identify programs and opportunities for affordable housing in Lexington. ■



Photo: David S. Tabeling

Seated, from left to right: Tom Harden, Chris Kluchman, Bob Bicknell, Harriet Cohen, Ken Kreutziger, Mary Haskell. Standing, from left to right: Betsey Weiss, Florence Baturin, Winifred McGowan, Paul Linton, Iris Wheaton, Melinda Walker, Juli Duncan, Arthur Katz.

Conservation Commission

ROLE: To administer and enforce the Massachusetts Wetlands Protection Act (M.G.L. Ch. 131, s.40) and the Wetland Protection Code of the Town of Lexington (Chapter 130; formerly Lexington General Bylaw Article XXXII); to promote and develop natural resources; to protect the Town's three watersheds and associated waterways and wetlands; to acquire and manage open land for passive recreation; to create buffers; and to provide corridors for wildlife. The Commission's responsibilities include performing site visits; holding hearings and meetings with applicants, abutters, property managers, state and town boards, committees, and subcommittees; issuing permits; managing conservation areas; protecting waterways and wetlands; and educating the public.

APPOINTED by the Town Manager with the approval of the Selectmen for overlapping 3-year terms: Chair Joyce Miller, Vice Chair Philip Hamilton, Angela Frick, David Langseth, Duke Bitsko, Richard Wolk, and Stewart Kennedy. Karen Mullins, Director of Community Development/Conservation Administrator. To replace Michelle Boissoneault as Conservation Assistant, Adam Bossi was hired in October 2006.

The Conservation Commission has three sub-committees: the Land Acquisition Committee, the Stewards Committee, and the Community Gardens Committee. In addition, the Commission works closely with the following town committees: Tree Committee, Bikeway Committee, Lincoln Park Committee and Citizens for Lexington Conservation.

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HIGHLIGHTS:

- Reviewed and acted on 27 Notices of Intent, 2 Abbreviated Notices of Resource Area Delineation, 40 Requests for Determinations, 16 Requests for Amendments to Orders of Conditions, 15 Enforcement Orders/Violations, 20 Certificates of Compliance, 1 Extension Permits, and 2 Conservation Restriction drafts. Held 114 public hearings and performed on-site inspections and monitoring for these and all other on-going projects.
- Completed a draft master plan for Hayden Woods Conservation Land with the assistance of graduate stu-

Expenditures	FY07	FY06
<i>Payroll Expenses</i>	\$101,015	\$75,404
	Community Development Budget	
<i>Personnel</i>		
<i>Full Time</i>	2*	2*
<i>Part Time</i>	0	0

**Because of maternity leave and hiring lags, had 2 full-time staff for only 3 months in 2006 and 2 months in 2007.*

dents from the Conway School of Landscape Design. The master plan documents the existing conditions of the Woods, notes existing problems and opportunities to improve the ecological, social health and function of the property. The plan was drafted in a format to be used by the Commission, Department Staff and Land Stewards as a template for the creation of master plans for the other tracts of Lexington's municipal conservation land.

- In conjunction with several town committees and the Recreation Department, the Commission formed the "West Lexington Greenway Task Force" and received a grant of \$125,000 from the Community Preservation Act for the completion of the West Lexington Greenway Master Plan. With the funds, the Task Force retained the services of Vanasse Hangen Brustlin, Inc. (VHB), a landscape architecture and engineering firm, to complete the master planning study. The planning effort started in December.
- In conjunction with the Recreation Department, the Commission retained the services of VHB to update Lexington's out-of-date Open Space and Recreation Plan (OSRP). The OSRP inventories and documents the town's public and privately owned open space and recreation amenities, noting both problem areas and opportunities. The document will also identify open space and recreation goals of the community and present a 5-year action plan for achieving the goals.
- Responded to Unilateral Administrative Order (UAO) issued to the Town by the Massachusetts Department of Environmental Protection. The UAO was issued as a result of the Department of Public Works inadvertently mowing an area of vegetation within a wetland that had never been previously mowed. The Commission responded by draft-

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Front row, from left to right: Angela Frick, Joyce Miller-Chair, Stew Kennedy, Louise Vinci. Back Row, left to right: Duke Bitsko, Phil Hamilton-vice-chair, Adam Bossi, David Langseth, Richard Wolk.

Photo: David S. Tabeing

- ing a “Meadow Mowing Guide” (with maps and descriptions of fields/meadows on Town conservation land that have traditionally been mowed to maintain their open character and other associated values) and issuing a Negative Determination of Applicability, accepting the Guide and allowing mowing to proceed for the year.
- Assisted the Department of Engineering in the fourth year of implementation of the Town’s National Pollution Discharge Elimination System (NPDES) Stormwater General Permit Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems to comply with federal permit requirements under the NPDES Storm Water Program. The key elements of the Notice of Intent include incorporating best management practices for six minimum controls: public education/outreach, public participation/involvement, illicit discharge detection/elimination, construction site runoff control, post-construction stormwater management, and pollution prevention/good housekeeping for municipal operations. Additionally, it establishes measurable goals, a 5-year schedule for achieving goals, and designating responsible party(ies).
 - Coauthored a draft Bylaw for Stormwater Management with the Planning and Engineering Departments.
 - Made presentations to the Lexington Field and Garden Club about the Town’s conservation lands and League of Women Voters about residential ecological landscaping.
 - Monitored permit compliance at the following major sites (on-going): former Metropolitan State Hospital redevelopment/Avalon Bay Communities Avalon at Lexington Hills, Brookhaven, Lexington Christian Academy, Starwood Hotel/aloft and Element Hotels (Sheraton), Pine Meadow Farm, Patriot Partners (Raytheon), and Lexington Department Public Works Facility.
 - Members represented the Conservation Commission to the following committees: Community Preservation

Committee, Lexington Housing Partnership Committee, Minuteman Bicycle Advisory Committee, Senior Center Siting Committee, Tree Bylaw Committee, and Middlesex County Land Use Task Force.

- Managed more than 1340 acres of conservation land with the help of volunteer Land Stewards, Eagle Scouts, and the Department of Public Works. Approved Eagle Scout projects, including trail improvements and realignment at Willard’s Woods. Coordinated a core group of active Land Stewards (referred to as Land Steward Directors) to provide assistance in managing and promoting conservation areas. Sponsored Paul C. Hellmund, ALSA, director of the Conway School of Landscape Design, to conduct a presentation about Greenways at the Annual Spring Land Stewardship meeting to aid in building support for the West Lexington Greenway Master Planning project.
- Secured a Department of Conservation and Recreation Recreational Trails Grant/Challenge Grant, through the assistance of the Bicycle Advisory Committee, to fund supplies and materials to construct bridges, boardwalks, and trails at Dunback Meadow, Meagherville and Willards Woods Conservation Areas, and held Work Days for volunteers to do the construction.
- Continued to provide a greater level of service, pursuant to state and Town wetland laws, than in prior years. Increased development, including additions and major “tear downs,” often has a severe effect on adjacent brooks and streams. Runoff from roofs, driveways, and fertilized lawns are the major causes of stream pollution and flooding because all drainage is directed to the nearest waterway. To help minimize development effects, especially in environmentally sensitive areas, the Commission approached landowners to encourage them to preserve their open land by donating or selling it to the Town or by placing it under a conservation restriction. ■

Community Preservation Committee

ROLE: To review and recommend Community Preservation Act (CPA) projects for open space, affordable housing, historic preservation, and recreation submitted to the Community Preservation Committee (CPC) for Town Meeting’s approval. Town Meeting has the final vote on all CPA projects.

The CPA statute permits the Town to impose a surcharge of up to 3% of the real estate tax levy, as determined annually by the Board of Assessors, which will be matched by state funds in varying proportions (currently 100%). The funds so raised may be used for the acquisition, creation, and preservation of open space; the acquisition, preservation, rehabilitation, and restoration of historic resources; the acquisition, creation, and preservation of land for recreational use; the

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Photo: Hank Manz

Seated, left to right: Joel Adler, Marilyn Fenollosa, Betsey Weiss, and Richard Pagett. Standing, left to right: Leo McSweeney, Sandra Shaw, Wendy Manz, Richard Wolk, Norman Cohen, Judy Pearson.

acquisition, creation, preservation, and support of community housing; and the rehabilitation or restoration of open space, land for recreational use, and community housing that is acquired or created with CPA funds. CPA funds may not be used for routine maintenance or operating costs. The statute requires that at least 10% of the annual expenditures be used or reserved for open space and land acquisition, 10% for historic preservation, and 10% for affordable housing. The remaining 70% may be applied across these initiatives, as well as for acquiring, preserving, and creating land for recreational use.

Voters approved the CPA at the annual town election in 2006. The first state match was received on October 12, 2007 for \$2,556,362. All property-owning residents receive an annual \$100,000 exemption from the surcharge on the assessed valuation of their real estate, and households in Town that qualify for low- to moderate-income housing are entitled to a full abatement of the CPA surcharge.

APPOINTED by the Board of Selectmen, in accordance with the terms of the CPA, for terms expiring on June 30, 2009: Chair Betsey Weiss (Housing Partnership), Vice-Chair Marilyn Fenollosa (Historical Commission), Richard Wolk (Conservation Commission), Leo McSweeney (Housing Authority), Wendy Manz (Planning Board), Sandra Shaw (Recreation Committee), Joel Adler (at-large, appointed by the Board of Selectmen), Norman Cohen (at-large, appointed by the Board of Selectmen), and Richard Pagett (at-large, appointed by the Board of Selectmen).

HIGHLIGHTS:

- Met regularly to review and consider applications for funding and held two public hearings in 2007 as required by law.
- Reviewed and recommended 12 projects for consideration at the 2007 Annual Town Meeting. Town Meeting approved all projects: \$40,000 for the Center Playfield drainage engineering study, \$367,000 for restoration of Munroe and the Old Burial Grounds, \$18,120 for the installation of fire-monitoring systems at Lexington's three historic houses – Buckman Tavern, Hancock-Clarke House and Munroe Tavern, \$10,685 for a new Buckman Tavern boiler and oil tank, \$90,000 for an update and expansion of the Comprehensive Cultural Resources Survey of Lexington, \$228,404 for window replacements at Greeley Village, \$43,000 for preparation of a historic structures report for the East Lexington Branch Library (the Stone Building), \$147,130 for Cary Memorial Hall restoration and rehabilitation as a performance space to include a feasibility study, black out curtains, and stage extensions with lighting, \$18,360 for implementation of unifying town signage for the historic houses and Town Green, \$300,000 for the rehabilitation of Douglas House at 7 Oakland Street into 15 units for brain-injured persons, \$125,000 for the West Lexington Greenway Corridor walking/bike path master plan, and \$53,500 for a Muzzey Condominium structural study.
- Completed a CPC Needs Assessment Report to assist in project development and analysis.
- Maintained and updated the CPC town website page.
- Hired a part-time Administrative Assistant to assist the CPC.
- Reviewed 20 projects in preparation of the 2008 Annual Town Meeting. These projects will be voted on by the CPC in early 2008 for recommendation to the 2008 Annual Town Meeting. The projects are the following:
 - **AFFORDABLE HOUSING** including window replacements at Vinebrook Village, survey and define an Affordable Housing Homebuyer Assistance Program, purchase of three Parker Manor Condominiums for affordable housing rental units, and an Affordable Housing Specialist.
 - **HISTORIC PRESERVATION** – removal and replacement of Belfry Hill trees to preserve Belfry Hill, restoration of the Hancock-Clarke House, management and conservation of the Town archives & records, conceptual design and expansion study for the Senior Center, mechanical system upgrade to the old Harrington School, gutter and window replacements at Cary Memorial Building and the Town Office Building, mechanical system upgrade and window replacements at East Lexington Fire Station, ADA accessible restrooms with appropriate signage for the Town Office Building, building use study and renovation design for the Town Office Building, renovation of the Stone Building (East Lexington Branch Library), renovation and redesign study of Fire Department Headquarters, and a fire suppression system for the Munroe Center for the Arts.
 - **OPEN SPACE** – land acquisition to preserve open space.
 - **RECREATION** – reconstruction and improvement of the gatehouse/outlet structure at the Old Reservoir property and construction of a preschool playground at the Harrington School. ■

Bicycle Advisory Committee

ROLE: To advise the Selectmen and other Town boards and departments on issues that concern bicycling and related forms of human-powered transportation; to work with surrounding communities in developing a regional network of safe and efficient interconnections; and to promote these modes of travel as safe and healthful alternatives to the automobile.

APPOINTED by the Selectmen: Chair Stew Kennedy, Harvey Bingham, Peg Enders, John Frey, George Gagliardi, Marita Hartshorn, Abe Shenker, Mike Tabaczynski, and Jerry VanHook. Liaisons: Hank Manz, Selectmen; Sandra Shaw, Recreation; and Richard Canale, Planning. Lifetime member: Jere Frick.

HIGHLIGHTS:

- Organized volunteer help and conducted spring clean-up along the Lexington stretch of the Minuteman Bikeway. Continued light pruning and brush removal along the Bikeway and on the Town's other bike paths, as needed, throughout the year. Members served as primary stewards of their sections of the Bikeway, thus providing close scrutiny for problems throughout the year over the entire Lexington portion.
- Worked with the DPW, identified and prioritized Bikeway maintenance needs for DPW. Fielded citizens' concerns about safety, visibility and signage along the Bikeway and coordinated with DPW to correct problems.
- Helped oversee a contract to study traffic and model effects of establishing bike / pedestrian lanes on Hartwell Ave; helped monitor the effects of the creation of those lanes as a year-long trial, beginning in the fall.
- Completed the large trail improvement project, started in 2005, in Dunback Meadow. In cooperation with the Conservation Stewards and, as one in a series of projects to improve connections between schools and neighborhoods, this state-grant-funded project resulted in an all-season trail system connecting Bowman and Clarke Schools and heretofore separated neighborhoods.
- Received a 2007 grant under the State Recreational Trails Program for funds for a trail improvement project in the Lower Vine Brook and Meagherville conservation areas. This arrived too late in the fall for any work to start this year, but the project will commence in spring of 2008. Submitted an application for a new RTP grant for trail improvements needed in Willard's Woods, Hayden Woods and Dunback Meadow.
- Continued researching maps and doing site-walks in Town land and over easements leading to Town land, particularly near schools, as part of on-going efforts to identify and develop safe walking and bicycling routes for parents and school children. Organized stakeholders and initiated planning for the repair of the barricaded (unsafe) bridge that connects to

the playing fields at Clarke School.

- Following approval for a CPA project to commission a master plan for the West Lexington Greenway, worked with Conservation Stewards, the Conservation Commission and the Recreation Committee to develop and submit the request for proposals, evaluated proposals and selected the winning consultant (VHB) in September, and oversaw the commencement of the master planning.
- Continued coordinating with the Center Committee and the Historical Society to work out mutually compatible plans for improvements in the Depot area and near the center parking lot. In cooperation with DPW and Recreation Department, succeeded in obtaining approval for the best placements of ten new bicycle racks provided (at no cost) under a state program. Several will be placed in the Center area in spring of 2008.
- Continued outreach to other communities and groups working to establish bikeways and rails-to-trails conversions, leveraging our lessons learned from the hugely successful Minuteman Commuter Bikeway. Continued participation in the State legislature's Rails / Trails, Bicycle, Pedestrian caucus meetings, and participated in the State Executive Office of Transportation's update of plans for the statewide bicycling network, providing comments on the draft plan. Participated in the MAPC Transportation Advisory Committee's Belmont, Waltham, Lexington Sub-Area study and in the state-sponsored annual bicycling / pedestrian conference, Moving Together.
- Joined with DPW, Engineering and Conservation in oversight of the MWRA's 2007 sewer-relining project along a portion of the Minuteman Bikeway.
- Continued to Support the Sidewalk Committee and the Traffic Mitigation Group by providing an active member as a liaison to each.
- Continued to provide close liaison with Conservation Stewards' work. ■



Photo: Hank Manz

From left to right: Abe Shenker, Harvey Bingham, Stew Kennedy, Peggy Enders, Marita Hartshorn, Sandra Shaw, John Frey, and Mike Tabaczynski.

Traffic Mitigation Group

ROLE: To coordinate review of traffic-related issues resulting from new development and oversee implementation of mitigation activities. Working with input from other town committees, to identify priority areas for transportation improvements, negotiate traffic mitigation measures as part of project review process, and make recommendations to the Board of Selectmen concerning expenditures for mitigation commitments. To administer contracts for mitigation projects and monitor execution of Transportation Demand Management plans.

APPOINTED by the Selectmen for a length of term consistent with members' applicable Board or Committee term length: Judith Uhrig, Board of Appeals; Richard Canale, Planning Board; Jeanne Krieger, Board of Selectmen. Town staff includes Dave Cannon, Christine McVay, Gail Wagner, and Susan Yanofsky. Ancillary reviewers: Laura Cecere, Elaine Dratch, Sudhir Murthy, and Jerry Van Hook.

HIGHLIGHTS

- Hartwell Avenue Striping – Coordinated study of Hartwell Avenue traffic and held meeting to inform town committees and property managers of recommendations resulting from this study. For safety reasons, striping and signage were added creating a designated pedestrian/bike lane. Impacts on traffic and safety will be monitored prior to a permanent decision.
- Walkable Community Workshop - Hosted a workshop conducted by the Metropolitan Area Planning Council (MAPC). The workshop explored pedestrian obstacles and possible solutions.



Photo: David S. Tabeling

Seated, left to right: Christine McVay and Jeanne Krieger. Standing, left to right: Gail Wagner, Richard Canale, Jerry Van Hook, Elaine Dratch, David Cannon.

- Discussed the following during the monthly meetings: Marrett Road/Waltham Street intersection, Massachusetts Avenue intersections at Maple Street and Pleasant Street, Avalon Bay at Lexington Square (Metropolitan State redevelopment), and Belmont/Lexington/Waltham Study. ■

SOCIAL SERVICES

Social Services Department

Expenditures	FY07	FY06
<i>COA Payroll</i>	\$128,960	\$114,587
<i>COA Expenses</i>	\$164,441	\$134,802
<i>Youth Services</i>	\$ 36,888	\$ 46,535
<i>Developmentally Disabled</i>	\$ 14,839	\$ 14,839
<i>Veterans' Payroll</i>	\$ 33,853	\$ 35,358
<i>Veterans' Expenses</i>	\$ 18,381	\$ 22,981
Personnel		
<i>Full Time</i>	6	6
<i>Part Time</i>	5	5

ROLE: To provide a variety of social services including: direct client services; support and referrals related to basic needs; promotion of health and well-being; advocacy; educational and family support programs; cultural outreach and; recreational programs for residents of all ages and backgrounds. In collaboration with other Town and school departments, community groups, and government agencies, the Department identifies areas to provide appropriate programs and services in a professional manner that respects the dignity of all individuals served.

APPOINTED by the Town Manager: Director Lauren McSweeney, since March 2004.

The Social Services Department is located in the Senior Center at 1475 Massachusetts Avenue in the Muzzey Condominium building. In addition to senior-specific services, the Department also has a Youth and Family Services Coordinator, allowing the department to provide services to resident of all ages. The building is accessible for persons with disabilities.

HIGHLIGHTS:

- Continued coordination of health, wellness and safety services with other Town departments resulting in an inter-departmental referral system that has improved response to residents' needs.
- Transitioned from a Senior Health Monitor Program, which provided limited nursing services for homebound seniors, to what is now being referred to as the Senior Health Outreach Program. Overseen by the Social Services Nurse, this new program combines the efforts of several of the department's resources in an attempt to:
 - Provide outreach, information and referral, and nursing consultation services for a growing elderly population
 - Serve as a resource and provide advocacy for seniors and their families
 - Improve the health and safety of frail, homebound seniors

- Provided outreach and advocacy services to approximately 2,624 individuals.
- The Adult Supportive Day Care program provided support and respite for 60 individuals and their families. With encouragement from the Board of Selectmen and the Council on Aging Board, the program added a fifth day in order to provide services to clients Monday through Friday each week.
- The Senior Tax Work Program enrolled 34 eligible homeowners. These seniors gave 2,946 hours of service to a variety of municipal departments in exchange for a reduction in their real estate tax bill.
- Continued as supporting participants of Central Middlesex Association for Retarded Citizens. An average of 23 people from Lexington are employed and receive services from this program.
- Worked in cooperation with Minuteman Senior Services to provide 15,877 Meals on Wheels and 4,504 congregate meals at the Senior Center.
- Volunteers trained by AARP provided over 300 hours of service to seniors in need of tax preparation assistance.
- With volunteers trained through Minuteman Senior Services, provided health benefit counseling to 242 individuals through the SHINE program.
- Managed Senior Center programs and operations. Professionals and volunteers led groups organized around finance, health, physical fitness, fine and applied arts, poetry, local, national and international government interest groups, current events, dance, music, travel, day trips, computers, film, history, spirituality, and games.
- Mailed 44,802 monthly newsletters that were collated by Senior Center volunteers.
- Continued process for recommending families in need of financial assistance to the Trustees of Public Trusts, through the Human Services Fund, and to the Fund for Lexington. Funds from the Human Services Fund are disbursed directly through the Social Services Department, while Fund for Lexington requests are submitted through the Department to that Fund's committee for final approval.
- Provided staff support and coordination to the Council on Aging Board, the Human Services Committee, the Commission of Disability, the Friends of the Council on Aging, the No Place For Hate Committee, the Selectmen's Tax Exemptions and Abatements Committee, and the Youth Services Council.
- Presented Arthur Katz with the Minuteman Cane Award for his many years of outstanding dedication and service to Lexington. A reception was held in his honor at the Senior Center. ■

Council on Aging

ROLE: As an advisory committee to the Department of Social Services, recommends policies to support and advocate for seniors with regard to their changing social, educational, and health-related needs.

APPOINTED by the Town Manager: Chair Marian Cohen, Betty Borghesani, Shirley Buck, Bob Edwards, Dan Fenn, Paul Lapointe, Leo McSweeney, Frieda Oliner, Jane Pagett, Nicholas Santosuosso, Jane Trudeau.

HIGHLIGHTS:

- Presented a report at the Annual Town Meeting encouraging support for funding a conceptual design study for a two campus Senior Center program. The COA proposed that the Town engage an architect to assess the feasibility of accommodating all program for Lexington seniors on two sites: the Barnes property and the existing Senior Center in the Muzzey condominiums. Based on work done by the Selectmen's Senior Center Action Plan Committee

in 2006, it was determined that a small-scale study could be done for approximately \$35,000. As that amount was available from an appropriation made at the 2000 Annual Town Meeting for this purpose, the request was supported at Town Meeting.

- Supported an appropriation of \$40,000 for the purpose of continuing the successful Senior Service Program that allows qualified seniors to work for the town in exchange for a reduction in their tax bill.
- Submitted recommendations to the Board of Selectmen for their annual goal setting, including recommendations for:
 - Timely completion of an evaluation of the White House property in order to submit a report at the Annual Town Meeting regarding use of the site for a two campus Senior Center program.
 - Evaluation of transportation services available to seniors in the community. ■

Commission on Disability

ROLE: To ensure that people with disabilities are fully integrated into all aspects of the Town and can fully participate seamlessly and without barriers. The Commission makes recommendations concerning the implementation of the Americans with Disabilities Act (ADA) within the Town. Members review and recommend town policies as they affect those with disabilities, and provide information, guidance, and technical assistance to individuals and agencies.

APPOINTED by the Town Manager: Chair Victoria Buckley, Susan Cusack, Charles Burt Cole, Hank Manz, Michael Martignetti, Leonard Morse-Fortier, Janet Perry, and Francine Stieglitz. Staffed by Town Building Commissioner, Garry Rhodes.

HIGHLIGHTS:

- Provided ongoing feedback about the pilot sidewalk strip in the Center. Will help assess surface accessibility on the basis of vibration criteria, rolling resistance, and slip resistance. Collaborated with other Town committees (including Design Advisory Committee, Historic Districts Commission, Lexington Center Committee, Sidewalk Committee, and Tree Committee) regarding the construction of this pilot strip.
- Continued dialogue with Town Manager Carl Valente and DPW about the need to be involved earlier in the project planning process and how to best facilitate this.
- In conjunction with the Center Committee, conducted a community walk through the Center using a variety of adaptive devices (wheelchairs and walkers) so members could see the access issues encountered by citizens with disabilities.
- Made a presentation at Town Meeting about the need to incorporate vibration criteria into evaluation tests of the

Center sidewalks, including the understanding that this had been part of the agreed upon pilot design.

- Worked with other Town committees and businesses on projects concerning access issues. Awarded commendation certificates to several businesses for making good access accommodations.
- Met with DPW and CPC to prioritize projects within the CPC and building envelope budgets. Agreed upon bathroom accessibility and signage within the Town Office Building as being the first priority.
- Continued to develop plans for future changes by prioritizing the list of public buildings that still need to be renovated for ADA compliance, focusing on safe entry, paths of travel, and restroom access, so that all Town Public buildings will be fully accessible.
- Continued collaboration with Town Engineer to make Cary Hall, especially the Bird Room, more accessible and to improve the sound system for hearing impaired citizens.
- Continued to investigate how to balance the needs of the disabled with historical preservation concerns.
- Discussed the need to become part of the approval check-off process for applications for Common Victualler Licenses and building permits.
- Defined the Commission's challenges for the future as being: 1.) Disability advocacy and education in order to raise Lexington's consciousness about the rights of the disabled to ensure full and seamless inclusion for all citizens in town events, programs, and projects; 2.) The promotion of universal design principles for all town construction projects in order to help town become more welcoming to all citizens and visitors. ■

Human Services Committee

ROLE: To review the provision of social services to citizens of Lexington and to assess their adequacy, and to make policy and program recommendations to the Board of Selectmen about new or amended services.

APPOINTED by the Board of Selectmen: Chair William Blout, Robert Dentler, Sarah Conklin, Pamela Joshi, Ellen McDonald, Herbert Wassermann, Lea Gardiner Elkin, Barbara Ciampa, and Norman Cohen (Selectmen Liaison). Staffed by Social Services Director, Lauren McSweeney.

HIGHLIGHTS:

In 2007 the Committee moved away from its recent role of developing needs assessment studies and making recommendations to the Selectmen, instead focusing its attention on actively supporting services that meet identified needs of Lexington youth and families.

- Reviewed and implemented specific recommendations in the HSC 2006 “Disconnected Persons Study,” including transportation needs of students and the development of a printed and online “Community Resource Guide.”
- Sponsored a presentation to Town Meeting on “Youth Service Needs in Lexington” by the Planning and Advocacy Task Force.
- Researched youth services in six surrounding communities and reviewed the various models for delivery of youth and family services offered in adjacent towns.
- Recommended to the Selectmen that the goal for next year is “to establish a town youth services department.”
- Advised and consulted with the Town Manager and Assistant Town Manager on hiring the director of the Social Services Department and plans to re-structure the department.
- Sponsored the Lexington Youth Forum – “Stressed and Under Pressure – Surviving Adolescence in Lexington.” ■

Lexington Youth Commission

ROLE: To provide and promote community service activities for the Town’s high school students.

APPOINTED by the Town Manager: Chair Nancy Lee Barter, Adult Advisors Beverley Kelley, Maria Kistorizos, Douglas Lucente, Sean Maloney,

APPOINTED by LYC Chair: President Kate Wilson, Vice-President Joey Hankins, Secretary, Amanda Ting, and Treasurer Devin Shaw. Team Captains, Rachel Villari, Greg Johnson, Jaclyn Harvell, Eric Simmons, Youth Members; Brandon Battite, Alicia DiFronzo, Lauren Heyda, Lilli Janney, Garrett Johnson, Ana Kouri, Ned Lehman, Ian Lyons, David Maestri, Graham Marvin, Audrey McCullough, Mark McCullough, Ryan McNabb, Cameron McNeil, Rachel McNeil, Luke Politi, Seth Politi, John

Rancatore, Ben Smith, Amy Solomon, Alex Sullivan, Andrew Walsh, Craig Wood

HIGHLIGHTS:

- Cared for the LYC Island by planting flowers and doing the spring and fall clean up.
- Delivered Thanksgiving turkeys to Lexington Families in Need.
- Held December Toy Drive for children of need in Lexington.
- Served COA Holiday Dinners in December.
- Visited Elementary Schools in the fall to read to children and help with classroom activities.
- Participated in Patriot’s Day Festivities in Cary Hall for the Outstanding Youth Award. ■



Photo: David S. Tabeling

Cary Memorial Library

ROLE: To provide the Lexington community with materials, resources, and services that promote lifelong learning and cul-

tural enrichment; to provide collections in a variety of formats to a culturally and educationally diverse population; and to provide a knowledgeable, responsible staff to facilitate the retrieval of information and use of the Library's resources.

The governing body of the Library, established by the will of Maria Hastings Cary, is the Board of Library Trustees, consisting of the Town's settled ministers, principal clergy of each congregation in Town, and Selectmen and School Committee members.

APPOINTED by the Trustees: Director Connie Rawson.

The Trustees elect the Executive Committee: Chair Norman Cohen, Tom Diaz, Jeanne Krieger, Helen Cohen and Howard Jaffee, Vice Chairman.

State Certification and Library Funding

Cary Memorial Library achieved certification status for fiscal year 2007 and was eligible to receive the entire amount of state aid, which was \$42,330.

By Massachusetts law, must spend 13% of its total budget on collections or risk a reduction in or total loss of state funding. In FY07, Cary Library spent 14% of its total operating budget on the Library's collections, which resulted in the maximum state aid award. The total expended was \$300,519. Of that amount, the Town contributed \$89,903, or 30% of the resources needed to fund the collection. The remaining 70% came from private sources, fines and fees. Materials expenditures that fall below 10.4% result in a loss of certification and state funding. Decertification usually results in the lack of interlibrary loan service. Additionally, cardholders may lose borrowing privileges in other towns. Although there is a waiver process in place for parts of the state requirements, there is none for this component.

In Lexington, the Town relies substantially on private funding to meet its 13% obligation to the collections. In FY07, these sources accounted for \$210,616. A most significant private source of funding is the Trustees' endowment, which was valued at \$969,055 as of September 2007. The endowment is down significantly from \$2,082,000 accrued before the building renovation. With the endowment less robust

than it was in the past, the Library's ability to generate non-tax revenue to meet the 13% standard has become increasingly difficult. Although private contributions, including gifts from the Friends and the Cary Memorial Library Foundation, have grown in importance, the ultimate responsibility to meet certification requirements rests with the Town.

East Lexington Branch Library

The East Branch Library, located in the Stone Building at 735 Massachusetts Avenue, closed to the public on August 21, 2007 due to a serious flood problem. A decision was made by the Trustees on Tuesday, September 18, 2007 to keep the Branch closed until all information related to its repair has been evaluated.

The struggle to maintain collections, provide staff, and deliver suitable hours of operation combined with a deteriorating building has created a dilemma for service delivery at the Branch Library. At the same time, the Town Capital Expenditures Committee has discussed the need for serious repairs and upgrades which would ensure the building's continued use as a public facility. Because care for the historic structure is the responsibility of the Town, a request was made to the Community Preservation Committee for funds to conduct a comprehensive report on building conditions.

The Community Preservation Committee made a recommendation to Town Meeting that \$43,000 be appropriated to conduct a study of the building that would include a structural, preservation, mechanical and building code analysis. With funding approved, the project was already in process when the building flooded. The Trustees expect to use the results of the study to assemble data needed to make their decision on future use rather than immediately repair damage caused by the flood. The building continued to be closed through the end of the calendar year 2007.

Although the Stone Building is the responsibility of the Town, according to the deed Ellen Stone delivered to the town upon the sale of the building, the Trustees have authority over the use of the building. The Trustees are interested in identifying alternative uses of the building that would follow the guidelines established by Ellen Stone. An invitation for proposals will be offered to the community and these proposals will be evaluated at a public hearing. There is no specific timeline for the ultimate decision since there is no information available yet on the study delivery.

The Trustees will make their decision, in collaboration with the Selectmen and Town Manager, once community proposals have been evaluated and the results of the study have been delivered.

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Adult and Young Adult Services

- Reference librarians answered more than 3,000 questions per month, an average that has remained steady since 2006. The busiest time continues to be Sunday afternoon.
- More than 4,600 people per month used the library's Internet connections, both wired and wireless.
- The library's Door-to-Door delivery program averaged 16 deliveries a month to patrons who are unable to visit the library. In total, there were 200 deliveries to 34 people.
- Young Adult programming continued to be an essential part of teen services with 13 programs offered this year including the annual Halloween Ball, Open Mic night as part of National Poetry Week, a Games Day, several Dance Dance Revolution programs, films on school half-days, a Harry Potter film festival, and an A Cappella Jam. Membership in the Teen Advisory Board, has increased 50% since 2006 to 36 members. Circulation of teen books increased 28% from 2006 to 2007.
- With funds from the Cary Memorial Library Foundation, the library purchased 13 new databases for patrons to access from home: ABC/Clio's World Geography, American History, American Government, America at War, the Encyclopedia Judaica, Science Resource Center, Marquis Who's Who, Mergent Online, Books In Print, Historical *New York Times*, *Wall Street Journal*, the Proquest Obituaries Index, and the *Lexington Minuteman*. It also purchased Westlaw for use in the library. These are in addition to databases begun in 2006.
- During National Library Week, the library focused on poetry with a number of poetry readings both by poets and those wishing to share their favorite poems. Favorite

poems submitted by the public were on display throughout the library during the month of April.

- Study rooms were used 3,618 times, or an average of 301 per month.

Circulation Department

- Circulated 349,342 items from the adult and young adult collections.
- Registered 2,287 new library patrons.
- Added the capability for library patrons to reserve museum passes from home via the library's website, www.caryl-library.org. These online museum pass reservations now account for over 70% of all museum pass bookings.
- Introduced the "Read It Now" browsing collection of popular fiction and non fiction titles.
- Resource sharing among Minuteman Library Network libraries continued to be an essential part of library service. In FY07, Lexington loaned 33,208 items to other network libraries (a 6.7% increase over 2006) and borrowed 63,973 items from those network libraries (a 1% increase over 2006).

Children's Services

- Circulated 292,598 juvenile items, 46% of the Library's total circulation. Additions to the Children's Room collection included 3,888 books and 889 audio-visual items as well as 1,181 items selected from donations to the Friends of Cary Memorial Library.
- Children's Room staff answered 6,783 reference questions, registered 820 new borrowers, mounted 81 topical book

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Holdings Information

	Adult		Children's		Total	
	FY08	FY07	FY08	FY07	FY08	FY07
Books	134,267	135,615	74,541	77,510	208,808	213,125
Print Periodicals	785	791	113	117	898	908
Audio	7,310	7,563	2,620	2,799	9,930	10,362
Videocassettes/DVDs	6,553	6,363	2,099	2,471	8,652	8,834
Downloadable audio (available through OPAC)	N.A.	1,813	N. A.	297	N.A.	2,110
Materials in Electronic Format	19	23	302	218	321	241
Materials in Microform	7,394	7,468	0	0	7,394	7,468
Miscellaneous (e.g. kits, framed art work, puppets, slide sets, films, filmstrips)	1,583	66	164	165	1,747	231
Totals	157,911	159,702	79,839	83,577	237,750	243,279

displays, created 101 press releases, 29 children's program brochures and flyers, and 12 children's book lists.

- 841 patrons used the Children's Room Internet terminal, and 2,225 used the children's CD-ROM games terminals.
- 14,674 patrons attended 313 children's programs. There were 1,482 participants in the 2007 Summer Reading Program, during which children and their families reported spending 28,990 hours reading.
- A wide range of special events were presented for infants through elementary school-age students and their families and teachers, including preschool storytimes for babies through 6 year-olds, sing-a-long programs, craft programs, book discussions, movies, preschool and elementary class visits, workshops in creative writing, poetry writing, knitting, yoga, and Ukrainian egg decorating, live animal shows, Dance Dance Revolution programs, dramatic and storytelling performances, the Library's sixth annual Truck Day, and the Children's Department's thirteenth annual "Best Books for Young Children" in-service workshop for preschool teachers and childcare providers.

Technology

- Wireless internet access, already available in the main library, was added to the East Lexington branch library. A new managed switch was installed to increase patron access to wired ports; these ports are now available under every large study table in addition to in every small study room in the library.
- Through the generosity of the Cary Memorial Library Foundation, audiovisual equipment was installed in the Learning Center for showing films and digital presentations. There were over 300 meetings and events held in the library at which audiovisual equipment was used.
- The library added circulating portable devices to the collection. Patrons may now borrow a DVD player, a CD player, or a tape cassette player for use in the library.
- There were 15,448 visits to the library's website, www.caryllibrary.org, from PCs outside the library. This represents an increase of more than 17% over the 2006 figure, due in large part to a redesign of the library's home page that now features prominent links to some of the most popular remote-access databases and other digital services.
- The library received an average of 2,227 telephone calls per month for reference assistance, circulation services, and museum pass reservations. This represents an increase of more than 18% over telephone service provided in 2006.

Personnel

- Reference/Local History Librarian Jean Kelly resigned and Linda Carroll joined the staff in this position. One full time and two part time vacancies were filled. John Hilton, who has worked in the Circulation Department for twenty-eight years, earned his MLS degree.

Friends of Cary Memorial Library

- Contributed nearly \$15,000 to the adult book and audiovisual budget and Children's Room programs and also helped renew the movie performance license that enables the library to show popular feature films enjoyed by all age groups. The semi-annual sales of gently used books continue to generate most of these much-appreciated funds. A special fundraiser, the Sleuth Soiree with nine well-known mystery authors, produced additional funds.
- Purchased museum passes and discounts.
- Sponsored several special author programs and hosted the ever-popular film/discussion series.
- Coordinated the efforts of 130 volunteers who worked over 3,800 hours to help the library run more smoothly and deliver materials to residents who are unable to come into the library. Betsy Allen and Linda Cohen continue to oversee this invaluable program.

Cary Memorial Library Foundation

- Fundraising activities enabled the transfer of over \$121,000 during FY07 to fund materials, databases, programs, building campaign projects, and endowment supplementation.
- Worked with staff to plan and publicize National Library Week programs.
- Supported the "India Day" festivities, including multimedia presentations, food tastings, and a replica of a wedding mandap. ■

LEXINGTON 300TH ANNIVERSARY CELEBRATION COMMITTEE

The 300th is coming! The 300th is coming!

Steering Committee: Susan Rockwell srockwell@juno.com; Cindy Savage savagefamily@rcn.com; Richard Kollen kollen@comcast.net; Donna Hooper DHOOPER@ci.lexington.ma.us

The year 2013 will mark the 300th anniversary of the founding of Lexington and a new committee is being formed to help plan the year-long celebration. The Committee is soliciting contact with other Town groups interested in planning and participating in the town-wide celebration of this important event.

A Steering Committee, whose members are seeking approval from the Board of Selectmen, is being formed. All interested groups are eligible to have a liaison to the Steering Committee and should contact any of the current leaders listed above. Many ideas are currently being considered and more submissions are encouraged. ■

Recreation

ROLE: To plan and administer public play-grounds and recreational facilities in the Town and to expand and promote recreation, leisure activities, play, sport, physical fitness and education for all citizens.

APPOINTED by the Town Manager: Chair Rick DeAngelis, Vice Chair

Richard Thuma, Sandra Shaw, Bob Boudreau and Wendy Rudner. Staff Director Karen Simmons, Assistant Director Sheila Butts and Superintendent of Public Grounds David Pinsonneault.

HIGHLIGHTS:

- Served 129,045 participants through recreational programs and Pine Meadow Golf Course.
- Increased numbers of participants in Pre-School, Youth and Teen programs, Adult Gym, programs at the Town Pool, Summer Camps and Clinic programs. Increased numbers of Recreation programs offered, swimming hours at pool and Old Reservoir, and number of volunteers assisting with Recreation programs and activities.
- Permitted 44,715 hours on ball fields, and updated Field Use and Permitting Policy for all user groups.
- Increased the number of Tennis Passes sold, Permit Hours on Tennis Courts (12,666), the number of volunteer hours (6,518), the total number of recreation programs, lessons and activities offered to residents (460).
- Capital Monies were appropriated at the 2007 Town Meeting to fund:
 - Tennis Practice Board at Center installed in summer 2007.
 - Town Pool Infrastructure Study begun in July 2007.
 - Installation of new, up-to-date playground and equipment at Center. Project completed in November 2006.
- Completion of greenside bunker reconstruction on the first, fifth and sixth holes at Pine Meadows and fairway bunker on first hole. In addition, finished various other

Expenditures*	FY07	FY06
<i>Payroll</i>	\$498,235	\$496,697
<i>Expenses</i>	\$866,819	\$928,109
Personnel		
<i>Full Time</i>	5	5
<i>Seasonal/</i>	175	175
<i>Part Time</i>	0	0

*Financed by the Recreation Enterprise Fund through user fees (including Pine Meadows Golf Course). Indirect transfers are not included; however, the Recreation Enterprise Fund does transfer \$100,000 per year toward the Lincoln Park debt service, \$100,000 for services provided by the Parks Department, and approximately \$34,400 towards employee benefits.

Pine Meadows projects including drainage improvements, irrigation upgrades, tree planting and pruning and clubhouse maintenance and replacement.

- Development of various new programs and continuation of existing programs including opening the Old Reservoir to non-residents, RAD self-defense classes for women, NIA exercise programs for adults, Red Cross Guard Start Program, Science Adventures and Self Defense programs for children, and Youth and Adult Tennis Tournaments.
- Obtained certification of Aquatics Staff in the new Red Cross Standards for Lifeguards and Professional Rescuers, and obtained certification of non-aquatics staff in the new Red Cross First Aid and CPR standards.
- Continued partnerships and collaborations with the Lincoln Park Sub-committee and with Minuteman Tech at Pine Meadows Golf Course. Partnered with the Youth Services Council, Social Services, Police and School Departments to offer Middle School Early Release Day Programs, and with Cary Library to facilitate a Youth Scrabble Club.
- Received a USTA Tennis in the Parks Grant to promote community tennis programs.
- Received Junior NBA/WNBA grant through National Recreation and Park Association providing instructional materials for players, coaches and officials in the Town Basketball Clinic and League.
- Received Daniels Fund Grant to assist with the training of volunteer youth sports coaches.
- Sponsored evening Adult Indoor Soccer and Basketball at Diamond Middle School, Adult basketball and jogging and Family Night Gym at the LHS field house. Facilitated the summertime Nike Field Hockey Camp and Boys Lacrosse Camp at Lincoln Park.

Recreation appreciates the many partnerships that have been developed to better serve the recreational needs of our citizens. These include: Lexington Youth Lacrosse, Lexington United Soccer Club, Lexington Little League and Babe Ruth League, LBH Pop Warner, Boy Scouts and Eagle Scouts, Sutherland Park Committee, Lincoln Park Subcommittee, Friends of Rindge Park, Bicycle Advisory Committee, LHS Helping Hands, Minuteman Regional High, and other Town Departments, such as the School, Library, Conservation and DPW. ■

Tourism Committee

ROLE: To improve the quality of the Lexington tourist experience for both visitors and the Town by coordinating the efforts of State, regional, and local organizations.

Expenditures	FY07	FY06
Liberty Ride Payroll	\$30,611*	\$ 25,723
Expenses	\$64,063*	\$ 69,883
Seasonal	Personnel 6	15

**All expenditures for the Liberty Ride were covered by operating revenue and donations. There was no cost to the taxpayers.*

APPOINTED by

the Board of Selectmen: Chair Dawn McKenna, Susan Bennett, Mary Jo Bohart, Kerry Brandin, Richard Canale, Bebe Fallick, John Ott, Paul O'Shaughnessy, Lou Sideris; Mary Jo Bohart was appointed in the fall to represent the Chamber of Commerce; Richard Pagett continued to serve as Selectmen liaison until March when his term as Selectmen ended; Selectmen liaison Peter Kelley; Liberty Ride Program Coordinator and Director of Battle Green Guides Masha Traber.

HIGHLIGHTS:

- Town Meeting recognized the importance of tourism in Lexington by formally appointing a permanent Tourism Committee as a by-law committee. Previously, the Tourism Committee was an advisory committee to the Board of Selectmen. As an advisory committee it could be terminated at any time. Although the committee had informally reported to Town Meeting each year, absent permanent approval, regular reports were not guaranteed. The charge and structure of the committee remains largely unchanged. We commend Town Meeting for recognizing Lexington's unique place in history and the role Tourism can serve in the economic development of the community.
- This spring a joint training session was held with guides from all sites open to tourists throughout the town. This facilitated understanding between the services Lexington has to offer to tourists and provided some mutual under-

standing of goals between organizations. We hope to continue this in the future.

- Operated the fifth season of the Liberty Ride at a surplus. The bus contract was put out to bid, and MLTS, the original contractor was not the successful bidder. A new six year contract was awarded to Joseph's Limousine who worked diligently to ensure a smooth transition. The Ride now operates from Memorial Day Weekend through at least Columbus Day in October.
- With the new flat rate contract, the Town was able to obtain an authentic trolley as the vehicle for the Liberty Ride. Since the contractor was required to provide a new trolley, it was possible to customize the vehicle. The brand new trolley arrived in July, complete with wooden seats, brass rails, a gong, a separate seat for the tour guide, and painted to our specifications. The Liberty Ride also began selling water with a customized label, providing a unique souvenir opportunity for the tourists
- Implemented a pilot program which allowed visitors who purchased a Liberty Ride ticket to also visit one Historical Society house at no additional charge. Between April and October 1,852 ticket holders took advantage of this combination ticket. This rate of success far exceeded expectations, and a review is being conducted to include all sites as part of the Liberty Ride ticket.
- Obtained CPA funding to implement a new signage program throughout the town to welcome visitors, and to direct drivers to the Town's historic sites, attractions and parking. As part of the approval process, we were asked by the Historic Districts Commission to help reduce the number of signs in Lexington Center. Several committees worked to complete an inventory of signage in Lexington Center. Between Harrington Road and Woburn Street 333 street signs were identified. Worked with the town departments, obtained consensus to remove over 100 signs. A new policy regarding both municipal and private signage in Lexington Center was developed and approved by the Selectmen. ■

Dolores Hidalgo Sister City Committee

ROLE: To continue the cultural exchanges, which began in 1966, between Lexington residents and the town of Dolores Hidalgo. These cities were linked because each has the distinction of being the birthplace of their country's independence.

BOARD OF DIRECTORS: Chair Ellie Noz, Gloria Holland, Cheryl Ricci, Kathy Hestand, Carroll Ann Bottino, Bill Noz, Alma MacDonald, Mike MacDonald, and Eva Gil.

HIGHLIGHTS:

- In July, Lexington received Dr Amador Alvarez, his wife, Chelo, and their daughters, Paulina and Erandi. The family was treated to trips to Boston, Rockport and Salem, a

band concert with picnic supper in Lexington, a visit to the Heritage Museum, and a traditional Fourth of July cook out at the home of Bill and Ellie Noz.

- In September, Bill and Ellie Noz, together with Steve and Linda Curran visited Dolores Hidalgo for Mexico's Independence Day. Festivities included a reception at the town hall hosted by the mayor where they received gifts of local products and ceramics. Several home-hosted meals, a trip to the colonial city of San Luis Potosi and concerts by the University of Guanajuato youth and adult symphony orchestras completed a very busy week. ■

Cary Lecture Series Committee

ROLE: To provide a variety of free, educational, and entertaining events open to all citizens of Lexington in accordance with the will of the Cary sisters.

APPOINTED by the Moderator: Chair Nancy Shepard, Barbara Palant, Lawrence Kernan, Associate member John Rosenberg.

HIGHLIGHTS:

- As part of our 2006-2007 season, our first program for 2007 was held in January at The National Heritage Museum. The program was called The Human Family and featured Ellen Kushner, the host of WGBH radio's Sight and Sound.

- The first program of our 2007-2008 season was held at the Cary Hall in September. The topic was the Mystery of the Violin with Joseph Silverstein, the former concertmaster of the Boston Symphony Orchestra.
- In October, former ABC World News Tonight anchor and Emerson college professor, Carole Simpson spoke on the Changing World of News.

Our aim continues to be to bring to Lexington a range of cultural experiences which might not otherwise be available. We welcome suggestions for future programming. ■

Town Celebrations Committee

ROLE: To plan and carry out proper observances of Patriots' Day, Memorial Day, Veterans Day and all such holidays and special events as the Board of Selectmen may designate.

Expenditures	FY07	FY06
Expenses	\$7,240	\$25,000

Day, Memorial Day, Veterans Day and all such holidays and special events as the Board of Selectmen may designate.

APPOINTED by the Board of Selectmen for overlapping 3-year terms: Co-Chairman Suzanne Barry, Co-Chairman Robert Tracey, Sally Fisher, Mary Gillespie, Jo Anne Granger, Sondra Lucente, Henry Murphy, Sandra Podgorski, Charles Price, Jr. Subcommittee: Paul Jenkins, Julie Miller, William Mix, John Rossi, James Shaw Honorary Members: C. Jean Coates, Marion Snow. Selectmen Liaison: George Burnell

HIGHLIGHTS:

• **Patriots' Day, Monday, April 16, 2007**

Due to a spring storm with significant wind and rainfall, and upon consultation with local public safety officials, the outside events for Patriots' Day including the Reenactments of both Paul Revere's Ride and the Battle of Lexington, along with the Morning and Afternoon Parades were canceled. The Lions Club Road Race was run as planned. The Morning Ceremonies that were to be held on the Battle Green were moved inside to Cary Hall.

Micaela Atkins & Mika Edgerly, Senior Class Officers at Lexington High School served as Co-Masters of Ceremonies for the Patriots' Day Morning Ceremonies. They were assisted by John Ott, Director of the National Heritage Museum. Serving as the Spirit of 76 for the ceremonies were: Shannon Woods,

Fife; Dina Tyson, Drummer and Ryan Woodhouse, Flag Bearer. Rev. Peter Meek, Senior Minister at Hancock United Church of Christ gave the invocation and benediction. Lexington High School Student William Goldie accompanied by the Lexington High School Band sang the National Anthem. The following awards were presented:

- Daniel Harris received the Cecil K. Harris award from the Lexington Minute Men Company.
- The Prince Estabrook Memorial project received the Dan H. Fenn, Jr./Lexington Minute Men Company award.
- Karen Packard of Wales Copy Center received the William P. Fitzgerald award from the Town Celebrations Committee.

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Photo: David S. Tabeling

Front Row (Left to Right) JoAnne Granger, Sandy Podgorski, Jean Coates, Sally Fisher, Suzie Barry; Back Row (Left to Right) Henry Murphy, Bill Mix, Bob Tracey, Paul Jenkins, George Burnell.

- Kristina Hankins, Eric King & Eric Eid-Reiner were presented with the 2007 Youth Recognition award.
- Arthur Katz received the 2007 Minuteman Cane award.
- Beverly Kelley was presented the 2007 White Tricorn Hat by John Mungo, President of the Lexington Lions Club.

• **Memorial Day ~ Monday, May 28, 2007**

Chief Marshal Robert Tracey, US Army (Korean War), his aides, and members of VFW Post #3007 led the Memorial Day Parade was led. Members of the Boy Scouts and Girl Scouts assisted with wreath laying at: Westview Cemetery, Munroe Cemetery, The Lexington Police Department Memorial in front of the Police Station, the Korean/Vietnam War Monument at Cary Hall; The VFW/WWII Memorial and The Soldier's Monument near the Visitor's Center, The Olde Burying Ground and at The Revolutionary War Monument on the Battle Green. Reverend Peter Meek, Senior Minister at Hancock United Church of Christ gave the invocation and benediction. Lexington High School Student William Goldie, accompanied by the Lexington High School Band, sang the National Anthem. Lexington

High School Senior Class Officers read General Logan's Orders of the Day and recited the Gettysburg Address. Jeanne Krieger, Chairman of the Board of Selectmen read the Greetings from the State. Brigadier General Select Doc Warr of Hanscom Air Force Base gave the address of the day.

• **Veterans Day ~ Thursday, November 11, 2007**

John Clary, US Air Force & US Army-Korean War served as Chief Marshal of the parade. He was assisted by aides from VFW Post #3007. Lexington High School Student Alex Parrish accompanied by the Lexington High School Band sang the National Anthem. Chaplain (Lt. Col.) Dennis Kitterman of Hanscom Air Force Base offered the invocation and benediction. Members of the Boy Scouts and Girl Scouts assisted with wreath laying at: The Korean/Vietnam War Monument at Cary Hall; The VFW/WWII Memorial and The Soldier's Monument near the Visitor's Center; The Revolutionary War Monument and The POW/MIA Memorial on the Battle Green. Jeanne Krieger, Chairman of the Board of Selectmen, read the Greetings from the State. Colonel Thomas J. Schluckebier, Commander of the 66th Air Base Wing at Hanscom Air Force Base gave the address of the day. ■

Communications Advisory Committee

ROLE: To advise the Board of Selectmen on all aspects of wired and wireless communication and data services to and within the Town; to serve as ombudsman for Town users of such services; when stipulated by the Selectmen, to represent the Town in negotiations and during contractual/license relationships with providers of those services; when stipulated by the Selectmen, to monitor and evaluate compliance of any Lexington contracted Public, Education, and Government Access Corporation; to oversee any network which includes municipal and/or school buildings; to help set Town regulations and review applications to the Town for wired and wireless communications and data services; and to advise the Selectmen and other Town officials on managing the Town's growing information-handling needs and any supporting networks.

APPOINTED by the Selectmen: Chair Jeanne Canale (administrative operations), David Becker (technology and access initiative; contract negotiations), David Buczkowski (legal and regulations; contract negotiations), Edmond Vail III (wireless and business), Jim Gonzalez (wireless and access corporation evaluation and coordination), Maria Kieslich (marketing, financial review and project planning), Linda Roemer (access corporation evaluation and contract negotiations), John Rommelfanger (Wi-Fi Initiative). Selectmen liaison: George Burnell

HIGHLIGHTS:

(LexMedia) Town of Lexington Public,

Educational and Governmental (PEG) Access Provider Annual Performance Evaluation

- Monitored LexMedia's performance in the year following its first formal annual evaluation. Several of the major issues identified during this first evaluation were addressed. As the Committee conducted the second annual evaluation, changes in LexMedia's leadership promise great improvement in public access television in Lexington.

Wireless

- Reviewed three wireless facility applications for compliance with Town bylaws. The Subcommittee submitted a favorable Letter of Opinion for the completed 397 Lowell St application to the Zoning Board of Appeals. The initial 313 Marrett Road proposal was not followed up and the 3 Meriam St. facility is still in process. At the request of the ZBA, the Subcommittee prepared a listing of all known cellular installations. The Wireless Bylaws Update Project continued with meetings held with the Planning, Engineering, DAC and Town Clerk; ZBA to explain the recommended changes.

Wi-Fi Initiative-The Communications Advisory Committee has prepared a report for the Board of Selectmen on the subject of Wi-Fi (wireless local area networks). The report is currently at revision two and under review.

Comcast I-Net-Comcast has proposed an amendment to their license to provide an annual fee to the Town in lieu of I-Net responsibilities. ■

Lexington Council for the Arts

ROLE: To grant awards supporting local arts, humanities, and interpretive projects. Lexington is one of the commonwealth's 329 local cultural councils partnered with the Massachusetts Cultural Council, a state agency with an annual appropriation from the legislature. The mission of the local council is to promote and fund community cultural activities improving the quality of life for Lexington citizens.

In 2007 the MCC allotted Lexington \$4,320. Requests for grants tripled that amount. The demand is greater than the Council's resources. Grants did support cultural field trips for children from elementary schools through the PASS program (Performance Arts Students Series) subsidizing the cost of admission. Through this program, administered by the Lexington Arts Council, young people attended concerts by the Boston Symphony Orchestra, a theater performance, as well as a cultural project at the National Heritage Museum. A master class and workshop at the Minuteman Regional High School was also partially funded.

Arts Council awards went to the Lexington Historical Society for a train exhibit at the Depot, a program of choral music for elders by the Lexington Pops Chorus and a young peoples concert by the Lexington Symphony Orchestra. The Council continues to confer with the Cary Library committee on a work of public art, partially underwritten by the LAC Patrons Funds.

APPOINTED by the Board of Selectmen: Chair Barbara Ciampa, Corresponding Secretary Janet Post, Recording Secretary Louis Cady-Fernandes, Treasurer Mary Trometer. A full complement of members was reached this year with Jonathan Cue, Jan Goplerud, Jackie Hawkinson, Bill Janovitz, Zoe Perry Wood, Myron Rosenblum and Sirarpi Heghinian Walzer

HIGHLIGHTS:

- Full voting membership achieved.
- Participation in Discovery Day and Fall Craft Show promoting grants availability. Distributed new Brochure and Posters.
- Establishment of LAC Web Site.
- Acted on Grant requests in cooperation with MCC.
- Continued representation on Cary Library Donor Art.
- Administered the Ella Lou Dimmock Fund Prize for Vocal Excellence to Timothy Parsons for outstanding high school vocal artist.
- Consulted with Lisa Perry Wood on Fundraising.
- Ongoing contact with Town Hall Signage Committee on disposition of art displays.
- Representation on the Arts Walk Committee. ■



Photo: David S. Tabeling

From left to right: Barbara Ciampa, Chair; Myron Rosenblum, Mary Trometer, Janet Post, Zoe Perry Wood, Jan Goplerud, Louise Cady-Fernandes, Sirarpi Heghinian Walzer. Not pictured: Jackie Hawkinson, Jonathan Cue, Bill Janovitz.

Appropriation Committee

ROLE: To advise the Town and Town Meeting on all fiscal matters.

Expenditures	FY07	FY06
<i>Expenses</i>	\$1,000	\$848

APPOINTED by the Moderator for overlapping 3-year terms: Chair Alan Levine, Vice Chair Deborah Brown, John Bartenstein, Rod Cole, Richard Eurich, Pam Hoffman, David Kanter (resigned as of July), Michael Kennealy, and Eric Michelson. As of July, Susan McLeish was appointed to the Committee. In July, Rod Cole succeeded Deborah Brown as Vice Chair. Rob Addelson, Assistant Town Manager for Finance/Town Comptroller, ex-officio member.

2007 Annual Town Meeting

Supported the following:

- **Art. 17.** By a vote of 6-3, to accept state statutes permitting (a) the payment of an annual supplemental allowance for each dependent child to an employee forced to take early retirement because of an injury sustained while working for the Town, and (b) the payment of an annual allowance to each dependent child of an employee who has died because of an injury sustained while working for the Town.
- **Art. 19.** Ratifying action taken at the first 2006 Special Town Meeting to accept a state statute permitting the creation of a single, unified Joint Facilities Department through consolidation of the Public Schools' and the Town's maintenance functions.
- **Art. 21.** By a vote of 7-1, Operating Budget for school and town operations, including the Town's assessment for the Minuteman Regional High School 2007-2008 school year. The Committee unanimously opposed an amendment to reduce by \$1,200,000 additional appropriations contingent on an override vote. The Committee also opposed, by a vote of 6-1, a second amendment proposing to reduce the Public Schools' budget by \$640,000. Town Meeting did not adopt either amendment.
- **Art. 22.** Operating Budget for the Water (\$6,078,058), Wastewater (Sewer) (\$7,346,035), and Recreation Enterprise (\$1,627,705) Funds.
- **Art. 23.** Authorization to Board of Selectmen to submit a Home Rule Petition to the State legislature that Town Meeting, with approval of the Board of Selectmen, be empowered to adopt eligibility standards different than those set forth in G.L., c. 59, sec. 5, clause 41A regarding property tax deferrals.
- **Art. 24.** Appropriation of \$40,000 for the Town's own, independent Senior Service Program under which qualifying citizens can provide services and work to the Town on a part-time basis in return for wage payments which will be credited against their property tax bills.



Photo: David S. Tabeling

From left to right: Deborah Brown, John Bartenstein, Susan McLeish, Rob Addelson, Richard Eurich, Alan Levine, Michael Kennealy.

- **Art. 25.** The reauthorization and continuation of the DPW Buried Containers, the DPW Compost Operations, the LexMedia Operations (formerly CATV Operations/Community Access) (Lexington Community TV) and the Lexington Tree revolving funds with maximum authorizations, respectively, of \$35,000, \$230,000, \$400,000 and \$20,000. Additionally, the Committee also supported the establishment and authorization of the Minuteman Household Hazardous Waste Programs, the Health Program and the Council on Aging Programs revolving funds with maximum authorization, respectively, of \$175,000, \$7,000 and \$100,000.
- **Art. 26.** Part 1 From estimated FY2008 receipts, reserve in the Community Preservation Fund for future appropriation the total sum of \$5,233,470 (\$523,347 to the Open Space Reserve, \$676,045 to the Historic Preservation Reserve, \$523,347 to the Affordable Housing Reserve, and \$3,510,731 to the general, Undesignated Reserve).
- **Art. 26.** Part 2, (a)-(d), (f)-(k) and (m) Appropriation of (1) \$50,000 to pay administration and other expenses of the Community Preservation Committee (Part 2, (m)), and (2) \$1,297,699 for various projects and expenditures recommended by the Community Preservation Committee (Part 2, (a)-(d) and (f)-(k)). The Committee supported an amendment proposing to reduce the sum appropriated for rehabilitation of Cary Memorial Hall (Art. 26, Part 2(h)) from \$147,130 to \$77,130. Town meeting did not adopt the amendment.
- **Art. 29.** For Recreation Capital projects totalling \$265,000, including Center Recreation Complex basketball court reconstruction (\$85,000), Valley Road municipal tennis courts (\$130,000) and rehabilitating Bowman School athletic fields (\$50,000).

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- **Art. 30.** By a vote of 8-1, that funds sufficient to conduct and complete maintenance on the flagpole on Battle Green in time for Patriots' Day each year be appropriated annually in the Department of Public Works maintenance budget, such annual appropriation to be reduced by funds available in the George Taylor Fund held by the Trustees of Public Trust.
 - **Art. 31.** Capital Expenditures for projects and equipment totalling \$3,386,200, including town buildings, street improvements, sidewalk reconstruction, the construction of a subsurface methane gas mitigation wall system for the former town landfill at Lincoln Park, new public works equipment, storm drain construction and reconstruction, installation of fire alarm master boxes in all municipal and school buildings, the design of a complete reconstruction of Woburn Street, the cost of a computerized mapping system, repairs to Minuteman Bikeway, evaluation of and preparation of designs to repair or replace Munroe Center fire alarm system, repairs to Butterfield Pond and Old Res dams, engineering services for various traffic and intersection improvements, construction of parking area behind NSTAR building, new fire engine, and replacement of fire hydrants.
 - **Art. 32.** Appropriation of \$1,800,000 for a continuing program of water distribution improvements to upgrade and keep current Water Enterprise Fund assets, including the installation of new water mains and the replacement or cleaning and relining of existing water mains.
 - **Art. 33.** Appropriation of \$1,300,000 for a continuing program to upgrade and keep current Wastewater (Sewer) Enterprise Fund assets, including the installation, replacement and rehabilitation of sewer mains and sewerage systems.
 - **Art. 34.** School Capital Projects and Equipment totalling \$3,010,000, to plan for, remodel, reconstruct and make extraordinary repairs to, and to purchase equipment for, school buildings (\$2,610,000), and for the purchase, upgrading and installation of computer hardware and software (\$400,000).
 - **Art. 35.** By a vote of 8-1, appropriation of \$35,000, to be transferred from funds appropriated under Article 8 (a) (ii) of the 2000 Annual Town Meeting, for architectural and engineering services, including site evaluation, for planning of a community/senior center.
 - **Art. 36.** Appropriation of \$25,180,000 for architectural, design and engineering services for, and construction, equipping and furnishing of, a new Department of Public Works operations facility at 201 Bedford Street.
 - **Art. 39.** Part a The establishment of the following stabilization funds, appropriations for which will come from existing and future special revenue accounts: (1) Transportation Demand Management/Public Transportation Stabilization Fund, to support operations of Lexpress Bus Service; (2) Traffic Mitigation Stabilization Fund, to finance traffic mitigation projects pursuant to conditions of special permits issued by the Town; (3) School Bus Transportation Stabilization Fund, to support transportation of students to and from school on a daily basis; and (4) Section 135 Zoning By-Law Stabilization Fund, to finance public improvements pursuant to Section 135 of the Code of the Town of Lexington.
 - **Art. 39.** Part b Appropriation of (1) \$58,000 from the Lexpress TDM special revenue account to the Transportation Demand Management/Public Transportation Stabilization Fund; (2) \$220,035.99 from the TDM Avalon Bay special revenue account to the Traffic Mitigation Stabilization Fund; and (3) \$200,000 from the School Transportation Avalon Bay special revenue account to the School Bus Transportation Stabilization Fund.
 - **Art. 40.** Appropriation of \$1,000,000 to the Stabilization Fund.
 - **Art. 41.** Appropriation of \$50,531 to pay unpaid bills for goods and services rendered to the School Department for FY2006.
 - **Art. 42.** To amend the FY2007 Operating Budget by transfers to, from, between and among various identified line items and, additionally, by appropriating \$209,469 from the Unreserved Fund Balance. The Committee unanimously supported a non-binding amendment resolving that, for the next three years, and on a quarterly basis, the School Committee and/or School administration provide on the Schools' web site certain specified financial and other information. Town Meeting adopted the amendment. The Committee unanimously opposed an amendment proposing that 30% of the proposed \$40,000 reserve in line item 7300 (Economic Development Expenses) be allocated to consulting services and public education supporting small local business development. Town Meeting did not adopt the amendment.
 - **Art. 43.** Part a Appropriation of an additional \$15,000, to be transferred from funds appropriated under Article 4(d) of the November 29, 2006 Special Town Meeting, to rehabilitate and restore the vault for archiving town records located in Cary Memorial Building.
 - **Art. 43.** Part b Supplementary Appropriation of \$500,000 for previously authorized architectural and engineering services, construction, finishing and equipping incurred in connection with the reconstruction of Fiske and Harrington Elementary Schools.
- Opposed the following:**
- **Art. 26.** Part 2 (e) and (l) By a vote of 5-3, the appropriation of \$90,000 recommended by the Community Preservation Committee for a comprehensive cultural resources survey (Part 2, (e)), and by a vote of 7-1, the appropriation of \$53,500 recommended by the Community Preservation Committee for a structural study of the Muzzey Condominium Building (Part 2, (l)). The Committee unanimously supported an amendment to reduce the appropriation from \$53,500 to \$11,900. The amendment was not adopted. Town Meeting approved the recommended appropriations, bringing the total amount appropriated under Art. 26, Part 2, to \$1,491,199.

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2007 Special Town Meeting:

Supported the following:

- **Art. 2.** Approval of proposed Tax Increment Financing (“TIF”) Agreement, dated October 17, 2007, between the Town and Shire Human Genetic Therapies, Inc. and Patriot Partners Lexington, LLC, and authorization to Board of Selectmen to execute documents related to and consistent with TIF Agreement and to submit the TIF Agreement and other documents to the Massachusetts Economic Assistance Coordinating Council.
- **Art. 3.** To amend the FY2007 operating budget to reflect additional revenue and expenses not anticipated at time of 2007 Annual Town Meeting.
- **Art. 4.** To amend the FY2007 Water and Wastewater (Sewer) Enterprise Funds operating budgets to reflect lower than anticipated MWRA assessments and a modest increase in amounts originally appropriated for costs of debt service for capital projects.
- **Art. 5.** Resolution supporting passage of state legislation authorizing and funding study of potential benefits of local municipal electric companies.

Planning and Budgeting for Future Years

In conjunction with the Selectmen, School Committee, Capital Expenditures Committee, and municipal and school staff, the Appropriation Committee evaluates and supports the Town’s current and long-range financial planning processes. Its efforts include assessing the Town’s current financial condition and projecting free cash, expenses and revenues for future years. Presently, these projections encompass FY2009 and FY2010. The Committee believes that this work, and the information these projections provide to the Town, are informative and necessary if the Town is to achieve and maintain a proper, workable balance among operating expenses, capital projects and affordable tax rates.

Although the Town continues to face considerable fiscal challenges and problems, its current condition and outlook are encouraging. Lexington continues to maintain its Aaa band

rating, the highest Moody’s accords. Over the past few years, the amount in the Stabilization Fund, the Town’s “rainy day” account, has steadily increased. Carl Valente, Town Manager, Paul Ash, Superintendent of Schools, and their respective staffs have tirelessly, diligently and innovatively addressed and dealt with the Town’s and Schools’ financial challenges and realities. Among these creative approaches are the recently negotiated and executed Shire TIF Agreement and the Schools’ implementation of in-house SPED programs designed to reduce the number of expensive out-of-district placements. Yet expenses, notably for health benefits, energy and SPED, continue to increase, at rates faster than inflation, and in amounts greater than actual and projected increases in Town revenues. Additionally, state aid, although appreciated and helpful, remains relatively stagnant.

The Committee will continue to work with the Town’s elected and appointed boards, and with staff, to address and respond to the myriad challenges, problems and concerns involved in the ever-ongoing budget development and assessment process. As we have noted in past years, we cannot emphasize too strongly the importance of minimizing increases to annually recurring expenditure items when there is little, if any, evidence of new or increased recurring revenues to pay for them.

Staff Recognition

The Committee is especially appreciative of the extensive, dedicated and seemingly inexhaustible efforts of the Town’s municipal and school staffs. Despite, indeed because of, the severe constraints placed upon them by these difficult economic times, they nonetheless unfailingly perform far beyond the call of duty. They fulfill their assigned duties, they interact with and respond to Town citizens, and they assist and support, in effort and time far in excess of “regular working hours,” the Town’s elected and appointed bodies. The Appropriation Committee is deeply indebted and grateful to these employees for their invaluable counsel, service and assistance. ■

Capital Expenditures Committee

ROLE: To receive from Town boards and departments a list of all capital expenditures that may be required within the ensuing 5-year period and to prompt them to undertake appropriate planning for required future capital expenditures; to consider the relative need, timing, and cost of these projects, the adequacy thereof, and the effect these expenditures might have on the financial position of the Town; and to make recommendations thereon to Town Meeting.

APPOINTED by the Moderator to overlapping 3-year terms: Chair Charles Lamb, Vice Chair Ted Edson, William Hurley, David Kanter, and Shirley Stolz. In June, Shirley

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Photo: David S. Tabeing

From left to right: Bill Hurley, Shirley Stolz, Charles Lamb, David Kanter, Ted Edson.

Stolz was reappointed to her fourth 3-year term and David Kanter was appointed to his first 3-year term.

HIGHLIGHTS:

- **Major School Construction:** The new Fiske school was completed and occupied in late February. The school was constructed under a debt exclusion override of \$32,150,000 approved by the voters in 2002 (for the Fiske and Harrington schools) and a supplemental appropriation of \$1,575,000 approved by the 2005 Annual Town Meeting (approximately 40% of the total cost to be reimbursed by the state).
- **DPW Facility Reconstruction:** In June, Town Meeting and the voters approved a \$25,180,000 debt exclusion to fund construction of a new DPW facility at 201 Bedford Street. Ground-breaking was in December 2007, with completion anticipated in the first half of 2009.
- **Capital Stewardship and Planning for the Future:** The Town has an extensive infrastructure that requires constant attention, repair, upgrading, and replacement. Failure to attend to these assets results in unsafe conditions, excessive repair costs, reduced productivity by employees who must operate from substandard facilities or offices, impaired quality of service (as in school or

recreational facilities), and other costs, which tend to increase when maintenance and necessary investments and updating are deferred. High-priority concerns include the “White House” next to the police station, now used as school administration offices. Longer term, four additional elementary schools require upgrading, as well as possible additional space. The Water and Sewer Department must continuously renew Lexington’s underground infrastructure. Roofs, electrical, and HVAC equipment must be periodically replaced in all school and municipal buildings. Playgrounds need safe equipment, the pool complex requires periodic restoration, athletic fields need constant attention, tennis courts need resurfacing, and the golf course must be professionally maintained. Vehicles, from fire trucks and ambulances to snow plows and dump trucks, need to be replaced. The Committee also considers the future use and condition of such important Lexington assets as East Lexington Library, Munroe School (now in use as the arts center), the future use of the old Harrington School, and the desire of the Council on Aging for facilities suitable for its future needs. The Town must stay the course, responsibly funding the support and maintenance of Lexington’s infrastructure. ■

Selectmen’s Ad Hoc Budget Schedule Committee

ROLE: To study and recommend a budget schedule to accommodate operating overrides, when necessary, earlier than the first week of June.

APPOINTED by the Lexington Board of Selectmen in August 2007: Chair Tom Diaz; Helen Cohen, Bonnie Brodner, Mary Ann Stewart, Norm Cohen, George Burnell, and Andy Friedlich, Susan McLeish Appropriation Committee liaison, David Kanter Capital Expenditures Committee liaison, and Pam Hoffman Appropriation Committee liaison.

HIGHLIGHTS

The committee recommended collapsing the schedules for both the budget and Town Meeting as much as possible, to make an override election as early as possible. Doing so would allow overrides to be scheduled in late April or early May, if the department heads and their governing boards, seeing the necessity of an override, were to make an early override a very high priority.

An optimal schedule suggested by this committee has following steps—each being dependent upon the successful completion of a prior step:

- Complete the town budget as early as possible—no later than mid February. Completed means voted by the governing boards and serving as the basis for the Appropriation Committee’s final report and for printing for Town Meeting members.

- Convene Town Meeting the third Wednesday following the town election. Use the first session of Town Meeting for committee reports and other nonfinancial matters. At this first session, the Appropriation Committee report would be on the table for Town Meeting members if it had not previously been provided to them. For example, if the election is on March 3, 2008, then Town Meeting would convene March 19, 2008.
- Take up the Town operating budget at the second meeting of Town Meeting, on the Monday following the first meeting—the fourth Monday in March.
- In an override year, the ad hoc committee recommended that the Selectmen vote immediately to hold an override election, as soon as the operating budget is approved by Town Meeting. The override election could occur between 35 days and 42 days after the vote by the Board of Selectmen, the choice being to avoid having the election fall on the first Monday following the spring school vacation.

The Board of Selectmen received the committee’s initial report on November 19, 2007. On December 17, 2007, the Board of Selectmen accepted the recommendation to start Town Meeting on Wednesday, March 19, 2008, which would allow the budget to be presented on Monday, March 24, 2008. The Board then dissolved this committee. ■

Capital Appropriations for the 2007 Town Meeting

	Title	Amount	Funding Source
Article 26(a)	Center Playfield Drainage Study	\$40,000	Community Preservation Act
Article 26(b)	Munroe and Old Burial Grounds Restoration	\$367,000	Community Preservation Act
Article 26(c)	Fire Monitoring System – Historic Houses	\$18,120	Community Preservation Act
Article 26(d)	Buckman Tavern Boiler	\$10,685	Community Preservation Act
Article 26(e)	Comprehensive Cultural Resources Survey	\$90,000	Community Preservation Act
Article 26(f)	Greeley Village Window Replacement	\$228,404	Community Preservation Act
Article 26(g)	East Lexington Library Historic Structure Report	\$43,000	Community Preservation Act
Article 26(h)	Cary Hall Improvements	\$147,130	Community Preservation Act
Article 26(i)	Unifying Signage	\$18,360	Community Preservation Act
Article 26(j)	Douglas House	\$300,000	Community Preservation Act
Article 26(k)	West Lexington Greenway Corridor	\$125,000	Community Preservation Act
Article 26(l)	Muzzey Condominium Architectural Study	\$53,500	Community Preservation Act
Article 26(m)	Administration	\$50,000	Community Preservation Act
Article 29(b)	Valley Tennis Court Improvements	\$130,000	Recreation Enterprise Fund
(Bond, 5 yr)			
Article 29(a)	Center Basketball Court Reconstruction	\$85,000	Tax Levy (Cash)
Article 29(c)	Athletic Fields	\$50,000	Tax Levy (Cash)
Article 31(a)	Lincoln Field Methane Mitigation	\$550,000	Tax Levy (Bond, 10yr)
Article 31(b)	Wireless Fire Alarms	\$142,000	Tax Levy (Bond, 5yr)
Article 31(c)	DPW Equipment	\$523,300	Tax Levy (Bond, 5yr)
Article 31(d)	Woburn Street Reconstruction		
	(Design and Engineering)	\$120,000	Tax Levy (Bond, 5yr)
Article 31(e)	Geographic Information System	\$195,900	Tax Levy, Water Enterprise Fund, Wastewater Enterprise Fund, (Bond, 5yr)
Article 31(f)	Storm Drain Improvements	\$460,000	Tax Levy (Bond, 10yr)
Article 31(g)	Sidewalk Improvements	\$100,000	Tax Levy (Bond, 5yr)
Article 31(h)	Central Business District Sidewalks	\$175,000	Tax Levy (Bond, 5yr)
Article 31(i)	Bikeway Repair/Repaving	\$175,000	Tax Levy (Bond, 5yr)
Article 31(j)	Building Envelope	\$150,000	Tax Levy (Cash)
Article 31(k)	Munroe Center for the Arts Fire Sprinkler and Alarm System Evaluation	\$35,000	Tax Levy (Cash)
Article 31(l)	Dam Inspection	\$30,000	Tax Levy (Cash)
Article 31(m)	Traffic Mitigation	\$50,000	Tax Levy (Cash)
Article 31(n)	Street Improvements	\$1,200,000	Tax Levy (Cash), Chapter 90
Article 31(o)	NSTAR Parking Lot	\$50,000	Tax Levy (Cash)
Article 31(p)	Replace Engine 5	\$80,000	Tax Levy (Cash)
Article 31(q)	Hydrant Replacement	\$50,000	Tax Levy (Cash), Water Enterprise Fund
Article 32	Water Distribution Improvements	\$1,800,000	Water Enterprise Fund
Article 33	Wastewater System and Pump Station Improvements	\$1,300,000	Wastewater Enterprise Fund (Bond, 5 & 10yr)
Article 34	School Capital	\$3,010,000	Tax Levy (Cash, Bond)
Article 35	Senior Center Design/Conceptual Study	\$35,000	Article 8(a), 2000 Town Meeting
Article 36	DPW Facility Reconstruction	\$25,180,000	Debt Exclusion (Bond, 20yr)

Tax Deferral and Exemption Study Committee

ROLE: To study, understand, and evaluate options for helping lower income citizens, particularly seniors, with their property taxes; to research existing state legislation that enables local tax exemptions and deferrals, to estimate the probable cost to the town budget, and to advise the Selectmen on the costs and benefits and pros and cons of each option; to track legislation currently under development by the Commonwealth and to encourage legislation beneficial to Town interests.

APPOINTED by the Board of Selectmen: Co-Chairs Vicki Blier and Patricia Costello, Joel Adler, William Kennedy, and Thomas Taylor. Selectman Liaison: Norman Cohen. Appropriations Committee Liaison: John Bartenstein. Staff Liaison: Lauren McSweeney.

HIGHLIGHTS:

- Continued to follow legislation pertaining to tax exemptions and deferrals.
- Joined with the Property Tax Relief Committee of the Massachusetts Council on Aging to follow tax exemptions and deferrals in other communities.
- Updated the Committee's brochure, Property Tax Relief for Seniors, with current information for distribution by the Town.
- In response to a citizen article requesting a home rule petition to raise income eligibility levels and lower the qualifying age for property tax deferrals brought forth at Town Meeting by Benjamin Cohen, the Committee advised the Selectmen on a substitute motion which would provide the Town with greater options for creating its own program. Due to a crowded legislative calendar, this home rule petition did not proceed to a vote this year, but the Committee will work to reintroduce it in 2008.
- Researched and prepared a report, at the request of the Selectmen, on defining Lexington's water and sewer discounts for deserving residents. At present, a water and sewer bill discount of 30% is given on an ad hoc basis to needy residents. The availability of this assistance is not widely known. 15 homes currently receive the discount. ■

Board of Assessors

BOA ROLE: To assess the value of Lexington's real and personal property. Efforts were focused on the maintenance of an extensive database for valuation purposes according to Massachusetts General Laws.

BOA MEMBERSHIP: (appointed by the Lexington Town Manager) William W. Jackson (Chairman), Steven R. Foster, (Member), and Edmund C. Grant (Member). The Lexington Town Assessor is Joseph H. Nugent, Jr.

BOA HIGHLIGHTS of FISCAL 2008:

- Fiscal Year 2008 was a triennial "DOR recertification" year for the Town of Lexington. First, the BOA and its staff worked extensively with software (from vendor Vision Appraisal, Inc) on the assessment process. Then, the Massachusetts Department of Revenue (DOR) reviewed and approved Lexington's assessed values. Finally, Lexington's Board of Selectman set the Town's FY08 tax rates (Residential @ \$12.52 and Comm/Ind/Pers @ \$23.63).
- Residential property value in Lexington decreased slightly during calendar year 2006 (the year of analysis for FY08), while the overall Commercial, Industrial, and Personal property values increased slightly during the same period.

Expenditures	FY07	FY06
<i>Payroll</i>	\$290,900	\$275,358
<i>Expenses</i>	\$ 59,593	\$ 31,229
<i>Personnel Full Time</i>	5.5	4.5

Assessments for Fiscal 2008

Property Class	No. of Parcels	Assessed Value
Single-Family	8,922	\$6,262,572,000
Condominiums	851	\$356,969,000
Two-Family	181	\$110,637,000
Three-Family	12	\$7,986,000
Multi-Unit	13	\$109,064,000
Land	591	\$46,156,000
Misc. Residential	39	\$40,257,000
Commercial	415	\$669,597,000
Industrial	40	\$152,930,000
Agricultural (61A)	5	\$82,000
Recreation (61B)	8	\$2,915,000
Mixed Use Residential/ Commercial	22	\$19,584,000
Personal Property/Utilities	960	\$150,415,350
Total	12,059	\$7,929,164,350

- In terms of "New Growth": Residential increased slightly, Personal property (business-related equipment) decreased slightly, and there was a large growth increase recognized in the Commercial and Industrial sectors. On balance, there was a substantial "net" increase in New Growth for Lexington in FY08. ■

Retirement Board

ROLE: To oversee, guide, monitor, and enforce the Massachusetts Pension Laws governing the Town's retirement system; to invest the system's assets prudently for the purpose of providing the benefits guaranteed to the public employees qualifying under the plan.

ELECTED by the members of the Retirement System: Chair Robert W. Cunha and Joseph Foley to 3-year terms ending in 2008.

APPOINTED by the Board of Selectmen: Michael McNabb to a 3-year term ending in 2008. By the Retirement Board: Alan Fields to a 3-year term ending in the year 2009. Rob Addelson, the Assistant Town Manager for Finance, is an ex-officio member named by the Board of Selectmen.

HIGHLIGHTS:

The system consists of a combination of 388 retirees, three non-contributory retirees, and 606 active and 258 inactive members.

- Town meeting approved the passage of Chapter 64 of the Acts of 2006, an Act that provides an increase in the accidental death benefit for surviving children of parents who have died while in service to the Town. This amount is to be equal to the dependant allowance paid to accidental disability retirees.
- This year, 23 town employees retired, one active member passed away, 25 members withdrew, 14 members transferred to another system, 12 members transferred in, 96 new members were added, and 16 retirees deceased. Currently there are 33 disability retirements; two new disability retirements were granted this year. The system had one member on military leave.
- Under Chapter 17, the Retirement Board can grant a cost of living adjustment (COLA) up to 3% on the first \$12,000. The Consumer Price Index was 4.1%, but the Board was limited to a 3% cost of living increase this year.
- The Board continued the process of broadening the system's asset allocation to include a new asset strategy. The board voted to add the Beacon Fund V, which is a value-added closed-end real estate strategy. The fund will invest a portfolio of primarily office properties in a limited set of markets.

This new fund was selected to work with the Wellington Trust Company, which manages the Intermediate Bond Portfolio, Wellington Emerging Companies, the Opportunistic Investment Portfolio, and the Wellington Asia Pacific Fund. Fidelity Institutional Retirement Services Company manages our Contrafund. The Hartford Capital Appreciation Fund invests in an all-cap equity strategy for the system, while Earnest Partners manages a dedicated mid-cap strategy. Acadian Non-U.S. All Cap International Equity fund and the Julius Baer International Equity II fund round out our international investments. PIMCO manages our tactical allocation strategy. State Street Bank and Trust Company handles the

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Contributory Retirement System—12/31/07

	12/31/07	12/31/06
Cash & Equivalents	\$ 0	\$ 395,813
Fixed Income Securities		
Well. Intermediated Bonds	4,624,697	4,343,101
GoldenTree High Yield	0	4,667,495
Wellington TIPS	0	4,378,920
Total Fixed Income	\$ 4,624,697	\$ 13,389,516
Equities		
Fidelity Contrafund	16,142,914	24,054,920
Wellington Pacific Bas ex Japan	5,815,277	4,477,761
Wellington Opportunistic	17,368,343	13,709,240
Wellington Emerging Co.	5,935,138	6,060,188
Acadian Int'l All Cap Fund	10,721,301	10,449,403
Julius Baer Int'l Eq. Fund II	12,117,359	10,243,143
PIMCO All Asset Fund	21,225,105	12,001,949
Earnest Partners	7,593,076	6,951,958
Hartford Cap. App.	15,644,017	7,342,576
Beacon Capital	3,600,000	0
Total Equities	\$116,162,530	\$95,291,138
Total Assets	\$120,787,227	\$109,076,467

TAX LEVY AND TAX RATES: FISCAL YEAR 2007

Class	Levy %	Valuation	Tax Rate	Tax Levy
Residential	78.9008%	\$6,945,049,000.00	12.52	\$86,952,013.48
Open Space	0.0000%	\$0.00	\$0.00	\$0.00
Commercial	14.5955%	\$680,770,000.00	\$23.63	\$16,086,595.10
Industrial	3.2788%	\$152,930,000.00	\$23.63	\$3,613,735.90
Personal	3.2249%	\$150,415,350.00	\$23.63	\$3,554,314.72
Total	100.0000%	\$7,929,164,350.00		\$110,206,659.20

Board's Institutional Custodian Banking.

- As fiduciaries, the Board carefully established an asset-allocation policy using a mixture of stocks, bonds, international funds and cash equivalents. With the assistance of the Board's investment consultant, Meketa Investment Group, the asset-allocation policy is reviewed annually, and adjustments are made as necessary. The success of the investment program will continue to be determined by the extent of our portfolio diversification among and within asset classes as well as our skill in hiring and our diligence in monitoring strong investment managers. The Board is committed to long-term investment strategies, asset allocations, and diversification of investments

- The market value of the system on December 31, 1996, was \$50 million and as of December 31, 2007, was approximately \$121 million. The systems unfunded liability is schedule to be fully funded by the year 2015.
- The Public Employee Retirement Administration Commission completed an examination of the retirement system that covered the period from January 1, 2005 through December 31, 2006. The audit found the financial records and management functions of the system are being performed in conformity with the standards established by the Commission, with the exception of three finding which have been addressed. ■

Office of the Treasurer/Collector

ROLE: To perform the duties of Treasurer and Collector as outlined in Massachusetts General Laws (M . G . L .) , Chapter 41. As

Treasurer, responsible for the receipt and disbursement of all Town funds as well as the management of investment policies, debt, and, in conjunction with the Town Manager, employee benefits. As Collector, issues and collects all Real Estate, Motor Vehicle, Personal Property, and Water/Sewer bills, as assessed.

APPOINTED by the Town Manager: Rosemary Ducharme, 2003. (Ms. Ducharme retired in October, 2007. Arnold Lovering was appointed as Treasurer/Collector in January 2008.)

HIGHLIGHTS:

- Real Estate tax collections totaled \$97,520,486, including collection of prior-year taxes. Outstanding accounts were put in payment plans or subjected to tax title and the associated foreclosure process.
- Personal Property tax collections totaled \$2,903,121.
- Motor Vehicle Excise tax collections totaled \$3,891,373. These bills were based upon information provided by the Registry of Motor Vehicles. Overdue accounts were committed to the Deputy Collector, who, under M.G.L., marked these accounts for license and registration non-renewal.
- Water/Sewer collections totaled \$14,062,677.
- Investment income for all town accounts was \$2,101,693 of which \$1,368,106 was credited to the General Fund. All investments are made according to M.G.L. When investing the Town's money, safety, liquidity, and yield, in that order, are the considerations.

Expenditures	FY06	FY05
<i>Payroll</i>	\$192,165	162,446
<i>Expenses</i>	\$ 61,649	60,779
Personnel		
<i>Full Time</i>	4	4
<i>Part Time</i>	1	1

During Fiscal Year 2007, the following debt was issued:

- Issued \$7,203,000 in General Obligation Bonds for the following purposes:

Water Meters	\$ 250,000
Sewer Reconstruction	\$ 679,000
School Remodeling and Equipment	\$2,112,000
Street Improvements	\$ 582,000
Traffic Signal Improvements	\$ 75,000
Sidewalk Construction	\$ 200,000
Computer Equipment	\$ 555,000
Building Repairs	\$ 265,000
Public Works	\$ 485,000
Recreation Improvements	\$ 285,000
DPW Equipment	\$ 435,000
Street Drain Improvements	\$ 160,000
Police Dispatch Center	\$ 742,000
Fire Engine Replacement	\$ 378,000
	\$7,203,000

- Issued \$5,941,000 in Bond Anticipation Notes for the following purposes:

Fiske School Project	\$3,877,000
Water Main Improvements	\$ 214,000
Water Meters	\$ 250,000
DPW Facility Design	\$1,600,000
	\$5,941,000

Debt Service Summary

(Note: Figures are rounded to the closest dollar.)	FY08	FY09	FY10	FY11-23	TOTAL
Culture & Recreation	\$ 928,743	\$ 901,723	\$ 874,846	\$ 7,083,321	\$ 9,788,633
Augusta Land Acquisition	15,327				15,327
General Government	46,650	45,338	44,025	84,113	220,125
Public Safety	353,572	341,424	330,074	719,266	1,744,335
Public Works	1,001,723	801,133	621,890	837,588	3,262,333
Schools	1,190,017	1,147,225	873,800	3,018,525	6,229,567
Exempt (school & town)	4,923,176	4,525,388	4,100,304	37,002,230	50,551,097
Sub Total	\$ 8,459,208	\$ 7,762,229	\$ 6,844,938	\$48,745,042	\$71,811,416
Enterprise Fund Debt:					
Water	\$ 414,252	\$ 388,083	\$ 392,758	\$ 1,294,133	\$ 2,489,227
Sewer	374,129	298,157	302,892	684,560	1,659,737
Sub Total	\$ 788,382	\$ 686,240	\$ 695,650	\$ 1,978,693	\$ 4,148,964
Totals	\$ 9,247,590	\$ 8,448,469	\$ 7,540,587	\$50,723,734	\$75,960,380

Comptroller

ROLE: To oversee all financial operations of the Town, which includes the assessing of property, collecting all accounts receivable, payment of all accounts payable, investment of town funds, maintaining accounting records, preparation of financial statements, annual audit, administration of the retirement system, and support to the Appropriation Committee.

APPOINTED by the Board of Selectmen: Town Comptroller

Expenditures	FY07	FY06
<i>Payroll</i>	\$389,942	\$ 306,513
<i>Expenses</i>	\$70,313	\$135,004
<i>Personnel Full Time</i>	6	6

Rob Addelson.

HIGHLIGHTS:

- Automation of sick leave and vacation accruals through the Town's payroll system for most municipal departments.
- Maintained Distinguished Budget Presentation Award from the Government Finance Officers Association.
- Developed an enhanced system to track, monitor and control health insurance enrollments and expenditures.
- Completed valuation of infrastructure (roads, bridges, sidewalks, storm drains, traffic signals) to meet financial reporting requirement of the Governmental Accounting Standards Board (GASB). ■

Comptroller Schedule of Appropriations — June 30, 2007

Account	Revised Budget	Expended	Encumbrances	Total Expended	Balance
Selectmen					
Personal Services	\$ 66,081	\$ 65,952	–	\$ 65,952	\$ 129
Expenses	73,642	63,558	3,877	67,435	6,207
Town Manager					
Personal Services	345,213	366,843	366,843	(21,630)	
Expenses	213,400	194,698	3,685	198,383	15,017
Municipal Services					
Personal Services	–	–	–	–	–
Expenses	–	–	–	–	–
Salary Adjustments					
Salary Adjustments	297,447	–	297,447	297,447	–
Appropriation Committee					
Expenses	1,500	126	126	1,374	–
Reserve Fund					
Expenses	132,874	–	–	–	132,874
Utility Billing					
Personal Services	62,966	63,655	–	63,655	(689)
Comptroller					
Personal Services	404,422	389,942	290	390,232	14,190
Expenses	223,768	70,313	805	71,118	152,650
Assessor					
Personal Services	288,170	290,900	290,900	(2,730)	
Expenses	76,200	59,593	16,076	75,669	531
Treasurer/Collector					
Personal Services	197,944	192,165	–	192,165	5,779
Expenses	61,600	61,649	–	61,649	(49)
Law					
Legal Fees	310,000	278,455	25,000	303,455	6,545
Human Resources					
Personal Services	100,329	48,898	–	48,898	51,431
Expenses	2,667	3,106	–	3,106	(439)
Web Development					
Expenses	20,200	16,486	1,500	17,986	2,214
Management Information System					
Personal Services	101,471	99,245	99,245	2,226	
Expenses	285,350	237,531	24,112	261,643	23,707
Town Network		–	–		
Town Clerk					
Personal Services	197,591	194,671	–	194,671	2,920
Expenses	16,600	8,377	3,100	11,477	5,123
Elections					
Personal Services	79,275	71,719	–	71,719	7,556
Expenses	43,050	37,532	3,000	40,532	2,518
Registration					
Personal Services	1,825	1,825	–	1,825	–
Expenses	26,422	16,630	3,719	20,349	6,073
Records Management					
Personal Services	20,000	1,377	–	1,377	18,623
Expenses	19,381	11,418	17,715	29,133	(9,752)
Conservation Commission					
Personal Services	108,433	101,015	–	101,015	7,418
Expenses	6,500	5,176	379	5,555	945
Planning Board					
Personal Services	203,132	188,981	–	188,981	14,151
Expenses	9,350	8,517	–	8,517	833
Regulatory Support					
Personal Services	129,038	121,347	–	121,347	7,691
Expenses	36,765	33,626	749	34,374	2,391

NOTE: The above amounts include carry forward activity

continued on next page

Comptroller Schedule of Appropriations — June 30, 2007 *continued from previous page*

Account	Revised Budget	Expended	Encumbrances	Total Expended	Balance
Board of Appeals					
Personal Services	—	—	—	—	—
Expenses	—	—	—	—	—
Economic Development					
Personal Services	14,500	11,298	—	11,298	3,202
Expenses	40,000		40,000	40,000	—
Liberty Ride					
Personal Services	30,699	28,725	1,886	30,611	88
Expenses	69,643	63,384	679	64,063	5,580
Public Building Maintenance					
Personal Services	304,782	304,782	—	304,782	—
Expenses	675,691	653,535	21,331	674,866	825
Town Reports					
Expenses	6,500	6,495	—	6,495	5
Misc Boards & Commissions					
Expenses	8,755	6,342	30	6,372	2,383
Police					
Personal Services	3,681,877	3,603,694	—	3,603,694	78,183
Expenses	413,430	399,167	14,160	413,326	104
Parking Meter Maintenance					
Personal Services	45,410	47,197	—	47,197	(1,787)
Expenses	22,000	20,058	1,539	21,597	403
Fire					
Personal Services	4,090,640	4,057,339	—	4,057,339	33,301
Expenses	470,347	467,657	910	468,567	1,780
Dispatch					
Personal Services	445,476	493,500	—	493,500	(48,024)
Expenses	27,199	27,123	—	27,123	76
Building & Zoning Officer					
Personal Services	306,137	295,217	2,340	297,556	8,581
Expenses	15,750	13,947	2,000	15,947	(197)
Dog Officer					
Personal Services	20,703	20,701	—	20,701	2
Expenses	3,000	2,637	—	2,637	363
Forestry					
Personal Services	172,305	172,305	—	172,305	—
Expenses	42,685	42,685	—	42,685	—
School					
Personal Services & Expenses	64,126,170	62,411,611	1,250,510	63,662,121	464,049
Minuteman	1,024,817	1,024,817	—	1,024,817	—
Town Engineer					
Personal Services	418,795	418,795	—	418,795	—
Expenses	5,994	5,994	—	5,994	—
DPW Administration					
Personal Services	377,528	377,528	—	377,528	—
Expenses	29,325	27,264	2,125	29,389	(64)
Snow Removal					
Personal Services	370,377	370,377	—	370,377	—
Expenses	389,217	387,037	2,180	389,217	—
Highway					
Personal Services	601,879	608,482	—	608,482	(6,603)
Expenses	308,324	270,010	38,314	308,324	—
Road Machinery					
Personal Services	125,692	125,692	—	125,692	—
Expenses	544,136	539,007	7,242	546,249	(2,113)
Street Lighting					
Personal Services	20,500	20,500	—	20,500	—
Expenses	295,293	280,690	12,608	293,298	1,995
Lexpress					
Personal Services	72,820	73,838	—	73,838	(1,018)
Expenses	348,062	344,264	—	344,264	3,798

NOTE: The above amounts include carry forward activity

continued on next page

Comptroller Schedule of Appropriations — June 30, 2007 *continued from previous page*

Account	Revised Budget	Expended	Encumbrances	Total Expended	Balance
Chair Car Services					
Personal Services	—	—	—	—	—
Expenses	—	—	—	—	—
Refuse Collection					
Expenses	804,480	730,812	73,668	804,480	—
Recycling					
Personal Services	26,593	26,593	—	26,593	—
Expenses	844,978	775,897	69,081	844,978	—
Refuse Disposal					
Expenses	618,076	618,076	—	18,076	—
Cemetery					
Personal Services	195,193	195,193	—	195,193	—
Expenses	56,494	56,161	333	56,494	—
Parking Lot Maintenance					
Personal Services	52,485	50,064	194	50,258	2,227
Expenses	19,120	18,213	200	18,413	707
Board of Health					
Personal Services	144,106	148,623	—	148,623	(4,517)
Expenses	27,004	24,427	—	24,427	2,577
Services for Youth					
Personal Services	47,726	48,720	—	48,720	(994)
Expenses	2,000	1,545	—	1,545	455
Human Service & Vet Admin					
Personal Services	35,729	27,111	—	27,111	8,618
Expenses	23,935	23,836	—	23,836	99
Developmentally Disabled					
Expenses	14,839	13,602	—	13,602	1,237
Council on Aging					
Personal Services	120,585	124,800	—	124,800	(4,215)
Expenses	90,104	88,631	187	88,817	1,287
Council on Aging - Nutrition					
Expenses	—	—	—	—	—
Council on Aging - Recreation					
Personal Services	13,398	11,600	—	11,600	1,798
Expenses	6,325	6,325	—	6,325	—
Elder Services					
Personal Services	26,617	26,350	—	26,350	267
Expenses	8,289	6,103	—	6,103	2,186
Council on Aging/Adult Day Care	125,161	111,155	—	111,155	14,006
Personal Services	158,255	91,123	164	91,287	66,968
Expenses	—	—	—	—	—
Library					
Personal Services	1,538,305	1,463,666	1,463,666	74,639	
Expenses	466,990	442,506	7,608	450,115	16,875
Parks					
Personal Services	663,119	655,459	655,459	7,660	
Expenses	119,756	117,857	1,899	119,756	—
Historical Commission					
Personal Services	—	—	—	—	—
Public Celebration					
Expenses	29,000	7,240	7,240	21,760	
Debt Service					
Principal	2,875,006	6,353,000	—	6,353,000	(3,477,994)
Interest	546,097	1,966,440	—	1,966,440	(1,420,343)
Interest Short Term	358,958	351,698	200	351,898	7,060
Interest Short Term(exempt)	683,188	512,274	—	512,274	170,914

NOTE: The above amounts include carry forward activity

continued on next page

Comptroller Schedule of Appropriations — June 30, 2007 continued from previous page

Other					
State Assessment & Chgs	—	673,599	673,599	—	(673,599)
Contributory Retirement	3,342,331	3,279,170	—	3,279,170	63,161
Noncontributory Retirement	62,000	46,758	—	46,758	15,242
Unemployment	89,655	74,263	2,607	76,871	12,784
Workers Compensation	270,000	250,649	19,351	270,000	—
Insurance	18,737,432	18,070,091	26,001	18,096,092	641,340
Total General Fund	\$117,372,393	\$118,818,651	\$ 2,000,798	\$120,819,449	(\$ 3,447,056)
Enterprise Funds					
Sewer Fund					
Personal Services	\$ 241,161	\$ 240,146	—	\$ 240,146	\$ 1,015
Expenses	483,773	473,403	5,688	479,091	4,682
MWRA	5,633,833	5,633,833	5,633,833	—	—
Art 27 of 99	278,009	53,087	24,676	77,763	200,246
Art 10 of 98	693,067	537,085	155,982	693,067	—
Art 8F of 03	57,169	57,169	57,169	—	—
Art 18E of 04	135,132	63,854	36,733	100,587	34,545
Art 20 of 04	600,000	—	94,961	94,961	505,039
Art 31 of 06	300,000	—	—	300,000	—
Art 30 of 06	250,000	182,225	9,914	192,138	57,862
Debt Service	351,643	333,899	333,899	17,744	—
Total Sewer Fund	\$ 9,023,787	\$ 7,574,700	\$ 327,954	\$ 7,902,654	\$ 1,121,133
Water Fund					
Personal Services	\$ 580,799	\$ 558,368	—	\$ 558,368	\$ 22,431
Expenses	717,177	679,714	1,639	681,353	35,824
MWRA	4,032,517	4,032,517	—	4,032,517	—
Art 9 of 03	331,231	326,619	4,611	331,231	(0)
Art 9 of 02	746,784	437,346	307,244	744,590	2,194
Art 11 of 01	44,657	44,657	—	44,657	—
Art 19 of 04	793,597	532,358	261,239	793,597	1
Art 29 of 06	900,000	26,948	207,861	234,809	665,191
Art 30 of 06	250,000	226,172	9,829	236,001	13,999
Debt Service	398,671	358,301	—	358,301	40,370
Total Water Fund	\$ 8,795,433	\$ 7,223,000	\$ 792,422	\$ 8,015,423	\$ 780,010
Recreation Fund					
Personal Services	\$ 545,726	\$ 498,235	—	\$ 498,235	\$ 47,491
Recreation Pine Meadows Expense	507,163	454,241	15,935	470,176	36,987
Expenses	435,486	378,591	18,052	396,643	38,843
Art 8I of 00	—	—	—	—	—
Art 8H of 01	4,487	4,487	—	4,487	—
Art 18H of 04 Playground Improv	2,910	2,910	—	2,910	—
Art 18I of 04 Tennis Court Improv	9,461	7,187	—	7,187	2,274
Art 8E of 02	—	—	—	—	—
Art 16 of 03	15,859	—	—	—	15,859
Art 12 of 00	—	—	—	—	—
Art 8B of 02	107	—	—	—	107
Art 30 of 99	76,086	1,650	—	1,650	74,436
Art 8B of 03	1,681	1,642	—	1,642	39
Art 26 of 05	41,453	15,364	5,495	20,859	20,594
Art 28 of 05	50,000	19,439	23,141	42,859	7,420
Art 27A of 06	225,000	218,544	—	218,544	6,456
Art 27B of 06	50,000	170	—	170	49,830
Art 27C of 06	25,000	23,563	—	23,563	1,437
Total Recreation Fund	\$ 1,990,418	\$ 1,626,021	\$ 62,623	\$ 1,688,645	\$ 301,773

NOTE: The above amounts include carry forward activity

Revenues/Expenditures and Fund Balance–June 30, 2007

	FUND TYPES				
	General	Governmental Special Revenue	Capital Projects	Fiduciary Expendable Trust	Combined Totals Memorandum Only 2007
REVENUE:					
Property Taxes	\$ 100,432,868	\$ 2,529,288			\$ 102,962,156
Intergovernmental	\$ 8,245,295	\$ 6,361,796	\$ 15,819,314	\$ 5,145	30,431,550
Motor Vehicle & Other Excise Tax	4,433,860				4,433,860
Departmental Fees & Charges	3,191,804	5,953,047		1,390	9,146,241
Investment Income	1,558,173	86,508		197,449	1,842,130
Special Assessments	28,586				28,586
Payments in Lieu of Tax	1,055,401				1,055,401
Penalties & Interest	290,762	2,206			292,968
Licenses & Permits	2,195,676				2,195,676
Fines & Forfeits	345,987				345,987
Total Revenues	\$121,778,412	\$ 14,932,845	\$ 15,819,314	\$ 203,984	\$ 152,734,555
EXPENDITURES:					
General Government	\$ 4,379,887	\$ 688,063			\$ 5,067,950
Public Safety	9,663,226	1,764,847	\$ 605,029	\$ 10,450	12,043,552
Education	63,436,428	7,387,887	6,289,668		77,113,983
Public Works	6,320,486	4,421,804	2,897,759		13,640,049
Health & Human Services	753,951	71,797	25,043		850,791
Culture & Recreation	2,686,729	23,906	137,104	2,686	2,850,425
State & County Assessments	673,599				673,599
Debt Service	9,183,412		17,042,685		26,226,097
Pension	3,325,928				3,325,928
Insurance	18,395,004	5,659			18,400,663
Total Expenditures	\$118,818,650	\$ 14,363,963	\$ 26,997,288	\$ 13,136	\$ 160,193,037
Excess (Deficiency) of Rev over Exp	\$ 2,959,762	\$ 568,882	(\$11,177,974)	\$ 190,848	(\$ 7,458,482)
OTHER FINANCING SOURCES (USES):					
Proceeds of BANS/GANS/Refundings	0	\$ 1,017,000	\$ 10,511,000	0	11,528,000
Repayment of BANS/GANS/Refundings	0	(125,000)		0	(125,000)
Transfer from Reserve for Abatements		0			0
Transfer from other Funds	\$ 2,335,313	500,000	871,000	\$ 2,650,000	6,356,313
Transfer to other Funds	(3,671,000)	(713,000)		(100,000)	(4,484,000)
Total Other (Uses)	(\$ 1,335,687)	\$ 679,000	\$ 11,382,000	\$ 2,550,000	\$ 13,275,313
Excess (Deficiency) of Revenues Over Expenditures	\$ 1,624,073	\$ 1,247,881	\$ 204,026	\$ 2,740,848	\$ 5,816,831
Fund Balance, Beg. of Year	\$ 10,479,645	\$ 5,029,624	\$ 6,341,293	\$ 1,994,258	\$ 23,844,820
Fund Balance, End of Year	\$ 12,103,720	\$ 6,277,505	\$ 6,545,319	\$ 4,735,106	\$ 29,661,651

Revenues/Expenditures/Fund Balance, Special Revenue — June 30, 2007

	Balance July 1, 2006	Transfers/ Adjustments	Revenues	Expenditures	Encumbrances	Balance June 30, 2007
School Lunch	(21,815)		1,485,490	1,210,600	253,075	0
School Lunch Total	(21,815)	0	1,485,490	1,210,600	253,075	0
Highway						
Art 32C/05 Traffic Signal Imp	47,970	15,885		27,373		36,482
Art 32B/05 Street Improv	217,121	151,234		151,234	217,121	- 0
Art 32D/05 Sidewalk Improv	- 0	11,388		11,388		- 0
Art 28A/06 Sidewalk Reconstruction	- 0	300,000		44,403	72,653	182,944
Art 28E/06 Street Reconstruction	- 0	500,000		73,148	123,596	303,256
Art 28F/06 Street Drainage Sys	- 0	160,000		98,702	36,107	25,191
MA 0044554	- 0	565,458				565,458
Art 18G/04 Sidewalk Improv	- 0	883		883		- 0
MA 450135457	92,639	473,880		204,700	269,180	92,639
Art 1/02 STM Street Improv Exempt	407,280	2,084,026		1,986,868	503,208	1,230
Art 8C of 02 Traffic Improv	26,334			12,472	10,028	3,834
Art 8D of 02 Street Improv	2,383			2,383		- 0
Art 8D of 03 Street Improv	258,307			233,025	25,282	0
Art 18D of 04 Street Improv	- 0					- 0
Art 24 of 04 Street Improv	- 0	79,395		79,395		- 0
Lanconia						
MA 4246158	(0)	448,435		448,435		(0)
MA 0039303	564,438					564,438
Highway Total	1,616,472	4,790,584	- 0	3,374,411	1,257,175	1,177,5476
Other Special Revenue						
Hanscom/Massport Litigation	11,960					11,960
CMARC Gifts	2,815			2,815		0
No Place for Hate FY07	0		1,000			1,000
H.A.T.S.	291					291
Sale of RE – Receipts Reserved	12,855					12,855
Verizon	36,950	7,730		42,300	2,380	0
Lexington Center Benches	33,225		8,400	7,486		34,139
Massport Intern Grant	848		1,680	1,428		1,100
Bikeway	18		60	(2,165)		2,243
Arch Comm/MWRA – Water Tower Gift	63,606	29,631		74,641	12,096	6,500
Nextel Communications	3,090	48,269		49,630		1,729
T-Mobile Gift	6,300			6,300		0
Cable TV Account	32,575	26,095	10,252	39,486	26,095	3,341
Peg TV Revolving Acct	318,701	58,794	482,005	301,118		558,438
Retirement Administrator	0		68,640	68,640		0
Flexible Spending	89,028		6,805	1,452		94,381
Sprint Communications	8,739	56,100		63,182		1,657
N.O.I. Fees	16,005		7,138	5,825		17,318
Hardy Pond Brook	17,740					17,740
Hartwell Ave Traffic Study	0		5,000			5,000
Lexington Center Committee Gifts	2,013					2,013
Liberty Ride Gifts	2,660					2,660
Liberty Ride–Revolving	0					0
Tourism Gift Account/DNC	116					116
Off Duty Detail – Police	(124,634)		880,046	905,458		(150,046)

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Revenues/Expenditures/Fund Balance, Special Revenue — June 30, 2007 *continued from previous page*

	Balance July 1, 2006	Transfers/ Adjustments	Revenues	Expenditures	Encumbrances	Balance June 30, 2007
Police Dept Gift Fund	850		28,000	14,321		14,529
Firearms Record Keeping Fund	195		10,275	10,275		195
Local Preparedness Grant 6/06	(4,213)	4,213				0
Local Preparedness Grant 6/07	0	(4,213)				(4,213)
Violence Against Women 9/06	(10,928)	9,282	10,928	9,148		134
FY06 Community Policing 6/06	0	5,115			5,115	0
Click It Or Ticket 9/06	(4,001)		11,958	7,957		0
Emergency Med Dispatch 6/06	11,500			11,500		0
Violence Against Women 9/07	0		11,391	16,612		(5,221)
Community Policing 6/07	0		35,952	21,789	11,000	3,163
Emergency Med Dispatch 6/07	0		14,989	14,989		0
SETB Training 12/07	0			6,432		(6,432)
Click It Or Ticket 9/07	0		4,000	5,942		(1,942)
Off Duty Detail – Fire	5,926		30,104	38,628		(2,598)
Fire Dept. Gifts	4,871		100			4,971
Injury Prevent in Comm 12/06	4,880			736		4,144
Assist to Firefighters 10/07	(82,385)	98,202	100,000	122,841		(7,024)
FY07 Firefighters Equip Grant	0		10,969	3,162	6,075	1,732
Firefighter Exam	1,064		3,900	4,606		358
SAFE 6/08	0		5,178			5,178
Assist to Firefighters 9/07	0		570,451	570,451		0
Keyspan Paving \$	0		430,946	430,946		0
FEMA \$	0		69,228			69,228
DPW Tree Revolving	5,013		7,127	9,042		3,098
Cingular Gift Account	24,715	16,003		40,412		306
Keyspan Incident – DPW	22,061				22,061	0
DPW Compost Revolving	170,580	(22,325)	284,409	200,000		232,664
DPW Cemetery Revolving	0	22,325	43,940	24,280		41,985
MBTA Grant	0		80,000	80,000		0
Lexpress – Gift	34,888		55,780	24,664		66,004
Lexington Transit Guide	344			344		(0)
Mass Releaf Grant	(9,353)		9,353			0
Urban Forest Plan & Edu Grant	923		20	4,307		(3,364)
Traffic Mitigation – Gift	955		3,000	3,000		955
Sch Transportation Avalon Bay	200,000					200,000
TDM Avalon Bay	250,000			9,964		240,036
Sale of Cemetery Lots	211,069		36,085			247,154
DPW Recycling/Composting Bins	1,384		2,367	3,059		692
Off Duty Custodian	6,235		7,538	6,089		7,684
Recycling Assistance Grants	10,577			10,576		1
Parking Receipts	587,641		379,004	490,000		476,645
Minuteman Hazardous Products	41,714	43,717	118,072	172,136	972	30,395
Off Duty Detail – DPW	4,852		54,520	51,574		7,798
Receipt Res – MWPAT Loan Repaymts	1,394			1,394		(0)
Recreational Trails 6/06	(4,161)		7,140	2,980		1
NEGEF Grant FY06	0					0
Engine Ilding Grants	197				197	0
BOH – Outside Consultant Acct	0	502	1,700	1,268		934
Pandemic Flu FY07	0		4,849	4,532		317
Health Programs Revolving	0		1,376	515		861
Regions 4A Public Prepare 8/07	0		5,600	768		4,832

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Revenues/Expenditures/Fund Balance, Special Revenue — June 30, 2007 *continued from previous page*

	Balance July 1, 2006	Transfers/ Adjustments	Revenues	Expenditures	Encumbrances	Balance June 30, 2007
Social Services Prog Revolving	0		1,204			1,204
COA-Social Day Care – Revolving	0	11,885		11,885		0
COA Transportation Grant	776		1,742	2,771		(253)
COA Gift Fund	14,578		6,032	9,420		11,190
COA Health Programming FY06	0		3,908	3,908		0
Youth Svc – Parenting Ed 2/07	2,847		3,034	2,661		3,220
DEA Formula Grant	100		45,662	29,696	16,066	0
Libraries Matching Grant FY07	0		781			781
Library Development Officer	0					0
State Aid to Libraries	22,646		35,554	15,055		43,145
Recreation Gift Account	35,425	8,041	8,810	8,851	7,000	36,425
Insurance Reimbursement > 20K	0					0
Insurance Reimbursment < 20K	24,721		6,073	5,659		25,135
Other Special Revenue Total	2,124,781	419,366	4,034,076	4,088,739	109,058	2,380,427
School Special Revenue						
Off Duty Custodian	(8,739)		41,267	32,529		1
Driver Ed – Revolving	0		60,720	60,118	603	0
Lost Books – Revolving	0	1,973	5,135	5,348	1,760	1
Drama Foundation – Revolving	0			(22,700)		22,700
Athletics – Revolving	469	3,853	46,398	50,720		0
Adult Education – Revolving	168,058	3,824	327,372	325,874	17,502	155,878
Early Childhood – Revolving	4,186	218	60,724	25,292		39,836
Competitive Speech – Revolving	3,205	3,698	19,065	14,652	3,836	7,480
Debate – Revolving	17,375	6,878	16,726	28,910	5,658	6,411
METCO Fee Support – Revolving	15,395			15,395		0
J Benton Prof Dev Revolving	0					0
Gary Dickinson Teach Excel AWD	260			260		0
Testing – Revolving	41	78,105	94,134	171,044	1,105	131
Calculators & Wrkbks – Revolv	0		30,333	29,100		1,233
Estabrook Morning Club Revolv	0		4,457	1,640		2,817
MST Gift Acct	0		150			150
Bowman Library	1,350			1,350		0
Elementary Gift	500					500
School Gift	12,613	460	300	200		13,173
Bridge School Gift	3,392		1,270	829	273	3,560
Diamond School gift	1,008	86				1,094
Fiske Sch. Gift Account	6,012			5,000		1,012
C.A.S.IT Italian Lang Gift	717	960	10,000	960	5,004	5,713
Athletic Gift Account	8,290	2,704				10,994
Hastings Gift Account	3,361	7		650		2,718
Vivian Burns Fiske Memorial Fund	4,696					4,696
Estabrook Gift	6,504	216				6,720
Clarke School Gift Account	205	3,520	50			3,775
Healthy Schools 9/07	0			4,504	18,111	(22,615)
Transportation Revolving Fund	0		622,670	1,428		621,242
Circuit Breaker–Sch Special Ed	0		1,841,885	1,841,885		0
SPED Elec Portfolios MCAS 8/04	900					900
METCO FY 06	2,675	7,866		9,857	684	(0)
Jump up & go 6/06	0	2,826		2,826		0
Visualize & Model FY06	2,994				2,994	0
Mental Health Proj 8/06	(32,209)	5,731	33,750	7,272		0
Jump up & go 6/07	0		6,000	3,718		2,282

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Revenues/Expenditures/Fund Balance, Special Revenue — June 30, 2007 *continued from previous page*

	Balance July 1, 2006	Transfers/ Adjustments	Revenues	Expenditures	Encumbrances	Balance June 30, 2007
METCO FY07	0		1,126,422	1,498,287	3,607	(375,472)
Essential School Health 6/07	0		131,434	130,387	374	673
Academic Support 6/07	0		3,650	782	1,500	1,368
Drug Free Community 8/04	20,000	(20,000)				(0)
Drug Free Community 9/05	(20,000)	20,000				0
SPED 8/05	0	1,088		1,088		0
SPED: IDEA 8/06	(444,716)	9,498	461,942	26,724		(0)
SPED Prog Improv 8/06	0	2,200		2,200		0
Early Childhood 8/06	412			(412)		824
Title I 8/06	(43,798)	5,281	47,528	9,011		0
Title IIA 8/06	(19,344)		139,531	1,851		118,336
Title IID 8/06	3,278	924	4,222	8,424		0
Title III 8/06	(11,465)		11,465			0
Title IV 8/06	(382)			(382)		(0)
Title V 8/06	(3,944)		3,944			0
Explore Opt Stud w/Autism 8/06	(23,767)	6,260	56,250	38,743		0
Title I 8/07	0		59,168	210,830	8,591	(160,253)
Title IIA 8/07	0		85,128	91,141		(6,013)
Title IID 8/07	0		4,652			4,652
Title III 8/07	0		42,816	36,750		6,066
Title IV 8/07	0		10,890	18,893		(8,003)
Title V 8/07	0		4,063		3,032	1,031
SPED Idea 8/07	0		1,046,580	1,196,560	1,816	(151,796)
SPED Prog Improv 8/07	0		18,600	26,955	2,399	(10,754)
Essential School Health 6/07	0				673	(673)
Early Childhood 8/07	0		10,324	40,521	646	(30,843)
Academic Support 6/07	0				1,368	(1,368)
SPED Assistance & Mentoring	0		3,000			3,000
School Special Revenue Total	(320,465)	148,175	6,494,014	5,957,014	81,535	283,176
Bowman Community Grant	2,500		3,000	2,845		2,655
Bridge Community Grant	2,500		3,000	1,908	706	2,886
Estabrook Community Grant	1,000	1,500	3,000		4,389	1,111
Fiske Community Grant	15		3,000	3,000		15
Harrington Community Grant	250		3,000	2,600		650
Hastings Community Grant	2,300		3,000	2,941		2,359
Central Office Community Grant	2,478		15,000	15,567	2,880	(969)
Clarke Community Grant	6	390	6,000	6,358		38
Diamond Community Grant	4,500		6,000	10,500		0
LHS Community Grant	427		9,000	1,728		7,699
Lex Public School Mentoring 06	(500)			500		(1,000)
Mandarin Prog 07	0		7,320	6,686	634	0
Hear & Now 07	0		4,500	4,000	500	0
The Boston Book Club			2,484	2,070	414	0
Owning Up Year 2/07	0		2,640	2,640		0
Using Multimedia 07	0		8,521	8,520	1	0
Integrating Prim Document 07	0		9,684	9,627	57	0
Literacy Community 07	0		6,000	6,000		0
An Outdoor Classroom 07	0		3,145	2,934	211	0
Meru: India 07	0		2,430	2,430		0
Assessing Math Concepts 07	0		5,340	4,982	358	0
Curriculum Dev Workshop 07	0		40,000	32,811	7,189	0

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Revenues/Expenditures/Fund Balance, Special Revenue — June 30, 2007 *continued from previous page*

	Balance July 1, 2006	Transfers/ Adjustments	Revenues	Expenditures	Encumbrances	Balance June 30, 2007
Colonial Life & AM Revol 07	0		6,690	5,640	1,050	0
LEX Public Sch Academy 07	0		10,000	10,000		0
New Teacher Induction 07	0		32,500	16,000	16,000	500
Action Research 07	0		11,300	10,113	1,187	0
C3M Proj 07	0		3,300	3,300		0
United Voices 07	0		1,315	1,101	215	1
Junior Research Paper 07	0		7,728	5,328	2,400	0
Extended ED Tech 07	0		920	920		0
Get to the Heart of Learn 07	0		13,242	12,400	842	0
Keep it Rolling 07	0		4,500	3,050	1,450	0
Wetlands Restoration 07	0		2,000		2,000	0
Faculty Prof Dev Bow 07	0		3,000	2,168	755	77
Faculty Prof Dev Bridge 07	0		3,500	1,060	2,375	65
Faculty Prof Dev Esta 07	0		3,000	175	2,712	113
Faculty Prof Dev Fiske 07	0		3,000	3,000		0
Faculty Prof Dev Harr 07	0		3,000		950	2,050
Faculty Prof Dev Hastings 07	0		3,500	2,406	475	619
Faculty Prof Dev Clarke 07	0		5,000	5,079		(79)
Faculty Prof Dev Diamond 07	0		5,000	4,922		78
Faculty Prof Dev LHS 07	0		10,000	2,965	4,336	2,699
Equip Maint 07	0		5,000			5,000
Lexington Education Foundation	15,476	1,890	283,559	220,274	54,085	26,567
Special Revenue Fund Total	3,414,449	5,360,015	12,297,139	14,851,037	1,754,928	4,465,638

Trustees of Public Trusts

ROLE: To administer, invest, and disburse funds of 109 trusts, two cemetery funds, and monies bequeathed or donated to the town for specific public purposes. Since 1910, the Trustees' purpose has been to encourage and facilitate local charitable giving by Lexington citizens. We help donors with their giving today and enable their generosity to continue after their lifetimes, supporting causes they care about and solving concerns we can't now imagine.

APPOINTED by the Selectmen: Chairman Alan S. Fields, Thomas G. Taylor, and David G. Williams.

HIGHLIGHTS

- The total market value of the 109 trusts and two Cemetery Funds as of 6/30/07 was \$8,672,277.
- The Trustees distributed a total of \$508,072 to the following specific areas of need:

All Purpose	\$ 33,110
Beautification	\$ 225,974
Human Services	\$ 22,438
Recognition	\$ 12,186
Scholarship	\$ 101,047
Perpetual Care	\$ 113,317

Fund for Lexington

ROLE: Twelve years ago, the Board of Selectmen established the Fund for Lexington, in which all citizens were invited to contribute for three purposes: to assist Lexington residents in need, to support beautification projects, and to seed innovative projects for community betterment.

APPOINTED by the Selectmen: Chair Norman Cohen, George Burnell, Rev. Arnold Colletti, Daniel Lucas, Alan Fields and Alan Wrigley.

HIGHLIGHTS:

- More than 350 residents contributed over \$31,000 in 2007 to the Fund.
- Aided residents with utility and rent bills that exceeded their resources and replenished the Human Services Fund to enable the Town's Social Services Department to assist residents in need.
- Joined with the Rotary Club to distribute gift certificates for winter clothing to more than fifty children in Town.
- Provided money for landscaping around the High School, for flower barrels in Lexington Center and East Lexington, and for holiday decorating in East Lexington. ■

These trusts represent the love the donors and individuals being honored have for Lexington and its citizens and their wish to contribute to the Town's betterment. Knowing that a trust is in perpetuity and that gifts will be used locally and are tax deductible, is most satisfying to donors.

The Trustees of Public Trusts make giving very easy and attractive, enabling many to be philanthropic. Any person or organization may create a named trust with a minimum gift of \$5,000. Additions may also be made to any existing trust at any time. The Trustees can accept a wide variety of assets and can accommodate a donor's financial and estate planning objectives. Establishing a fund in the Trust is a simple, quick, and economical procedure. The Trustees take care of all the necessary paperwork at no cost.

A brief description of each trust and a financial statement follow. "Principal Balance" refers to the original gift and additions, plus realized capital gains. "Income Balance" refers to unspent interest and dividends. Disbursements are the money disbursed in fiscal year 2007.

This year three new Trusts were established: The Lexington High School Music Fund, The Bathon Family Scholarship Fund, and Lexington High School Class of 1976 Fund.

ALL-PURPOSE FUNDS

Fund for Lexington—Established 1995, the income to be used in three areas: assisting those in need, beautification, and providing seed money for innovative ideas and projects. Donations can be earmarked for any of the three areas.

Disbursements	\$ 32,040
Principal balance	\$ 12,664
Income balance	\$ 9,375

Genesis Community Fund—Established 1998, three-quarters of the income will be used for scholarships and human services

Disbursements	\$ 2,400
Principal balance	\$ 51,982
Income balance	\$ 354

George L. Gilmore Fund—Established 1950, the income to be used as the Town may from time to time vote; and if at any time special use arises to which in the opinion of the Selectmen the principal of said fund may be applied, then it may be applied upon the vote of the Town Meeting.

Disbursements	\$ 1,070
Principal balance	\$ 93,758
Income balance	\$ 11,211

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BEAUTIFICATION FUNDS

B O L T (Backers of Lexington Track)—Established 2000, the principal is to be expended to resurface, reconstruct, repair and maintain the indoor track and related projects at the Lexington High School field house

Principal balance \$ 6,387
Income balance \$ 535

Geneva M. Brown Fund—Established 1947, the income is to be used for improving and beautifying the common and triangular parcel of land in front of the Masonic Temple.

Principal balance \$ 19,672
Income balance \$ 834

Chiesa Farm Conservation Land Trust Fund—Established 2000, after notification three-quarters of the net annual income may be spent for plantings, signage, maintenance projects, and land acquisition of abutting land, to help preserve the character of the Chiesa farm conservation area.

Disbursements \$ 4,150
Principal balance \$ 84,932
Income balance \$ 4,941

Dunback Meadow Conservation Fund—Established 2000, three-quarters of the net income may be used to help preserve the character of the Dunback Meadow conservation area

Principal balance \$ 7,549
Income balance \$ 640

Jack Eddison Blossom Fund—Established 1993, three-quarters of the annual net income to be used to help preserve the character and green spaces of Lexington and its Bikeway, through maintenance, new projects, and the planting of flowers and trees.

Disbursements \$ 6,955
Principal balance \$ 77,131
Income balance \$ 1,300

Frederick L. Emery Fund—Established 1936, the income is to be used by the Lexington Field and Garden Club for the work of grading, grassing, and keeping in order grass borders lying between sidewalks or footpaths and the drive-ways on public streets; and in otherwise beautifying the public streets, ways, and places in said Town, preference be given to said objects in order stated

Disbursements \$ 288
Principal balance \$ 9,405
Income balance \$ 280

Orin W. Fiske-Battle Green Fund—Established 1899, the income is to be used for the maintenance of the Lexington Battle Green or the monuments erected thereon.

Principal balance \$ 1,684
Income balance \$ 30

Charles E. French Colonial Cemetery Fund—Established 1905, the annual income to be devoted to the care of the older part of the cemetery in which repose the remains of Rev. John Hancock and wife.

Principal balance \$ 19,713
Income balance \$ 1,795

Gordon/Souza Juniper Hill Fund—Established 1993, three-quarters of the annual net income shall be used to help preserve the character of Juniper Hill Conservation Land; such income may be spent for plantings, signs, maintenance projects, and land acquisition.

Principal balance \$ 56,187
Income balance \$ 2,926

Hayden Woods Conservation Fund—Established 1998, three-quarters of the annual net income shall be used to help preserve the character of the Hayden Woods conservation land; such income may be used for plantings, signs, maintenance projects and land acquisitions.

Principal balance \$ 41,599
Income balance \$ 2,275

Hayes Fountain Fund—Established 1895, the income is to be used for the perpetual care of the fountain and grounds immediately around it.

Principal balance \$ 5,034
Income balance \$ 89

Richard and Jeanne Kirk Fund—Established 2000, up to three-quarters of the net income earned each year may be used for the maintenance, support and improvement of the Theresa and Roberta Lee Fitness/Nature Path.

Disbursements \$ 202,634
Principal balance \$ 1,310,605
Income balance \$ 25,105

Tereasa and Roberta Lee Fitness Nature Path—Established 1990, the income, and, if necessary, the principal, are to be used by the Town of Lexington Recreation Committee through the Lincoln Park Committee for the work of grading, planting, beautifying, and maintaining the Teresa and Roberta Lee Fitness Nature Path.

Principal balance \$ 94,131
Income balance \$ 1,916

Lexington Community Playground Fund—Established 1991, the income and, if necessary, the principal are to be used by the Lexington Recreation Committee for the work of repairing and maintaining the Lexington Community Playground

Principal balance \$ 11,409
Income balance \$ 671

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Lexington Nature Trust Fund—Established 1992, the income and, if necessary, the principal, are to be used by the Town of Lexington Conservation Commission for the acquisition, promotion, and management of its properties.

Disbursements	\$ 7,140
Principal balance	\$ 39,048
Income balance	\$ 2,491

David G. Miller Conservation Trust—Established 2004, up to ? of the net income earned shall be used, when requested by the Conservation Commission, for the promotion, beautification and management of the conservation land in Lexington.

Principal balance	\$ 11,015
Income balance	\$ 684

Everet M. Mulliken Fund—Established 1948, the income is to be used under the supervision of the proper town authorities, for the care of Hastings Park.

Principal balance	\$ 41,732
Income balance	\$ 2,010

Edith C. Redman Trust—Established 1928, the income only is to be used and applied for the care and maintenance of the Lexington Common; known as the “Battle Green.”

Principal balance	\$ 2,992
Income balance	\$ 52

George O. Smith Fund—Established 1903, the income is to be expended by the Field and Garden Club in setting out and keeping in order shade and ornamental trees and shrubs on the streets and highways in Lexington, or the beautifying of unsightly places in the highways.

Principal balance	\$ 4,248
Income balance	\$ 75

George W. Taylor Flag Fund—Established 1931, the income is to be used for the care, preservation, and replacement of the flagpole on the Battle Green, or for the purchase of new flags; any balance of income is to be used for the care of Lexington Common

Principal balance	\$ 7,461
Income balance	\$ 615

George W. Taylor Tree Fund—Established 1931, the income is to be used for the care, purchase and preservation of trees for the adornment of the Town

Principal balance	\$ 15,453
Income balance	\$ 1,356

Albert Ball Tenney Memorial Fund—Established 1950, the income is to be used to provide nightly illumination of the Lexington Minute Man statue.

Principal balance	\$ 22,904
Income balance	\$ 2,094

William Tower Memorial Park Fund—Established 1913, the income is to be applied by the Town, in each and every year for the care, maintenance, and improvements of Tower Park

Disbursements	\$ 4,800
Principal balance	\$ 118,893
Income balance	\$ 3,044

Willards Woods Conservation Fund—Established 2000, three-quarters of the income may be used for plantings, signage, maintenance projects and land acquisition costs for the Willards Woods conservation area.

Principal balance	\$ 9,318
Income balance	\$ 1,259

CELEBRATION FUNDS

American Legion Celebrations Fund—Established 1982, three-quarters of the annual net income is to be used towards defraying the town’s cost for the Patriot’s Day, Memorial Day, and Veterans’ Day celebrations.

Principal balance	\$ 15,026
Income balance	\$ 313

Leroy S. Brown Fund—Established 1940, the income is to be used towards defraying the expense of an appropriate and dignified celebration of the anniversary of the Battle of Lexington.

Principal balance	\$ 17,059
Income balance	\$ 349

HUMAN SERVICES FUNDS

Beals Fund—Established 1891, the income is to be expended for the benefit of worthy, indigent, American-born men and women over 60 years of age.

Principal balance	\$ 9,274
Income balance	\$ 811

Bridge Charitable Fund—Established 1880, the income is to be annually distributed among the deserving poor of Lexington without distinction of sex or religion.

Disbursements	\$ 2,000
Principal balance	\$ 48,910
Income balance	\$ 3,475

Friends of the Lexington Council on Aging, Inc.—Established 1992, the income when requested, shall be used to provide programs and services to benefit older adults in Lexington. Principal may also be used for capital improvements to the Senior Center.

Disbursement	\$ 17,215
Principal balance	\$ 327,270
Income balance	\$ 5,575

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Jonas Gammell Trust—Established 1873, the income is to be used by the Board of Public Welfare and by two women appointed annually for the purpose by the Selectmen in purchasing such luxuries or delicacies for the town poor, wherever located, as are not usually furnished them, and shall tend to promote their health and comfort.

Principal balance	\$ 1,703
Income balance	\$ 30

Jack and Sally Gardner Fund—Established 2000, up to three-quarters of the annual income may be used to support activities endorsed by the Friends of the Council on Aging.

Disbursements	\$ 1,200
Principal balance	\$ 38,692
Income balance	\$ 387

Elizabeth Bridge Gerry Fund—Established 1885, the income is to be distributed to the deserving poor of Lexington without distinction of sex or religion.

Principal balance	\$ 7,024
Income balance	\$ 983

Harriet R. Gilmore Fund—Established 1892, the income is to be used for the benefit of poor people in Lexington.

Principal balance	\$ 3,889
Income balance	\$ 68

Lexington Human Services Fund—Established 1990, to be funded by transfers from other funds administered by the Trustees as well as private contributions, to provide funds for the Lexington Human Services Committee in its mission to help individuals in need

Disbursement	\$ 2,000
Principal balance	\$ 15,999
Income balance	\$ 712

RECOGNITION FUNDS

Matt Allen Memorial Fund—Established 1944, reestablished 2004 to be used by the Athletic Dept. of Lexington High School for annual awards to boys who have shown unusual faithfulness, effort and sportsmanship in each of five major sports and also for a tablet to be kept in the school as a record of these awards.

Principal balance	\$ 6,179
Income balance	\$ 399

EllaLou Dimmock Prize for Vocal Excellence Fund—Established 1997 by The Lexington Council for the Arts. The award recognizes a LHS student, selected by the LHS music faculty, who demonstrates promising vocal ability and/or promotes vocal musical performance in the community.

Disbursements	\$ 220
Principal balance	\$ 7,852
Income balance	\$ 45

Dan H. Fenn, Jr. Minuteman Fund—Established 1998, three quarters of the annual net income is to be used to fund a grant or award to an individual or group pursuing the study of colonial history, primarily Lexington

Principal balance	\$ 18,340
Income balance	\$ 782

Charles E. Ferguson Youth Recognition Award Fund—Established 1997, to fund monetary awards to the LHS students receiving the Lexington Youth Award at each Patriot's Day celebration. The recipients are selected by the Youth Commission. The fund was established with moneys left to the town by Charles E. Ferguson, Town Moderator from 1949-1969.

Disbursements	\$ 300
Principal balance	\$ 18,074
Income balance	\$ 234

Paul Foley Leadership Fund—Established 1990, this award is made periodically to a member of the administration, faculty, staff, or a volunteer in the Lexington Public School System to recognize and reward his/her outstanding leadership in facilitating a team approach to meeting the educational needs of students, individually or as a group.

Principal balance	\$ 5,781
Income balance	\$ 260

Alice Hinkle-Prince Estabrook Award Fund—Established 2004 to place and maintain a physical memorial honoring Prince Estabrook, the African- American soldier and slave who fought as a Patriot on the Battle Green and to fund periodically the Alice Hinkle-Prince Estabrook Award.

Principal balance	\$ 6,839
Income balance	\$ 630

Lexington Education Foundation Fund—Established 1989, to promote sound, innovative approaches to enhance excellence in education by funding projects in areas of creative program development, innovative materials, and instructional resources.

Disbursements	\$ 10,000
Principal balance	\$ 8,367
Income balance	\$ 1,693

Lexington High School Music Endowment Fund—Established 2006, 75% of the income will be distributed by FOLMADS to the LHS Music Dept. to be used at the discretion of the faculty to benefit the students.

Principal balance	\$ 38,531
Income balance	\$ 867

Millennium Arts Fund—Established 2000, three-quarters of the net income shall be paid from time to time to the LEF to fund a grant as appropriate.

Principal balance	\$ 9,605
Income balance	\$ 172

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Jacquelyn R. Smith Memorial Internship Fund—Established 1993, three-quarters of the annual net income is to be used to help professionals gain valuable work experience and explore career options within local government.

Disbursements	\$ 1,196
Principal balance	\$ 141,654
Income balance	\$ 3,923

Michael Wagner Technology Education Fund—Established 1999, three-quarters of the annual net income shall be awarded to a teacher at Lexington High School who has done much to promote the art of technology by students and/or in the classroom, or has aided others in the system to effectively utilize computer technology.

Principal balance	\$ 10,702
Income balance	\$ 59

S. Lawrence Whipple History Fund—Established 1996 by his many friends in honor of “Larry” Whipple, the prize will be awarded to a Lexington resident currently attending a public or private secondary school of college who has demonstrated a genuine affinity for this community and has made a significant contribution to a better understanding of Lexington’s past.

Disbursements	\$ 440
Principal balance	\$ 13,205
Income balance	\$ 102

SCHOLARSHIP FUNDS

Sangwook Ahn Memorial Scholarship Fund—Established 1998, three-quarters of the annual net income is to be awarded to a Lexington High School senior whose life encompasses a joyful display of zest, a respect for all, a striving for excellence, and service towards others.

Disbursements	\$ 700
Principal balance	\$ 27,340
Income balance	\$ 256

Charles D. Aker Family Memorial Scholarship Fund—Established 1998, three-quarters of the annual net income to be awarded to a Lexington High School senior who must have held a responsible position on a sports team (other than a player) for at least two years.

Disbursements	\$ 240
Principal balance	\$ 7,616
Income balance	\$ 50

Bass DiDomenico Scholarship Fund—Established 2002, an award is to be made each year to a graduate of LHS who plans to major in music or music education.

Disbursements	\$ 1,500
Principal balance	\$ 22,845
Income balance	\$ 731

Bathon Family Scholarship Fund—Established 2006, three quarters of the annual income is to be used to fund a scholarship(s) to a Lexington resident who graduates from LHS, Minuteman Tech or Lexington Christian Academy. Recipients must have strong technical skills and attend Villanova Univ. on a post secondary school in the N.E. states.

Principal balance	\$ 5,006
Income balance	\$ 1,505

Hallie C. Blake Fund—Established 1920, the income is to be used annually in cash prizes to two seniors (a boy and a girl) of Lexington High School, who by example and influence have shown the highest qualities of leadership, conduct, and character and who possess, in the largest measure, the good will of the student body.

Disbursements	\$ 240
Principal balance	\$ 8,589
Income balance	\$ 57

Anne E. Borghesani Memorial Prize—Established 1990, three-quarters of the annual net income is to be awarded to a woman in the senior class of Lexington High School who has demonstrated a commitment to the community.

Disbursements	\$ 2,000
Principal balance	\$ 89,580
Income balance	\$ 170

Pauline Briggs Memorial Scholarship Fund—Established 2004, three-quarters of the income may be used to fund need based scholarship to graduates of Minuteman Regional High School.

Disbursements	\$ 430
Principal balance	\$ 10,645
Income balance	\$ 75

James Cataldo Scholarship Fund—Established 2005, three quarters of the income may be used to fund need based scholarships to children of Lexington Town Employee who have graduated from either Lexington High School or Minuteman Regional High School.

Disbursements	\$ 530
Principal balance	\$ 11,594
Income balance	\$ 82

Robert and Edith Cataldo Family Scholarship Fund in Memory of Jerie Cataldo DeAngelis—Established 2004, up to three quarters of the set income shall fund scholarships for a graduate of Lexington High School who demonstrates financial need and is committed to teaching, esp. those with learning disabilities.

Disbursements	\$ 2,000
Principal balance	\$ 18,381
Income balance	\$ 130

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Robert P. Clapp Fund—Income is to provide two prizes for pupils of Lexington High School, one for excellence in speaking and the other for excellence in composition, for scholarships.

Principal balance	\$ 2,290
Income balance	\$ 14

Bettie Clarke Scholarship Fund—Established 1993, three-quarters of the annual net income to be awarded to a Lexington senior at Lexington High School or Minuteman Regional High School, who joyously, intelligently and creatively participates in community public service, and has demonstrated a respect for all points of view.

Disbursements	\$ 800
Principal balance	\$ 23,356
Income balance	\$ 155

Norman P. Cohen Scholarship Fund—Established 2002,

Three-quarters of the annual net income is to be awarded to a Lexington resident who is a graduate of either Lexington High School or Minuteman Regional High School and has shown evidence of financial need.

Disbursements	\$ 370
Principal balance	\$ 11,629
Income balance	\$ 76

Millerd Chandler Crocker Family Scholarship—Established 1973, three-quarters of the annual net income is to be awarded to a Lexington High School senior, preferably one who graduated from Bridge School, has financial need, loves family, and is involved in community and school activities.

Disbursements	\$ 235
Principal balance	\$ 7,474
Income balance	\$ 50

Nan and Ray Culler Scholarship Fund—Established 1998, three-quarters of the annual net income is to be awarded to graduating senior(s) who are residents of Lexington, and who have participated in community public service, including volunteer activities in town.

Disbursements	\$ 1,100
Principal balance	\$ 46,104
Income balance	\$ 201

June Denk Fund—Established 1994, three-quarters of the annual net income is to be used to award a scholarship and book selected by the Principal of Lexington High School to a graduating senior who either volunteered in the Student Library or made extensive use of the Student Library.

Disbursements	\$ 1,100
Principal balance	\$ 43,038
Income balance	\$ 352

Earl and Elsie Dooks Scholarship Fund—Established 2000, three-quarters of the income shall fund a scholarship(s) to a Lexington High School graduate who is planning to study and enter the field of teaching.

Disbursements	\$ 410
Principal balance	\$ 9,338
Income balance	\$ 66

Mickey Finn Scholarship Fund—Established 1996 by the family and friends of Mickey Finn who was a President of the Lexington Little League, a coach, and mentor of many Lexington youth. The scholarship is to be awarded to a graduating senior who participated in Lexington Little League or Girls' Softball.

Disbursements	\$ 300
Principal balance	\$ 12,832
Income balance	\$ 154

William P. and Wilma "Billie" Q Fitzgerald Scholarship Fund—Established 1998, to be awarded to a Lexington High School senior who has shown positive growth in his or her athletic abilities and is recognized as a good person

Disbursements	\$ 630
Principal balance	\$ 22,463
Income balance	\$ 155

Charles E French Medal Fund—Established 1905, the income is to be used annually to purchase silver medals (or scholarship) to be distributed to pupils in the senior high school for the best scholarship.

Disbursements	\$ 176
Principal balance	\$ 6,909
Income balance	\$ 45

Nancy Gordon Memorial Scholarship Fund—Established 2002, three-quarters of the annual net income shall be awarded to a graduate of either Lexington High School or Minuteman Regional High School who demonstrates financial need and is going to pursue a degree in education.

Disbursements	\$ 164
Principal balance	\$ 6,357
Income balance	\$ 40

Mary P. Grace Scholarship Fund—Established 1998, three-quarters of the annual net income is to fund scholarships.

Disbursements	\$ 490
Principal balance	\$ 15,662
Income balance	\$ 105

Harrington Memorial Fund—To be used by the school committee of Lexington for scholarships for needy children.

Disbursements	\$ 2,400
Principal balance	\$ 77,188
Income balance	\$ 536

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Heritage Scholarship Fund—Established 1999, three-quarters of the annual net income is to be awarded to a Lexington High School graduate(s) who is a resident of Lexington, has demonstrated financial need, has done his or her work conscientiously while not necessarily being in the top ten percent of the class

Disbursements	\$ 3,100
Principal balance	\$ 108,668
Income balance	\$ 705

Jacqueline Toye Hoiriis Scholarship Fund—Established 2001, three-quarters of the annual net income is to be awarded annually to a Lexington High School or Minuteman Regional High School graduate, who is a resident of Lexington, has been a member of the Haydenette Precision Skating Team, and has been accepted at a college or university.

Disbursements	\$ 395
Principal balance	\$ 12,523
Income balance	\$ 85

Richard Isenberg Scholarship Fund—Established 1986, three-quarters of the annual net income is to be awarded annually to a member of the junior or senior class of Lexington High School who has demonstrated excellence in sports writing.

Disbursements	\$ 500
Principal balance	\$ 30,050
Income balance	\$ 54

George E. Jansen Scholarship Fund—Established 2005, three quarters of the income may be used to fund need based scholarships to graduate of Minuteman Regional High School.

Disbursements	\$ 145
Principal balance	\$ 6,762
Income balance	\$ 44

Gladys & Arthur Katz Scholarship—Established 2005, three quarters of the income may be used to fund need based scholarships to graduate of Lexington High School or Minuteman Regional High School.

Disbursements	\$ 118
Principal balance	\$ 6,611
Income balance	\$ 42

LHS Class of 1938—Established 1998, three-quarters of the annual net income is to be awarded annually to two seniors of LHS, (a boy and a girl) with financial need who have shown high quality of leadership and character

Disbursements	\$ 315
Principal balance	\$ 10,454
Income balance	\$ 69

LHS Class of 1953/June Wilson Kennedy Fund—Established 2000. Beginning in 2003 three-quarters of the annual net income shall be awarded to a student who has demonstrated financial need and worked conscientiously and to the best of his or her ability without necessarily achieving a high level of academic standing

Disbursements	\$ 2,300
Principal balance	\$ 62,787
Income balance	\$ 476

Lexington High School Class of 1954/Lawrence G. Movsessian Memorial Scholarship Fund—Established 2000, up to three-quarters of the income shall fund need-based scholarships to graduates of Lexington High School.

Disbursements	\$ 650
Principal balance	\$ 20,696
Income balance	\$ 135

Lexington High School Class of 1976 Fund—Established 2006 three quarters of the income shall fund a scholarship to a graduate of LHS who contributed to the well being of the town on who severed in a leadership role.

Principal balance	\$ 5,308
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Lexington High School Class of 1996 Scholarship Fund—Established 1996, three quarters of the income may be used to fund need based scholarships to graduates of Lexington High School

Principal balance	\$ 6,043
Income balance	\$ 39

Lexington Outlook Club/Bessie and Gabriel Baker Scholarship Fund—Established 1989, three-quarters of the annual net income is to be awarded to women in the senior class of Lexington High School who are going to college

Disbursements	\$ 480
Principal balance	\$ 18,387
Income balance	\$ 120

Lexington Outlook Club Scholarship Fund—Established 1902, three-quarters of the annual net income is to be awarded to women in the senior class of Lexington High School who are going to college

Disbursements	\$ 835
Principal balance	\$ 23,309
Income balance	\$ 156

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Lexington Outlook Club/Maxine Francis Warnecke Scholarship Fund—Established 1986, three-quarters of the annual net income is to be awarded to women in the senior class of Lexington High School who are going to junior college or college, who need financial assistance, and who have made a commitment to pursue a career in medicine or science.

Disbursements	\$ 9,000
Principal balance	\$ 281,748
Income balance	\$ 1,923

Lexington PTA Council Scholarship Fund—Established 1966, to give financial awards to deserving Lexington students to be applied to the cost of their post-secondary undergraduate education

Disbursements	\$ 79,600
Principal balance	\$ 223,365
Income balance	\$ 105,829

Lexington Police Children's Scholarship Fund—Established 2000, three-quarters of the income is to fund scholarship(s) for children of currently active Lexington Police officers.

Disbursements	\$ 1,000
Principal balance	\$ 7,024
Income balance	\$ 1,469

Lexington Police Scholarship Fund—Established 2000, three-quarters of the income may be used to fund need based scholarship(s) to a graduate(s) of Lexington High School, preferably those planning to enter the field of law enforcement.

Disbursements	\$ 190
Principal balance	\$ 6,572
Income balance	\$ 43

Christine Martin Scholarship Fund—Established 1999, three-quarters of the annual net income is to be awarded to a senior at Lexington High School who plans to pursue a career working with children and has a history of volunteer work and/or has been active in the fight to prevent drinking and driving.

Disbursements	\$ 600
Principal balance	\$ 23,482
Income balance	\$ 209

Carolyn M. McCabe Memorial Scholarship Fund—Established 1986, three-quarters of the annual net income is to be awarded to a woman in the senior class of Lexington High School who was a varsity athlete and who demonstrated aspects of Carolyn's character, i.e. good sportsmanship, inspired competition, spirit and fun. Nominations must be made by a teammate or coach

Disbursements	\$ 2,000
Principal balance	\$ 46,959
Income balance	\$ 84

Robert & Mary McNamara Family Scholarship Fund in Memory of Edward Joseph McNamara, Jr.—Established 2004, three quarters of the income may be used to fund need based scholarships to a graduate of Lexington High School who was a member of the football team and a resident of Lexington.

Disbursements	\$ 1,000
Principal balance	\$ 5,845
Income balance	\$ 118

Leo P. McSweeney Scholarship Fund—Established 2004 to fund scholarships to: 1 a graduate of LHS; 2 be a current resident of Lexington; 3 have demonstrated community involvement and; 4 be a direct descendent of an elected Town official preferably a Selectman. Up to ¾ of the annual net income may be spent.

Disbursements	\$ 167
Principal balance	\$ 6,702
Income balance	\$ 244

Srinivasu Meka Scholarship Fund—Established 1996 by the family and friends of Srinivasu Meka, a member of the LHS Class of 1991 who died in 1994. The recipient must have at least a 3.0 average, have been involved in student council or sports, and is planning to attend a 4-year college or university.

Disbursements	\$ 750
Principal balance	\$ 31,767
Income balance	\$ 187

Dominic and Assunta MODOONO Family Scholarship Fund—Established 2000, up to three-quarters of the income earned shall fund scholarship(s) on a need-based basis to graduate(s) of Lexington High School or Minuteman Regional High School. Recipients should have selflessly, enthusiastically, and creatively served their school and community.

Disbursements	\$ 3,100
Principal balance	\$ 87,773
Income balance	\$ 621

Amanda Payson Scholarship Fund—Established 1933, three-quarters of the annual net income shall be awarded to female graduates of LHS who demonstrates financial need.

Disbursements	\$ 11,700
Principal balance	\$ 371,002
Income balance	\$ 2,438

Virginia M. Powers Scholarship Fund—Established 1995, three-quarters of the annual net income is to be awarded to a woman student with financial need who evidences a seriousness of purpose, a clear sense of responsibility, coupled with humility and respect for others.

Disbursements	\$ 585
Principal balance	\$ 18,567
Income balance	\$ 122

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Elsa W. Regestein Award Fund—Established 1933 by Marcia Dane, the income to be used for awards to a member of the senior class of the Lexington High School who has done school work conscientiously and creditably and who, in the judgment of the faculty, deserves public commendation for carrying on at the same time, either in or out of school, a worthwhile activity or employment which has not been given other recognition. No scholarship will be awarded until the principal balance reaches \$5,000.

Principal balance	\$ 4,026
Income balance	\$ 26

Morton L. Salter Scholarship Fund—Established 2000, three-quarters of the income shall fund need-based scholarships

Disbursements	\$ 12,500
Principal balance	\$ 72,383
Income balance	\$ 643

Dorothea Schmidt-Penta Memorial Scholarship Fund—Established 1980, three-quarters of the income to be awarded to a Lexington High School senior planning to enter the field of health service

Disbursements	\$ 230
Principal balance	\$ 7,555
Income balance	\$ 57

Mary and August Schumacher Fund—Established 1988, three-quarters of the income is to be used annually to fund two scholarships, of equal value, to seniors at Lexington High School who have been accepted to an accredited college, have worked diligently on academic studies while perhaps not being in the top ten percent of the class, and who have a need for funds to obtain a college education.

Disbursements	\$ 3,300
Principal balance	\$ 108,213
Income balance	\$ 721

Foster Sherburne and Tenney Sherburne Fund—Established 1956, the net income from said fund is to be awarded annually to assist in the education of deserving young men or women living in Lexington.

Disbursements	\$ 1,300
Principal balance	\$ 41,633
Income balance	\$ 289

George O. Smith Scholarship Fund—Established 1905, to be used for “furnishing of a technical education to graduates of the high school in Lexington, who were born in that town.” The scholarship has been modified to those whose parents were living in Lexington at time of birth and fields of study broadened to engineering, physical science or related fields.

Disbursements	\$ 12,900
Principal balance	\$ 450,118
Income balance	\$ 2,954

Mary Sorenson Memorial Fund—Established 1969, three-quarters of the annual net income to be awarded to graduation seniors in need of financial assistance.

Disbursements	\$ 250
Principal balance	\$ 7,990
Income balance	\$ 57

J. Stavenhagen Family Scholarship Fund—Established 2000, up to three-quarters of the income earned shall fund need based scholarship(s) to student(s) who have worked conscientiously to the best of their ability without necessarily achieving high academic standing

Principal balance	\$ 6,564
Income balance	\$ 42

Ellen A. Stone Fund—Established 1890, the accrued interest to be paid to the school committee who are to employ it in aiding needy and deserving young women of Lexington in obtaining a higher education.

Disbursements	\$ 270
Principal balance	\$ 8,674
Income balance	\$ 63

Steven Teitelbaum Memorial Scholarship Fund—Established 2000, three-quarters of the annual net income to be awarded to a male senior, graduating from LHS planning to attend a two or four year college or university, and planning to participate in post High School athletics. Recipient must have been a member of varsity athletic teams in at least two different sports, one of which must have been football or hockey.

Disbursements	\$ 500
Principal balance	\$ 19,947
Income balance	\$ 451

Richard S. Townsend Scholarship Fund—Established 1997 to fund scholarships for male graduates of Lexington High School who have financial needs.

Principal balance	\$ 6,175
Income balance	\$ 40

Charles Lyman Weld Fund—Established 1946, the entire fund, both principal and income are available upon a vote of the town, for educational purposes, a chapel at Westview Cemetery, or scholarships.

Disbursements	\$ 1,100
Principal balance	\$ 16,555
Income balance	\$ 128

Edward & Virginia Williams Scholarship Fund—Established 2002, up to three-quarters of the income earned shall fund need based scholarship to students who have worked diligently and demonstrated excellent community involvement and/or service.

Principal balance	\$ 33,654
Income balance	\$ 181

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Sevag Yazijian Memorial Scholarship Fund—Established 1995, three-quarters of the annual net income is to be awarded to a Lexington High School senior planning to become a physician, who has demonstrated consistent academic improvement, possessed aspects of Sevag's easy-going personality, is dedicated to family, friends and community, evidences a desire to see others happy, and shows pride in an ethnic heritage.

Principal balance \$ 8,564
Income balance \$ 59

Monroe Cemetery Fund—Income is to be used in the maintenance of Monroe Cemetery.

Disbursements \$ 17,700
Principal balance \$ 378,353
Income balance \$ 9,838

Westview Cemetery Perpetual Care Fund—Income is to be used in the maintenance of Westview Cemetery.

Disbursements \$ 95,600
Principal balance \$2,362,417
Income balance \$ 48,269

Town Counsel

APPOINTED by the Board of Selectman: William Lahey of Anderson & Kreiger LLP, since December 2001.

Expenditures	FY07	FY06
Legal Fees	\$303,455	\$356,229

Pursuant to Chapter 90 § 28 of the General ByLaws of the Town of Lexington, this report was submitted in writing by Town Counsel for the period from January 1, 2007, to December 31, 2007. The report is divided into three sections as required by the ByLaws.

All actions by or against the Town which were pending on January 1, 2007.

1. *Katherine F. Conroy v. Lexington Conservation Commission, et al.*, Middlesex Superior Court Nos. 03-1956 and 05-3533. Appeal of a permit denial by Conservation Commission, combined with trespass and regulatory taking claim. The Superior Court affirmed the Commission's decision on February 13, 2007. The trespass and regulatory taking claims were voluntarily dismissed. Landowner's appeal pending (Appeals Court No. 2007-P-0920).
2. *Jerome & Ruth Berg, et al. v. Town of Lexington, et al.*, Land Court No. 264514. Appeal from a decision of the Planning Board approving a subdivision on Grandview Avenue.
3. *Town of Lexington, et al. v. John H. Sellars*, Middlesex Superior Court No. 86-3169. Action for enforcement of the Lexington Zoning Bylaws, seeking contempt sanctions for violations of prior Superior Court orders. On November 13, 2007, the Superior Court decided in the Town's favor of the Town. Further court orders pending.
4. *Voss v. Lexington Conservation Commission*, Middlesex Superior Court No. 06-03073. Abutter's appeal challenging decision of the Conservation Commission under the Town's wetlands by-law. On December 19, 2006, the Superior Court ruled in the Town's favor.
5. *Lawrence G. Trebino, Trustee v. Lexington Planning Board, et al.*, Land Court No. 266945. Appeal from a decision of the Planning Board disapproving a subdivision.

6. *Robert W. Adams, et al. v. Lexington Zoning Board of Appeals, et al.*, Land Court No. 276627. Appeal of Zoning Board of Appeals decision granting variance.
7. *Rising Tide Development LLC v. Lexington Zoning Board of Appeals*, Housing Appeals Committee (HAC) No. 03-0521. Appeal of grant by the Lexington Board of Zoning Appeals of a Comprehensive Permit with conditions pursuant to G.L. c. 40B. HAC decision against Town now on appeal by abutters to Supreme Judicial Court. .
8. *William Taylor, et al., v. Lexington Zoning Board of Appeals, et al.*, Middlesex Superior Court No. 03-0746. Appeal of grant by Board of Appeals of Comprehensive Permit pursuant to G.L. c. 40B Abutter's dismissal is now on appeal before the Supreme Judicial Court
9. *James R. Raymond, et al. v. Lexington Planning Board, et al.*, Land Court No. 292408. Appeal of decision of the Planning Board concerning 29 Rangeway Road.
10. *Town of Lexington v. Massachusetts Highway Department*, Executive Office of Environmental Affairs and Modern Continental Construction Company, Middlesex Superior Court No. 03-3228. Town sought injunctive relief and declaratory judgment relating to MHD's failure to consider noise and other environmental impacts as part of the Route 3/Route 128 interchange construction project in Lexington. MHD agreed to build the noise barriers according to an agreed upon schedule. The schedule was incorporated into a motion for the Court to stay the action, which has been granted.
11. *Quinn Bros. of Essex, Inc. v. Jan Five d/b/a Alexandra Construction et al. v. Town of Lexington*, Middlesex Superior Court No. 04-2233B and other related cases. Claims by general contractor and subcontractors on Cary Memorial Library project to recover payments allegedly owed by general contractor and claim by Lexington against architect for the Project. Lexington has settled with general contractor and continues to litigate claims against architect (see #15 below).
12. *Casella v. Lexington Zoning Board of Appeals*, Land

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- Court No. 279910. Appeal of a decision by Zoning Board of Appeals regarding property on Steadman Road.
13. *Cormier v. Planning Board of Lexington*, Land Court Misc. Case No.06-327082. Dispute resolved on remand to Board and case dismissed voluntarily.
 14. *Parker, et al v. Lexington Superintendent of Public Schools, et al*, United States District Court of Massachusetts, C.A. No. 06-10751 MLW. This case raises constitutional claims regarding reading material at Estabrook School referencing families with same sex parents. This case is primarily being handled by counsel appointed by the Town's insurance company. Court granted Town's motion to dismiss. Plaintiffs' appeal is now pending in the First Circuit Court of Appeals.
 15. *Town of Lexington v. Stephen Hale, Architects & Associates*, Middlesex Superior Court No. 06-3866. Negligence and breach of contract claims by the Town against architect of Cary Memorial Library.
 16. *Petroleum Traders Corporation v. Town of Brookline, et al.*, Middlesex Superior Court No. 07-1173. Action by Petroleum Traders Corporation for breach of contract and other damages against the Town of Lexington and nine other towns brought in 2006. The Town reached a settlement with the plaintiff and the action has been dismissed.
 17. *Steven M. Raskind, et al. v. Town of Lexington et al.*, Land Court No. 269183. Appeal from a decision of the Board of Appeals reversing a decision of the zoning enforcement officer that a lot was not buildable.
 18. *The Chappy Corporation v. Castagna Construction et al. v. the Town of Lexington*, Suffolk Superior Court No. 06-0771. A construction claim against the Town brought in 2006.
 19. *Michael Meadows v. Members of Lexington Historical Commission & Steven Frederickson*, Middlesex Superior Court No. 06-1673. Settlement reached and stipulation of dismissal pending.

All actions brought by or against Town during 2007.

1. *Commonwealth Trust v. Board of Appeals*, Planning Board, Building Commissioner and Zoning Enforcement Officer. Land Court No. 07-Misc. 348380. Appeal of Board's refusal to issue advisory opinion on status of lot.
2. *Costello v. Board of Appeals*, Planning Board, Building Commissioner and Zoning Enforcement Officer, Land Court No. 414275, SJC-10007. Town prevailed in Supreme Judicial Court in appeal of refusal of Land Court to issue summons for contempt
3. *Town of Lexington v. Curtin*, Concord District Court No. 0747CR944. The Town agreed to settle its claims of trespass and property destruction and voluntarily dismissed its criminal complaint.
4. *Scott Coutts v. Lexington Zoning Board*, Land Court No. 353448. Abutter appeal from the grant of a variance for

property at 28 Harding Road, Lexington.

5. *Ralph Hanson, et al v. Lexington Zoning Board*, Land Court No. 357450. Abutter appeal from a Zoning Board decision upholding a zoning enforcement decision by the Building Commissioner concerning property at 3 Paul Revere Road, Lexington.
6. *Gregory Steward v. Town of Lexington*, Concord District Court: Small Claims Docket No. 0747SC0288. Town prevailed in action seeking dental insurance benefits.

All action settled or disposed of during 2007

1. *Petroleum Traders Corporation v. Town of Brookline, et al.*, Middlesex Superior Court No. 07-1173. Action by Petroleum Traders Corporation for breach of contract and other damages against the Town of Lexington and nine other towns brought in 2006. The Town reached a settlement with the plaintiff and the action has been dismissed against the Town.
2. *Gregory Steward v. Town of Lexington*, Concord District Court: Small Claims Docket No. 0747SC0288. Town prevailed in action seeking dental insurance benefits against the Town.
3. *General Mechanical Contractors v. CTA v. Town of Lexington*, Suffolk Superior Court No. 05-04894-D. Summary judgment granted to the Town.
4. *Jerome & Ruth Berg, et al. v. Town of Lexington, et al.*, Land Court No. 264514. Appeal from a decision of the Planning Board approving a subdivision on Grandview Avenue. Appeals Court reversed Land Court and affirmed Planning Board decision.
5. *Steven M. Raskind, et al. v. Town of Lexington et al.*, Land Court No. 269183. Appeal from a decision of the Board of Appeals reversing a decision of the zoning enforcement officer that a lot was not buildable. The Appeals Court reversed the Land Court and affirmed the decision of the Board of Appeals that subject lot is buildable.
6. *The Chappy Corporation v. Castagna Construction et al. v. the Town of Lexington*, Suffolk Superior Court No. 06-0771-A. Settlement reached and case voluntarily dismissed.
7. *Michael Meadows v. Members of Lexington Historical Commission & Steven Frederickson*, Middlesex Superior Court No. 06-1673. Settlement reached and case voluntarily dismissed.
8. *Voss v. Lexington Conservation Commission*, Middlesex Superior Court No. 06-03073. Appeal by an abutter challenging decision of the Conservation Commission under the Town's wetlands by-law. The parties have filed cross-motions for judgment on the pleadings. On December 19, 2006, the Superior Court ruled in favor of the Town and dismissed the plaintiff's action.
9. *Town of Lexington v. Curtin*, Concord District Court No. 0747CR944. District Court action by the Town for trespass and property destruction. The Town agreed to settle its claims and voluntarily dismissed its criminal complaint.

Noise Advisory Committee

ROLE: To advise the Selectmen on matters relating to the noise bylaw.

APPOINTED by the Board of Selectmen: Chair Anthony Galaisis, Julian Busgang, Myla Kabat-Zinn, Jeanne Krieger (Board of Selectmen liaison), Jack Maloney, Ted Page, Jim Sheehy, Deborah Thompson (Board of Health liaison), and Martha Wood.

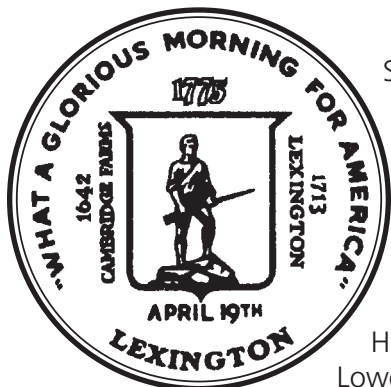
HIGHLIGHTS:

- Reviewed lists of construction equipment used in the Battle Green project, Oakmount Circle sewer line construction, sidewalk reconstruction, and DPW project, and

recommended procedures to minimize impact on and communications with the nearby residential areas.

- Listened to citizens' views on leaf blower noise and endorsed the idea of forming a committee to research the impact of the operation of leaf blowers in Lexington.
- Attended a tutorial in acoustics on basic technical aspects of noise and noise measurement units.
- Voted to begin a review of noise bylaws of other towns and determine whether to recommend by-law updates to the 2009 Town Meeting. ■

Lexington by the Numbers



Settled 1642, incorporated as Town of Lexington 1713

Latitude: 42.26N

Longitude: 71.13W

Area of town in acres.	10,650.42
Area of town in square miles	16.64
Extreme length in miles	5.80
Extreme width in miles.	4.85
Highest elevation, feet above m.s.l.	374
Lowest elevation, feet above m.s.l.	110

	2007	2006
Population	29,771	30,002
Public School Student Enrollment.	6,199	6196
Town-owned conservation land, acres	1345.1	1345.1
Total Revenue Sources (FY)	\$132,300,575	\$139,983,013
Total Operating Expenses (FY)	\$126,169,785	\$133,809,810
Average single-family tax bill (FY).	\$8,266	\$7,739
Typical annual residential water/sewer bill (FY)	\$1,175	\$1,253
Solid Waste Trash (tons).	9,740	9,080
Recycled Materials (tons)	5,221	5,249
Average selling price of single-family home*	\$680,250	\$667,000
Single-family homes sold*	406	417
Single-family homes demolished.	45	65
Permits issued for new single-family homes	57	57
Town of Lexington Moody's Credit Rating.	Aaa	Aaa

Town of Lexington

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** Based on data supplied by M. L. S. Property Information Network, Inc. Data maintained by the Realtor Board or its MLS may not reflect all real estate activity.*

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